

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: ACCESS Florida Community Network Agreement

DEPARTMENT: Library & Leisure Services **DIVISION:** Administration

AUTHORIZED BY: *J. Blama* **CONTACT:** J. Suzy Goldman **EXT.** 1600

Agenda Date <u>12/20/05</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>
--

MOTION/RECOMMENDATION:

Approve and authorize Chairman to execute Agreement with the ACCESS Florida Community Network.

BACKGROUND:

ACCESS Florida Community Network has requested the Seminole County Public Library System serve as an access point for applicants and recipients of ACCESS Florida services. Services include Food Stamps, Temporary Cash Assistance, Refugee Assistance and Medicaid programs administered by the Department of Children and Families.

This would entail allowing applicants and recipients to use the public use computers in the libraries to apply for assistance online.

Reviewed by: <u><i>[Signature]</i></u> Co Atty: _____ DFS: _____ Other: _____ DCM: <u><i>[Signature]</i></u> CM: <u><i>[Signature]</i></u> File No. <u>CLLA01</u>



ACCESS Florida Community Network Agreement

(Seminole County Public Library) located at, (215 N. Oxford Road, Casselberry FL 32707), agrees to serve as an access point for applicants and recipients of ACCESS Florida services. For purposes of this agreement ACCESS¹ Florida services are Food Stamps, Temporary Cash Assistance, Refugee Assistance, and Medicaid programs administered by the Department of Children and Families.

As a member of the ACCESS Florida Community Network our organization will be available to: serve our current client population, serve the general public in our community.

Our name and street address information as listed above may or may not be advertised as an ACCESS Florida Community Network site and listed on the ACCESS Florida public Internet web page at <http://www.dcf.state.fl.us/ess/>.

Our telephone number may or may not be included with this advertisement.

Services offered at Our Organization's Site(s):

- Use of computers to apply for assistance on line
- Use of telephones to call DCF Customer Call Center: 1-866-76ACCES / 1-866-762-2237
- Application drop off point
- Use of printers to print application summary from web application
- Verify identity of applicant
- Use of fax machine to fax application and other documents to DCF
- Use of copy machine to copy application related documents
- Provide general assistance in explaining the application process

The access level of our organization is:

- Gold – Silver level plus access to fax machine to fax DCF application and/or required documentation, ACCESS to copy machine to copy required documentation for DCF, Provide general assistance in explaining the application process
- Silver – Bronze level plus access to printer to print application summary from web application, Verify identity of applicant
- Bronze – ACCESS Site plus access to computers with web application,
- ACCESS Site – ~~Paper application pick-up point~~ N/A

Signature of DCF District
Administrator or Designee _____

Date _____

Signature of Community Agency
Executive or Designee _____

Date _____

Carlton Henley, Chairman
Board of County Commissioners
Seminole County, Florida

¹ Automated Community Connection to Economic Self-Sufficiency

**ACCESS Florida Community Network Agreement
Attachment 1 for Additional Sites**

Site Name	Address	Publish	Phone	Publish	Level
East Branch	310 Division Street Oviedo, FL 32765	<input type="checkbox"/> Yes <input type="checkbox"/> No	407/366-8150	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bronze
North Branch	150 N. Palmetto Ave Sanford, FL 32771	<input type="checkbox"/> Yes <input type="checkbox"/> No	407/322-2182	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bronze
Northwest Branch	580 Greenway Blvd Lake Mary, FL 32746	<input type="checkbox"/> Yes <input type="checkbox"/> No	407/321-2419	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bronze
West Branch	245 Hunt Club Blvd Longwood FL 32750	<input type="checkbox"/> Yes <input type="checkbox"/> No	407/862-2282	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bronze
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Use this attachment when you are executing an agreement with a Community Network participant that has agreed to enroll multiple sites of this or her organization within your district or region.

ACCESS SERVICES MATRIX

Partner Agency: Seminole County Public Library Assigned Partnership Level (optional): Bronze
 Projected number of customers to be served monthly: _____

Potential services to be offered at Partner Agency Site	Place an X for services to be provided	Description of Performance Expectation
Paper application pick-up point		
Access to computers to apply for assistance on line	X	
Access to telephone to call DCF Customer Call Center 800 number		
Application drop off point		
Access to printer to print application summary from web application		
Verify identity of applicant		
Access to fax machine to fax DCF application and other required documentation		
Access to copy machine to copy required documentation for DCF		
Provide general assistance in explaining the application process		

Partner Initials _____

District Administrator Initials _____