

SEMINOLE COUNTY BUDGET REQUEST

Budget Division Use only:

DATE: 10/25/06
FROM: Department Administrative Services
Division Fleet

Table with 3 columns: Budget Division, checkbox, and value. Rows: BAR, BCR (checked), DFS.

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Project reclass, Must be within same Project Number

Detailed Explanation:
Additional funds are needed for fleet repairs on Solid Waste vehicles due to actual repairs being higher than anticipated.
FY 2005/06

Table with 5 columns: Fund #, Fund Name, Project #, ACCOUNT TITLE, AMOUNT. Includes TRANSFER FROM and TRANSFER TO sections with account numbers and titles like Gas/Oil/Lube, Repairs and Maintenance, Contracted Services.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 11/16/06 Analyst K Huffman Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 12/12/06

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature