


**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Requesting New Positions for Sci-Net Program – Planning & Development/Community Resources and to Amend the FY2006/07 Adopted Countywide Position Summary

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs  **CONTACT:** Lin Polk **EXT.** 7177

Agenda Date <u>12/12/06</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Requesting Board approval for (5) new positions for the Sci-Net Program Planning & Development / Community Resources and to amend the FY2006-07 adopted Countywide Position Summary.


BACKGROUND:

During the Budget process, the Sci-Net program budget, totaling \$1.250M, was presented to and approved by the BCC. The Departmental presentation at budget work session included highlights of the program, the vision of the system, as well as the need for five (5) additional staff. Staffing however, was omitted from the final adopted budget as the positions had not been processed through the standard position review and approval process.

The positions include: System Administrator (Technology Architect), System Administrator (Database Architect), GIS Developer, Business Analyst (2).

These positions were identified as part of the expansion of the SciNet program on a countywide basis and will include the following responsibilities:

- Development and maintenance of SciNet network. Overall coordination to ensure needed infrastructure and procedures are in place to manage applications including backup, system optimization, and redundancy and performance management.
- Integration and/or replacement of existing legacy systems with SciNet applications

Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: 
File No. <u>CFSB00</u>

- Oversight of countywide database applications developed and integrated with SciNet applications. Design, development and management of countywide associated databases to ensure full integration and optimization and integration in GIS environment.
- Consultation and work for countywide departments to document business processes, identify and assist in implementing business process improvements, determine business requirements for technology improvements within SciNet. Examples include customer relations, Capital Improvements Project tracking, facilities tracking etc.

The requested positions have been reviewed by applicable County staff and recommended by the County Manager. Staff is requesting Board approval of the attached (5) positions for the Sci-Net Program as well as the amendment of the adopted FY2006-07 Countywide Position Summary.