

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** _____ **EXT.** 7175

Agenda Date 12/9/03 **Regular** **Consent** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

FY 2002/03

- 10 **BCR #03-84 – \$1,886,851 – Various Departments – Various Funds.** FY 2002/03 year end cleanup of accounts. All deficiencies are covered by available funds within the department's budgetary accounts.

FY 2003/04

- 11 **BCR #04-01 – \$100,000 – Judicial – Public Defender/Circuit Court Costs – Fund: 00100 – General Fund / 01270 Criminal Justice Trust Fund.** Funds are being directed by the Finance Department to be moved for the purpose of tracking specific professional services required in the County's fiscal reporting. These adjustments involve splitting the attorney billings (Expert Witness Fees, Clinical Evaluations, Travel and Per Diem, Court Interpreters) in order to track expenditures for Article V data.

- 12 **BCR #04-02 – \$14,900 – Planning & Development – Community Resources – Fund: 11901 – CDBG Grant Fund.** Transfer CDBG funds to compensate for construction costs to alleviate drainage problem affecting the Midway Playground from available funding under the Bookertown improvements project.

- 13 **BCR #04-03 – \$100,000 – Public Works – Traffic Engineering – Fund: 11541 – 2001 Renewed Sales Tax Fund.** A recent evaluation of existing fiber optic infrastructures has identified capacity issues along certain corridors. Two significant capacity issues that must be addressed are the SR 434 Corridor (between Markham Woods Road and CR 427) and the 17/92 corridor

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: SS
CM: KS
File No. CFSB00

(between SR 436 and SR 419). New parallel cables would be over-lashed to existing cables thereby increasing capacity. Funding is available from the previously planned extension of cable along the CR 427 corridor; this project has a lower priority and can be addressed in future years.

- 14 **BCR #04-04 – \$40,000 – Public Works – Engineering – Fund: 32100 – Natural Land Development 2001 Fund.** The Markham Trailhead construction bid award is on the Purchasing agenda. A corresponding budget adjustment is needed to provide a local funding supplement to cover the \$17,872 difference between the project's FDOT grant award of \$500,000 (received into the Transportation Trust Fund) and the lowest construction bid received. Supplemental funding of \$22,128 is also needed to cover CEI support costs including materials and construction phase testing for the trail head. Funding to cover this \$40,000 in additional project expense is available in the Natural Lands Bond Fund. Request approval to establish a second Markham Trailhead project in the Natural Lands Bond Fund to cover this additional project expense.
- 15 **Budget Amendment Request, \$20,000 – Library & Leisure Services: 00100 – General Fund.** At the close of FY 2002/03 a balance of \$35,000 remained in the Museum Renovation Project. Of that amount, \$15,000 was transferred to the Museum's operating budget to contribute towards the funding of a new position. The remaining \$20,000 was rolled over into General Fund contingency. This action transfers the \$20,000 into the project budget. Additional project related costs are anticipated to provide an audiovisual security monitoring system. The budgetary balance remaining in General Fund Reserves after this transfer is \$5, 919,365.
- 16 **Budget Amendment Request, \$12,676 – Judicial: 00100 – General Fund.** Due to State budget shortfalls, grant-in-aid funding for Civil Traffic Infraction Court has been modified. Therefore, in-kind service will be reduced. The grant was decreased to \$16,183 of which \$6,659 was expended in the 2002/03 fiscal year (the State fiscal year runs from July 1 – June 30), leaving a balance of \$9524 to be budgeted to the current fiscal year. As of the current fiscal year the County will be matching this grant with in-kind services provided through the salaries of one Sheriff's Deputy and one Deputy Clerk. This transaction will result in a transfer of \$12,676 to the General Fund Contingency account line.