

SEMINOLE COUNTY BUDGET REQUEST

Budget Division Use only:

DATE: 10/28/05

FROM: Department Public Works
Division Engineering

Table with 3 columns and 3 rows. Row 1: empty, empty, empty. Row 2: BCR, checked box, 06-06. Row 3: empty, empty, empty.

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover coverage)
Project reclass, Must be within same Project Number

Detailed Explanation:

The Howell Branch Road / Lake Howell Road widening project was budgeted as three distinct sub-projects for tracking purposes (construction, landscaping, and traffic improvements). Construction has been completed with \$136,000 of remaining budgetary balance. Staff is requesting transfer of the \$136,000 to the landscaping project to increase the budgetary appropriation to \$200,000, which is in line with current project estimates.

Table with 5 columns: Fund #, Fund Name, FUND/ACCOUNT NUMBER, Project #, ACCOUNT TITLE, AMOUNT. It shows a transfer of \$136,000 from Project # 00024201 to Project # 00024202.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 10/6/05 Analyst Fredrik V. Coulter Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date Nov 15, 2005

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature