

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Patricia Comings **EXT.** 7175

Agenda Date 11/15/05 **Regular** **Consent** **Work Session**
Briefing **Public Hearing – 1:30** **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

Fiscal Year 2004/05

- 10. **BAR #05-73 - \$1,674,391 – Planning & Development - Affordable Housing Trust Fund.**
Reduction in budget to true-up fund balance to cash available October 1, 2004.
- 11. **BAR #05-74 - \$41,000 – Fiscal Services - Street Lighting District Fund.**
To accommodate rate adjustments/increases and equipment changes that occurred during the fiscal year.

Fiscal Year 2005/06

- 12. **BCR #06-06 – \$136,000 – Public Works–Arterial Impact Fee Fund.**
The Howell Branch Road / Lake Howell Road widening project was budgeted as three distinct sub-projects for tracking purposes (construction, landscaping, and traffic Improvements). Construction has been completed with \$136,000 of remaining budgetary balance. Staff is requesting transfer of the \$136,000 to the landscaping project to increase the budgetary appropriation to \$200,000, which is in line with current project estimates.
- 13. **BCR #06-07 – \$103,707 – Planning & Development - Affordable Housing Trust Fund**
Allocation of the SHIP Affordable Housing FY 2003/04 grant carry forward to various operating lines for use.
- 14. **BCR #06- 08– \$95,000 – Public Works – Natural Lands/Trails Fund.**
The Jones Trailhead (a.k.a., Long Pond Trailhead) was advertised for construction in July 2005. The budgeted preliminary estimate of \$100,000 is less than the bids received. The lowest bids received total \$162,254. Water management requirements and increased costs in the construction industry

Reviewed by:	
Co Atty:	_____
DFS:	_____
Other:	_____
DCM:	<u>[Signature]</u>
CM:	<u>[Signature]</u>
File No.	<u>CFSB10-23</u>

have had a significant role in the escalation of costs as compared to the preliminary estimate. An increase of \$95,000 is being requested to provide for construction, testing and a minor contingency for potential change orders. Funds are available from the Cross Seminole Trail project.

15. **BCR #06-09 – \$329,742 – Public Safety – Fire Protection Fund.**
This accounting adjustment will transfer funds to appropriate account lines to allocate Firefighter Safety Grant for FY 2005/06.
16. **BCR #06-10 – \$48,000 – Judicial – General Fund.** This accounting adjustment will transfer the \$48,000 budgeted for the Adult Drug Court from the County Court business unit to a separate business unit to facilitate compliance with state reporting requirements.
17. **BCR #06-11 – \$279,387 – Information Technologies – General Fund.**
Accounting adjustment to record all Article V Information Technologies expenditures into a dedicated business unit and identifiable subsidiary accounts to facilitate compliance with state reporting requirements.
18. **BAR #06-11- \$161,008 – Sheriff - General Fund.**
Re-budget of Sheriff's Office FY 2004/05 unexpended grant program funds.
19. **BAR # 06-12 - \$190,000 - Administrative Services – General Fund and Fire Protection Fund.**
Appropriate funds toward the replacement of the existing fire alarm system in the Public Safety Building. The system is in need of replacement for safety reasons resulting from software obsolescence and lack of support services. The total cost of the system is \$190,000 with \$23,830 from the Fire Protection Fund and \$166,170 from the General Fund. The fire alarm system was inadvertently removed from the FY2005/06 budget as a Second Public Hearing adjustment.
20. **BAR# 06-13 - \$1,223,500– Public Works – 2001 Infrastructure Sales Tax Fund.**
This amendment relates to a corresponding Public Works/Engineering consent item authorizing payment to FDOT for advance acquisition of a retention pond site for the State Road 436 / Red Bug Lake Road interchange. Based upon preliminary estimates, \$1,000,000 was budgeted for acquisition of this parcel. On October 4, 2005, FDOT reached an agreement with the property owner in the amount of \$1,138,500 and upon acquisition the property will be titled to FDOT. This amendment establishes budgetary funding for the acquisition price, plus \$85,000 for associated fees and costs.
21. **BAR # 06-14 - \$107,000 – Public Safety – General Fund.**
Carry forward \$107,000 from the School Window Protection grant to cover expenses incurred during FY 2005/06 pursuant to the Shelter Retrofit Agreement with the Florida Department of Community Affairs Emergency Management Division. The total value of the grant was \$780,394; expenses in the amount of \$242,300 were incurred during FY 2004/05 and \$107,000 is expected to be expended during FY 2005/06 prior to the grant's expiration on 10/31/05.

22. **BAR # 06- 15 - \$60,997 - Public Safety – Public Safety Grants (Federal) Fund.**
 To recognize the receipt of the Homeland Security Grant as approved by Board of County Commissioners on 10/25/05, and appropriate funds in accordance to the agreement between the State of Florida Department of Community Affairs and Seminole County to receive a non-matching grant of \$60,997.00 for Domestic Preparedness (ODP) for FY 2005/06 State Homeland Security Grant Program (SHSGP).
23. **BAR #06-16 - \$4,057 – Public Safety - General Fund.**
 Carry forward and allocate funds from the FY 2004/05 Hazards Analysis Grant.

The above requests, if approved, have the following effect on General Fund Reserve for Contingencies:

Current Balance:	\$ 7,775,565
Less Requested Transfer(s)	166,170
Balance after Transfer	\$ 7,609,395