

AGENDA MEMORANDUM

SUBJECT: Institute of Museum and Library Services

DEPARTMENT: Fiscal Services **DIVISION:** Grants Administration

AUTHORIZED BY: Lisa Spriggs *LS* **CONTACT:** Lee Bailey *LB* **EXT.** 7125

Agenda Date 11-09-04 Regular Consent Work Session Briefing
Public Hearing – 1:30 Public Hearing – 7:00

MOTION/RECOMMENDATION:

Approval and authorize Chairman to execute an application for the *Museums for America Program* through the Institute of Museum and Library Services (IMLS).

BACKGROUND

The *Museums for America Program* requirements are a solid match for the Museum of Seminole County History to apply for funding. Seminole County will request funding to purchase and install a HVAC system needed to preserve and archive original local newspapers.

See abstract attached for additional details.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: *SS* _____
CM: *LB* _____
File No. CFSA01

**GRANT PROPOSAL REVIEW FORM – ABSTRACT
GRANTS ADMINISTRATION DIVISION**

FUNDER: Institute of Museum and Library Services (IMLS)

DEADLINE: November 15, 2004

PROJECT TITLE: Museums for America

DEPARTMENT: Library and Leisure Services – The Museum of Seminole County History

PROJECT INITIATOR(S): Karen Jacobs, Suzy Goldman, Stephanie Kobrin, Lee Bailey

PROJECT MANAGER/PRINCIPAL INVESTIGATOR: Karen Jacobs, Museum Coordinator

PROJECT DESCRIPTION:

IMLS seeks to distribute funding for *Museums for America* grants to all types and sizes of museums. All applicants must demonstrate evidence that the project is an investment for the future, not a one-time activity with no long-term impact.

These requirements make a solid match for the Museum of Seminole County History to request funding to preserve and archive original local newspapers. Major conservation methods of historic newspapers require ventilation, filtration, and humidity control. Air stagnation can lead to mold growth, dust, and certain pollutants, which are unquestionably damaging to such a collection. In order to reduce these damaging factors, a HVAC system is dictated. Our request will include an appropriately designed HVAC system for the museum.

TOTAL AMOUNT REQUESTED: Up to \$74,999 (*budget detail in process*)

MATCHING FUNDS (IF APPLICABLE): 50% match

SOURCES OF MATCH: From approved budget and inkind costs

THIS PROPOSAL IS A:

NEW GRANT CONTINUATION GRANT SUPPLEMENTAL GRANT

GRANT FUNDING IS: COMPETITIVE ENTITLEMENT CONTRACT Other

Please contact the Grants Office for additional information or to peruse the proposal.