

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Patricia Comings **EXT.** 7175

Agenda Date <u>11/9/04</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

- A. **BCR #04-54 – \$850,077 – Various Departments – Fund: Various Funds.** FY 2003/04 year end cleanup of accounts. All deficiencies are covered by available funds within the department’s budgetary accounts.

Reviewed by: Co Atty: _____ DFS: _____ Other: _____ DCM: _____ CM: <u>KL</u> File No. <u>CFSB03</u>
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*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 11/01/04
 FROM: Department Various Departments
 Division Various Divisions

BCR	<input checked="" type="checkbox"/>	04-54

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Operational Adjustment (Transfer or Savings to cover overage)
- Project reclass, Must be within same Project Number

Detailed Explanation:

FY 2003/04 year end cleanup of accounts. All deficiencies are covered by available funds within the department's budgetary accounts.

FY 2003/04

	Fund # <u>Various</u>	Fund Name <u>Various</u>		
	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	See attached		General Fund (00100)	555,760
	See attached		Fire Protection Fund (11200)	108,929
	See attached		SHIP Grant Year 01/02 (12002)	185,388
			TOTAL	\$850,077
	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER TO	See Attached		General Fund (00100)	555,760
	See Attached		Fire Protection Fund (11200)	108,929
	See Attached		SHIP Grant Year 01/02 (12002)	185,388
			TOTAL	\$850,077

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date _____ Department/Division _____

RECOMMENDATION: Approval Date 11/1/04 Analyst Deborah Smith Budget Manager 

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date _____

Approved Disapproved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____

BUDGET CHANGE REQUEST - FY'2003/04

Sources:

Fund Title	Fund	Account #	Project #	Account Title	ic	Amount	Total by Fund
General	00100	010309-510120		Salaries & Wages		42,651	
	00100	010309-530490		Other Charges/Obligations		156,552	
	00100	010309-580811		Aid to Governmental Agencies		47,048	
	00100	140300-530440		Rental and Leases		60,000	
	00100	140300-530460		Repairs and Maintenance		19,416	
	00100	110100-530520		Operating Supplies		20,000	
	00100	110100-530540		Books, Dues, Publications		15,279	
	00100	055600-530340		Contracted Services		148,849	
	00100	055610-560641		Machinery & Capital		9,663	
	00100	033400-530315		Expert Witness Fees		30,192	
	00100	033400-530316		Clinical Evaluations		2,000	
	00100	033400-530400		Travel & Per Diem		<u>4,110</u>	555,760
	Fire Protection	11200	056100-510220		Retirement Contributions		
SHIP Grant Year 01/02	12002	115002-580821		Aid to Private Organizations			185,388
TOTAL							<u>850,077</u>

BCR 04-054
 Account Line Distribution

Uses:

Fund Title	Fund	Account #	Project #	Account Title	Amount	Total by Fund
General	00100	021000-510230		Health & Life Insurance	246,251	
	00100	140300-530310		Professional Services	79,416	
	00100	110100-530490		Other Charges/Obligations	35,279	
	00100	055600-530410		Communications	22,863	
	00100	055600-530490		Other Charges/Obligations	125,986	
	00100	055601-510120		Regular Salaries and Wages	3,651	
	00100	055601-510140		Overtime	5,128	
	00100	055601-510210		Social Security Matching	884	
	00100	033400-530310		Professional Services	30,192	
	00100	033400-530345		Court Interpreters	6,110	
						555,760
Fire Protection	11200	056100-510230		Health & Life Insurance		108,929
SHIP Grant Year 01/02	12002	115002-510120		Regular Salaries and Wages	153,125	
	12002	115002-510210		Social Security Matching	7,941	
	12002	115002-510220		Retirement Contributions	7,572	
	12002	115002-510230		Health & Life Insurance	14,368	
	12002	115002-510240		Workers Compensation	2,382	
						185,388
TOTAL						850,077