

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Proposal For Funding Substance Abuse Services

DEPARTMENT: Community Services **DIVISION:** Community Assistance

AUTHORIZED BY: Phillip C. Stalvey ^{PS/PD} **CONTACT:** David Medley **EXT.** 3363

Agenda Date <u>10/28/03</u> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>
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MOTION/RECOMMENDATION: Approval by the Board of County Commissioners of the attached staff recommendation for funding substance abuse services and authorization to issue an RFP.

BACKGROUND:

Staff has developed a plan for funding substance abuse services that would utilize a combination of funds from general revenue and the county's Drug Abuse Trust Fund. The plan also proposes a competitive bid process to contract for those services. The attached plan recommends funding substance abuse services with \$100,000. Initial year funding would be identified from existing un-obligated general revenue dollars in the Community Service Agency Grant Program (\$50,000), and an equal amount (\$50,000) from the Drug Abuse Trust Fund. Future funding would utilize the same funding sources with specific amounts approved by the Board of County Commissioners during the regular budget process.

This will leave \$44,000 in the Community Service Agency Budget un-obligated for 2003/04. At the direction of the BCC, staff has examined a separate funding request from O-Force to provide administrative support (\$10,500) and continuation of their "Prime Skills" program at Crooms Academy of Information Technology (\$20,000). The skills being taught by this project are also provided within the regular curriculum, and a commitment from the Seminole County School Board for on going funding of the project has not been secured.

Reviewed by: <u>10.15.03</u> Co Atty: <u>[Signature]</u> DFS: _____ Other: _____ DCM: <u>[Signature]</u> CM: <u>[Signature]</u> File No: <u>RCS01</u>
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Proposal for Funding Substance Abuse Services

FUNDING PROPOSAL

Bi-Annually during the regular budget process, the Department of Community Services, Division of Community Assistance will submit a budget for Substance Abuse services that will be comprised of general revenue funds (moved from the CSA program) and Drug Abuse Trust Fund dollars designated specifically for substance abuse treatment. Trust Fund resources will be dependent upon actual revenue available, but not less than 50% of such funds.

CONTRACTING

Based on the funding level approved by the BCC, the Department of Community Services will work with the Purchasing Division of Fiscal Services and offer a *Request for Proposal*. This *RFP* will be available to all agencies providing services to Seminole County residents. Following review of all *RFP*'s submitted, a proposed contract(s) will be submitted to the BCC for consideration. This contract(s) could be structured to coincide with the county's two-year budget process as directed by the BCC.

MONITORING

The Division of Community Assistance would monitor the contract(s) under the same guidelines developed for the CSA contracts, including monthly/quarterly/annual reports (financial and programmatic), and on-site and desk monitoring of programs.