

AGENDA MEMORANDUM

SUBJECT: Budget Amendment Resolution

DEPARTMENT: Sheriff's Office DIVISION: _____

AUTHORIZED BY: Sheriff Don Eslinger CONTACT: Penny Fleming EXT. 6617

| | | | | |
|-----------------------------|--|---|--|-----------------------------------|
| Agenda Date <u>10/25/05</u> | Regular <input type="checkbox"/> | Consent <input checked="" type="checkbox"/> | Work Session <input type="checkbox"/> | Briefing <input type="checkbox"/> |
| | Public Hearing – 1:30 <input type="checkbox"/> | | Public Hearing – 7:00 <input type="checkbox"/> | |

MOTION/RECOMMENDATION:

Approve and authorize Chairman to execute the Budget Amendment Request and to process corresponding adjustments to the Sheriff's Office Budget.

BACKGROUND:

The Seminole County Sheriff's Office has received an amendment to increase the Child Protective Service grant in the amount of \$50,260.00. This adjustment will provide funds for in-service training for the Protective Investigators. The monthly amount of funds received will be \$11,172 in October, and \$5,584 in November 2005 through May 2006, for a total of \$50,260. The BAR reflects the eight-month period from 10/01/05 – 05/31/06. No match is required for this grant and no new positions are associated with this grant.

| |
|-------------------------|
| Reviewed by: |
| Co Atty: _____ |
| DFS: <u>[Signature]</u> |
| Other: _____ |
| DCM: <u>[Signature]</u> |
| CM: <u>[Signature]</u> |
| File No. <u>5001</u> |

2005-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners
 FROM: Department of Fiscal Services
 SUBJECT: **Budget Amendment Resolution**
 Department: **Sheriff's Office**
 Fund(s): General Fund (00100)

| DFS Recommendation | |
|--------------------|---------|
| <i>D. Jugal</i> | 9-29-05 |
| Analyst | Date |
| <i>[Signature]</i> | 10/7/05 |
| Budget Mgr | Date |
| Director | Date |

PURPOSE: Appropriate funds for Amendment # 1, dated September 16, 2005, of the Contract with DCF for Child Protective Services associated with the provision of protective investigator in-service training.

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

Sources:

| Account Number | Project # | Account Title | Amount |
|----------------------|-----------|------------------------|-----------|
| 00100-334221 | | Sheriff – State Grants | 50,260.00 |
| Total Sources | | | |

Uses:

| Account Number | Project # | Account Title | Amount |
|------------------------|-----------|---------------------|-----------|
| 00100-013001-590963.03 | | Sheriff's Operating | 50,260.00 |
| Total Uses | | | |

BUDGET AMENDMENT RESOLUTION

This Resolution, 2005-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

 Maryanne Morse, Clerk to the Board of County Commissioners

By: _____
 Carlton Henley
 Chairman

Date: _____

Date: _____

Entered by County Finance Department

Date: _____



Florida Department of
Children & Families

State of Florida
Department of Children and Families

Jeb Bush
Governor

Lucy D. Hadl
Secretary

Mike Watkins
District Administrator

September 16, 2005

Captain Greg Barnett
Seminole County Sheriff's Office
100 Bush Blvd.
Sanford, FL 32773

RE: GJZF1 – Amendment #1

Dear Captain Barnett:

Enclosed please find your fully executed copy of amendment #1 to Grant Agreement GJZF1. The amendment increased the grant amount by \$50,260.00.

As required by Section .400(d) of OMB Circular A-133, as revised, and Section 215.97(5)(a), Florida Statutes, we have attached projected information listing the Federal Programs and/or State Project funding for the above contract(s). The information provided pertains to the State fiscal year ending June 30, 2006

At the end of your fiscal year, confirmation of funding sources and contract payments may be obtained from the Provider Audit Unit:

Department of Children and Families
Provider Audit Unit – ASFMI
1317 Winewood Boulevard, Building 2, Room 301
Tallahassee, FL 32399-0700

If there are any questions or I can be of assistance, please call me at 407-245-0400, ext. 182.

Sincerely,

Barbara Givens
Contract Manager

400 West Robinson Street, S1129, Orlando, FL 32801

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery

**AMENDMENT #001 TO FISCAL YEAR 2005 - 2006 STATE OF FLORIDA DEPARTMENT
OF CHILDREN AND FAMILIES CHILD PROTECTIVE INVESTIGATION SERVICES
GRANT AGREEMENT**

THIS AMENDMENT, entered into between the State of Florida, Department of Children and Families, hereinafter referred to as the Grantor and the Seminole County Sheriff's Office, hereinafter referred to as the Grantee, amends Grant Agreement Number GJZF1. The purpose of this amendment is to increase the grant amount by \$50,260 for the provision of protective investigator in-service training. The Grant Agreement is amended as follows.

1. Page 6, Section II. A., the first sentence is hereby amended to read:

Absent legislative directive to the contrary concerning child protective investigations, the Grantor shall pay the Grantee for child protective investigative services according to the conditions of Attachment I of this Grant Agreement, in the amount of \$3,577,415.00 for fiscal year 2005-2006.

2. Page 20, Section C. 5. a., immediately following paragraph 4), the following provision for fiscal year 2005-2006 is added:

- 5) The Grantee shall submit a report to the Grantor's Grant Agreement Coordinator within 10 days after the end of each quarter. The Grantor's Grant Agreement Coordinator will forward the report to the Department of Children and Families' Administrator for Child Welfare Training within 15 days after the end of each quarter.

- a) The report must include a detailed reporting of the following elements for each training activity completed during the quarter.

- i. A description of the training activity.
- ii. A minimum of a one paragraph overview of the purpose, goals and syllabus of the training activity.
- iii. A listing of the specific objectives of the training activity.
- iv. The training provider.
- v. The date and time(s) of the training activity.
- vi. A copy of a roster for each training activity that clearly identifies each training participant by first name, last name and employer as well as that individual's signature on the sign-in sheet.
- vii. The cost of the training activity.

- b) If the Grantee chooses to use these funds to hire training staff, the Grantee shall provide the name of the staff member and the annual salary with the quarterly report that covers the time period during which the trainer was hired. Each quarterly report shall include the information listed above for each training session delivered by in-house training staff .

- c) If the Grantee chooses to use these funds to purchase training equipment, the equipment must be inventoried according to Attachment II of this Grant Agreement.

3. Page 33, Exhibit E is hereby deleted. A revised page 33, Exhibit E, dated September 6, 2005, is hereby inserted in lieu thereof and attached hereto.

This Amendment shall begin on September 6, 2005, or the date on which this amendment has been signed by both parties, whichever is later.

All provisions in the Grant Agreement and any attachments thereto in conflict with this Amendment shall be and are hereby changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Grant Agreement.

This Amendment is hereby made a part of the Grant Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this 3 page Amendment to be executed by their officials thereunto duly authorized.

GRANTEE:
SHERIFF OF
SEMINOLE COUNTY

Signed Steven Hammett
CHIEF DEPUTY SHERIFF

NAME: for Donald F. Eslinger

TITLE: SHERIFF

DATE: 9/7/2005

GRANTOR:
STATE OF FLORIDA
DEPARTMENT OF CHILDREN AND FAMILIES

Signed by: Mike Watkins

NAME: Mike Watkins

TITLE: District Administrator

DATE: 15 SEP 05

CASH FLOW SCHEDULE
 SEMINOLE COUNTY SHERIFF GRANT
 FISCAL YEAR 2005 - 2006

| Fund Source | Grant Total | July | August | September | October | November | December | January | February | March | April | May | June |
|-----------------------------------|-------------|---------|---------|-----------|---------|----------|----------|---------|----------|---------|---------|---------|---------|
| General Revenue | 925,590 | 77,133 | 77,133 | 77,133 | 154,260 | 77,133 | 77,133 | 77,133 | 77,133 | 77,133 | 77,133 | 77,133 | 0 |
| Tobacco Settlement Trust Fund | 751,106 | 62,592 | 62,592 | 62,592 | 125,186 | 62,592 | 62,592 | 62,592 | 62,592 | 62,592 | 62,592 | 62,592 | 0 |
| Welfare Transition Trust Fund | 438,478 | 36,540 | 36,540 | 36,540 | 73,078 | 36,540 | 36,540 | 36,540 | 36,540 | 36,540 | 36,540 | 36,540 | 0 |
| Social Services Block Grant | 1,411,981 | 117,665 | 117,665 | 117,665 | 235,331 | 117,665 | 117,665 | 117,665 | 117,665 | 117,665 | 117,665 | 117,665 | 0 |
| Subtotal | 3,527,155 | 293,930 | 293,930 | 293,930 | 587,855 | 293,930 | 293,930 | 293,930 | 293,930 | 293,930 | 293,930 | 293,930 | 0 |
| Child Welfare Training Trust Fund | 50,260 | 0 | 0 | 0 | 11,172 | 5,584 | 5,584 | 5,584 | 5,584 | 5,584 | 5,584 | 5,584 | 0 |
| TOTAL | 3,577,415 | 293,930 | 293,930 | 293,930 | 599,027 | 299,514 | 299,514 | 299,514 | 299,514 | 299,514 | 299,514 | 299,514 | 0 |
| Percent Released to Total Grant | | 8.22% | 8.22% | 8.22% | 16.74% | 8.37% | 8.37% | 8.37% | 8.37% | 8.37% | 8.37% | 8.37% | 0.00% |
| Total Percent Released | | 8.22% | 16.43% | 24.65% | 41.39% | 49.77% | 58.14% | 66.51% | 74.88% | 83.26% | 91.63% | 100.00% | 100.00% |