

SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM

SUBJECT: Gang Resistance Education and Training Grant Acceptance

DEPARTMENT: Sheriff's Office DIVISION: \_\_\_\_\_

AUTHORIZED BY: Sheriff Eslinger CONTACT: Penny Fleming EXT. 6617

Agenda Date 10/12/04 Regular  Consent  Work Session  Briefing   
Public Hearing – 1:30  Public Hearing – 7:00

**MOTION/RECOMMENDATION:**

Approval and authorization for the Chairman to sign for the acceptance of the Gang Resistance Education and Training (GREAT) award and to sign and process the associated BAR for the Sheriff's Office.

**BACKGROUND:**

The U.S. Department of Justice has awarded the Seminole County Sheriff's Office \$79,097 to administer, present, and deliver the Gang Resistance Education and Training. This program is a collaborative effort by all law enforcement agencies in Seminole County and is taught by trained School Resource Officers/Deputies in the Middle Schools throughout Seminole County to help students recognize gangs and gang related behavior so they can avoid the pitfalls of becoming a gang member, as well as the downsides of joining or supporting gang like groups. No new positions are associated with this grant.

Reviewed by:  
Co Atty: \_\_\_\_\_  
DFS: LD  
Other: \_\_\_\_\_  
DCM: \_\_\_\_\_  
CM: RB  
File No. CSHO00

**MEMORANDUM: ADMINISTRATIVE SERVICES 1703-04-079**

**TO:** Kevin Grace, County Manager  
**FROM:** Penny Fleming, <sup>PF</sup> Chief, Administrative Services  
**DATE:** September 22, 2004  
**SUBJECT:** Gang Resistance Education and Training Grant

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The Seminole County Sheriff's Office has received a \$79,097 grant from the U.S. Department of Justice to administer, present, and deliver the Gang Resistance Education and Training (G.R.E.A.T) Program to Middle School students throughout Seminole County. This is the fifth year the Sheriff's Office has received this award. We are requesting the Board of County Commissioners to:

- 1) Authorize the Chairman to sign for the acceptance of the grant funds and
- 2) Authorize the Chairman to sign the associated Budget Amendment Request and to process the corresponding adjustment to the Sheriff's Office budget.

It is respectfully requested that these items be placed on the agenda for the Board of County Commissioners meeting on Tuesday, October 12, 2004.

All items to be signed are attached.

If you have any questions regarding this agenda item, please contact Chief Penny Fleming at 665-6617 or Rob Forlini at 665-6536.

C: Lisa Spriggs  
Director of Fiscal Services

2004-R-

**BUDGET AMENDMENT REQUEST**

DFS Recommendation	
<u>B. Austin</u>	9/29/04
Analyst	Date
<u>[Signature]</u>	9/30/04
Budget Manager	Date
<u>[Signature]</u>	9/29/04
Director	Date

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**

Department: **Sheriff's Office**

Fund(s):

PURPOSE: Total award of \$79,097 received from the U.S. Department of Justice to administer, present and deliver the Gang Resistance Education and Training (G.R.E.A.T.) Program to Middle School students throughout Seminole County.

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

**Sources:**

Account Number	Project #	Account Title	Amount
00100-331224		Federal Grant	\$79,097
<b>Total Sources</b>			<b>\$ 79,097</b>

**Uses:**

Account Number	Project #	Account Title	Amount
013001-590963.02		Personnel Services	43,967
013001-590963.03		Operating	35,130
013001-590963.05		Capital Outlay	0
<b>Total Uses</b>			<b>\$ 79,097</b>

**BUDGET AMENDMENT RESOLUTION**

This Resolution, 2004-R-\_\_\_\_\_ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida \_\_\_\_\_ as reflected in the minutes of said meeting.

Attest:

\_\_\_\_\_  
Maryanne Morse, Clerk to the Board of County Commissioners

By: \_\_\_\_\_  
Daryl G. McLain  
Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Entered by County Finance Department

Date: \_\_\_\_\_



**U.S. Department of Justice**

Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

September 10, 2004

Mr. Daryl McLain  
Seminole County  
P. O. Box 8080  
Sanford, FL 32772

Dear Mr. McLain:

On behalf of Attorney General John Ashcroft, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the Gang Resistance Education and Training (GREAT) in the amount of \$79,097 for Seminole County. These funds will support the delivery of the Gang Resistance Education And Training Program.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Linda S. Hammond-Deckard, Program Manager at (202) 514-6015; and
- Financial Questions, the Office of the Comptroller, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Deborah J. Daniels".

Deborah J. Daniels  
Assistant Attorney General

Enclosures



**U.S. Department of Justice**

Office of Justice Programs

Office of Comptroller

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Washington, D.C. 20531

Mr. Daryl McLain  
Chair, Board of Commissioners  
P. O. Box 8080  
Sanford, FL 32772

Reference Grant Number: 2004-JV-FX-0122

Dear Mr. McLain:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	BUDGET
PERSONNEL	\$34,848
FRINGE BENEFITS	\$9,119
TRAVEL	\$694
EQUIPMENT	\$0
SUPPLIES	\$20,845
CONSTRUCTION	\$0
CONTRACTUAL	\$0
OTHER	\$13,591
TOTAL DIRECT COST	\$79,097
INDIRECT COST	\$0
TOTAL PROJECT COST	\$79,097
Federal Funds Approved:	\$79,097
Non-Federal Share:	\$0

If you have questions regarding this award, please contact:

- Program Questions, Linda S. Hammond-Deckard, Program Manager at (202) 514-6015; and
- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia J. Schwimer".

Cynthia J. Schwimer  
Comptroller



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Bureau of Justice  
Assistance**

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2004-JV-FX-0122

PAGE 1 OF 1

This project is supported under Title I of the Omnibus Crime Control & Safe Street Act of 1968, 42. U.S.C. 3711 et seq.

1. STAFF CONTACT (Name & telephone number)

Linda S. Hammond-Deckard  
(202) 514-6015

2. PROJECT DIRECTOR (Name, address & telephone number)

Robert Forlini  
Manager  
100 Bush Blvd  
Sanford, FL 32773-6706  
(407) 665-6536

3a. TITLE OF THE PROGRAM

Gang Resistance Education and Training (GREAT)

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

Gang Resistance Education and Training (GREAT)

5. NAME & ADDRESS OF GRANTEE

Seminole County  
P. O. Box 8080  
Sanford, FL 32772

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 01/01/2004 TO: 12/31/2004

8. BUDGET PERIOD

FROM: 01/01/2004 TO: 12/31/2004

9. AMOUNT OF AWARD

\$ 79,097

10. DATE OF AWARD

09/10/2004

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Gang Resistance Education And Training (G.R.E.A.T.) program is a life-skills competency program designed to provide students with the skills they need to avoid gang pressure and youth violence. G.R.E.A.T.'s violence prevention curriculum helps students develop values and practice behaviors that will assist them to avoid destructive activities. The G.R.E.A.T. program coordinates with federal, regional, state and local agencies, as well as individuals from community and civic groups. The goal of the G.R.E.A.T. program is to train law enforcement officers in a school-based curriculum in which officers provide instruction to school-aged children in life skill competencies, gang awareness, and anti-violence techniques. Training in the core G.R.E.A.T. program is provided to officers from any state or local law enforcement agency.

NCA/NCF



**U.S. Department of Justice**  
Office of Justice Programs

*Bureau of Justice Assistance*

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*Washington, D.C. 20531*

**Memorandum To:** Official Grant File

**From:** Stephen Antkowiak, NEPA Coordinator

**Subject:** Categorical Exclusion for Seminole County

Awards under the FY 2004 G.R.E.A.T. Program will be used to fund programs to assist in educating youth in avoiding gang pressure and youth violence.

None of the following activities will be conducted either under the OJP federal action or a related third party action:

1. New construction.
2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment of a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.





U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Bureau of Justice  
Assistance**

**Grant**

PAGE 1 OF 3

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Seminole County P. O. Box 8080 Sanford, FL 32772		4. AWARD NUMBER: 2004-JV-FX-0122	
		5. PROJECT PERIOD: FROM 01/01/2004 TO 12/31/2004 BUDGET PERIOD: FROM 01/01/2004 TO 12/31/2004	
		6. AWARD DATE 09/10/2004	7. ACTION Initial
1A. GRANTEE IRS/VENDOR NO. 596000861		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Gang Resistance Education and Training (GREAT)		10. AMOUNT OF THIS AWARD \$ 79,097	
		11. TOTAL AWARD \$ 79,097	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Title I of the Omnibus Crime Control & Safe Street Act of 1968, 42. U.S.C. 3711 et seq.			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Deborah J. Daniels Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Daryl McLain Chair, Board of Commissioners	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X F JV 80 00 00 79097		21. JV04U00204	



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Bureau of Justice  
Assistance**

**AWARD CONTINUATION  
SHEET**

**Grant**

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PROJECT NUMBER 2004-JV-FX-0122

AWARD DATE 09/10/2004

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The grantee shall arrange with local area middle/junior high schools, to schedule at least 13 one period classes to instruct the minimum number of students as proposed in its application for funding approved by BJA. Classroom lessons are to be presented during the project period of the grant award.
6. Grantees receiving \$50,000 or more in grant funds must contribute up to two (2) weeks of officer time, to the National Training Team, for every \$50,000 in grant funds received through this award. All officers whose time is used to fulfill this requirement must be certified G.R.E.A.T training officers. While no grant funds may be used to compensate the officers for these two (2) week periods, all officer expenses will be reimbursed by the National Training Team. All specific requests made to an individual grantee for officer training time will be coordinated with BJA and the Regional Training Coordinators. The National Training Team is a team of G.R.E.A.T. Program train-the-trainers that teach the curriculum on a national level.
7. The recipient agrees to submit to BJA for review and approval any curricula, training materials, and/or training equipment specifications intended for development, purchase, and/or use under this grant. Training material developed or specifications/descriptions of equipment to be purchased with grant funds shall be forwarded to BJA or its designee at least 14 days in advance of its use/purchase.
8. The recipient agrees to attend a training, technical assistance, or coordination meeting, if offered by BJA or its designee.
9. The recipient further agrees to provide specific information on its training activities and progress, if requested by BJA or its designee. Furthermore, recipient agrees to track all training activities, including number and professional category of persons trained. BJA will provide recipient with guidelines on the information that should be tracked.



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Bureau of Justice  
Assistance**

**AWARD CONTINUATION  
SHEET**

**Grant**

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PROJECT NUMBER 2004-JV-FX-0122

AWARD DATE 09/10/2004

*SPECIAL CONDITIONS*

10. The recipient shall submit to BJA one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements:

"This project was supported by Grant No. 2004-JV-FX-0122 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, and the Office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United State Department of Justice."

The current edition of the OJP Financial Guide provides guidance on allowable printing activities.