

REQUEST FOR PROPOSALS

- 16. Approve Amendment #6 to RFP-4187-03/BJC – Performance Work Statement for Custodial Services for Miscellaneous County Buildings, to A1A Cleaning Service, Inc., Longwood (Increase of \$52,189.65/per year).**

RFP-4187-03/BJC provides all necessary management, supervision, personnel, materials, transportation, general and specialized tools and equipment required to accomplish all custodial services for Seminole County Buildings, as specified in the Scope of Services.

Amendment #6 will provide contract cleaning services to the Geneva Wilderness bathroom for \$100 per month (\$1,200 per year). It will also increase the contract by 5% or \$50,989.65 to cover the contractor's increased costs of labor and materials. The new Not-To-Exceed amount will be \$1,077,782.65 per year.

The Administrative Services Department/Support Services Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the amendment as prepared by the County Attorney's Office and authorize the County Manager to execute same.

AMENDMENT REQUEST FORM

OC#?

Date Requested: August 25, 2005

Requestor: Angi Thompson, Principal Analyst

Telephone/Ext.: 5250

Department / Division: Administrative Services/Support Services

REQUESTED ACTION:

Contractor/Consultant: A1A Cleaning Service, Inc.

☒ **Amendment to Agreement**

Contract Title: Custodial Services Agreement Contract No.: RFP-4187-03/BIC

☐ **Amendment to Work Order**

Contract No.: _____ Work Order No.: _____

Provide detailed justification for this amendment request. Attached applicable documents (proposals, Scope of Services) with your request.

A1A has submitted a request for a 5% increase to their contract. Support Services is in agreement with the request. The substantiating backup documentation is attached. The request is due to increased material and labor costs. This increase affects lines 010530-00100-519-53034 (General Fund), 010532-40100-536-53034000 (Water and Sewer), and 010533-40201-534-53034000 (Solid Waste). Funds are available in these accounts for the increase.

Also in the amendment, we need to add the Geneva Wilderness Shop. The proposal is attached. The annual cost is \$1,200.00. Funds are available in line 010530-00100-519-53034 (General Fund).

Project Manager Authorization: [Signature]

Date: 8/26/05

Accounting Staff Authorization: Melorey Lung

Date: 8/25/05

Department Director: [Signature]

Date: 8-25-05

Purchasing Review and Approval: _____

Date: _____

Assigned Amendment No.: _____

Comments: _____



"John B. Charleston"
<john.charleston@a1aclea
n.com>

08/23/2005 06:39 PM

To <athompson@seminolecountyfl.gov>

cc

bcc

Subject Back-up Information for Price Increase

Angi,

See the attached document that supports the 13.5% increase in material costs and 8.3% labor costs. Let me know if you have any questions. Thanks.

John B. Charleston, III

President, A1A Cleaning Service, Inc



Seminole County Price Increase Analysis, 8-19-05.xls

Seminole County Price Increase Analysis

Supplies	2003	2005	\$ Increase	% Increase	Ttl \$s		
					6/14/04 - 7/15/2005	% Ttl	Wtd Avg
Pull (Bowl Cleaner)	\$18.72	\$18.72	\$0.00	0.0%	\$280.80	1.35%	0.00%
Push (Enzyme Bacteria Cleaner)	\$34.58	\$34.58	\$0.00	0.0%	\$172.80	0.63%	0.00%
PH 7 (Neutral Cleaner)	\$18.40	\$20.80	\$2.40	13.0%	\$648.80	3.11%	0.41%
AF 515 (Disinfectant)	\$25.42	\$25.44	\$0.02	0.1%	\$1,855.96	8.89%	0.01%
AF 79 (Non-acid Bowl Cleaner)	\$40.28	\$40.28	\$0.00	0.0%	\$2,172.12	10.41%	0.00%
Bonnet (Bonnet Shampoo)	\$32.34	\$33.90	\$1.56	4.8%	\$1,369.30	6.58%	0.32%
Untouchable Floor Finish	\$59.95	\$58.70	-\$1.25	-2.1%	\$2,818.80	12.55%	-0.26%
Floor Sealer	\$30.58	\$32.00	\$1.42	4.6%	\$918.07	4.40%	0.20%
Glybet (Disinfectant)	\$34.08	\$34.08	\$0.00	0.0%	0.00%	0.00%	0.00%
Gloves - Powdered (Medium)	\$27.30	\$45.50	\$18.20	66.7%	\$150.15	0.72%	0.48%
Gloves - Powdered (Large)	\$27.30	\$45.50	\$18.20	66.7%	\$63.70	0.31%	0.20%
Gloves - Non-Powdered (Medium)	\$54.80	\$55.00	\$0.20	0.4%	\$88.00	0.42%	0.00%
Gloves - Non-Powdered (Large)	\$54.80	\$55.00	\$0.20	0.4%	\$68.75	0.32%	0.00%
Endust	\$36.00	\$37.30	\$1.30	3.6%	\$363.90	1.74%	0.06%
Can Liners (24x24)	\$10.03	\$11.45	\$1.42	14.2%	\$1,473.51	7.08%	1.00%
Can Liners (30x37)	\$10.85	\$13.38	\$2.53	23.3%	\$2,718.43	13.03%	3.04%
Can Liners (40x48)	\$13.98	\$18.85	\$4.87	33.6%	\$4,893.51	23.45%	7.88%
Mop Heads (24")	\$1.89	\$1.07	-\$0.82	-42.8%	\$86.94	0.42%	0.02%
Black Floor Pads (19")	\$13.68	\$13.68	\$0.00	0.0%	\$191.24	0.92%	0.00%
Black Floor Pads (20")	\$15.32	\$15.32	\$0.00	0.0%	\$63.96	0.31%	0.00%
Carpet Bonnet Pad	\$18.78	\$18.78	\$0.00	0.0%	\$435.76	2.09%	0.00%
Bleach	\$8.35	\$7.90	-\$0.45	-5.4%	\$131.74	0.63%	0.15%
Bowl Swabs	\$0.55	\$0.55	\$0.00	0.0%	\$45.10	0.22%	0.00%
Rags	\$25.75	\$25.75	\$0.00	0.0%	\$55.11	0.26%	0.00%
Total					\$20,864.15		13.51%

Labor (2003)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Surv (\$)	\$1,048.00	\$970.00	\$1,083.50	\$976.66	\$975.53	\$538.17	\$1,007.94	\$1,943.59	\$1,705.19	\$2,004.15	\$926.87	\$1,823.23	\$15,002.63
Surv (Hrs)	125.50	115.50	127.00	117.20	115.86	69.55	120.84	214.35	193.43	220.38	111.44	206.08	1,737.13
Surv (Avg Wage Rate)	\$8.35	\$8.40	\$8.53	\$8.33	\$8.42	\$7.74	\$8.34	\$9.07	\$8.82	\$9.09	\$8.32	\$8.85	\$8.64
Floor Techs (\$)	\$835.63	\$533.25	\$617.58	\$429.75	\$560.70	\$806.29	\$1,806.00	\$698.44	\$949.18	\$813.09	\$770.83	\$1,171.00	\$9,780.54
Floor Techs (Hrs)	69.75	59.25	68.82	47.75	62.30	85.50	218.50	76.23	106.55	85.64	81.00	137.50	1,098.59
Floor Tech (Avg Wage Rate)	\$9.11	\$9.00	\$9.00	\$9.00	\$9.00	\$9.43	\$8.27	\$9.14	\$8.91	\$9.49	\$9.51	\$8.52	\$8.91
General Cleaners (\$)	\$5,973.98	\$5,414.60	\$9,175.11	\$9,032.95	\$9,784.80	\$9,640.06	\$9,534.35	\$9,798.54	\$11,391.88	\$12,503.87	\$12,199.37	\$13,160.30	\$117,806.59
General Cleaners (Hrs)	818.25	729.88	1,296.18	1,315.28	1,398.78	1,409.15	1,385.35	1,392.65	1,595.75	1,720.58	1,675.41	1,892.82	16,830.02
General Cleaner (Avg Wage Rate)	\$7.30	\$7.42	\$7.08	\$6.87	\$7.00	\$6.84	\$6.88	\$7.04	\$7.14	\$7.27	\$7.28	\$6.95	\$7.07
Fixed (\$)	\$7,829.38	\$6,863.87	\$4,243.20	\$4,094.60	\$3,359.98	\$3,353.73	\$3,246.15	\$3,096.13	\$2,557.91	\$2,472.94	\$2,427.92	\$2,929.53	\$48,075.42
Fixed (Hrs)	1,177.47	1,016.88	619.75	603.98	467.99	453.74	467.49	444.86	382.04	349.33	341.19	419.11	6,723.61
Fixed (Avg Wage Rate)	\$6.68	\$6.55	\$6.85	\$6.78	\$7.18	\$7.39	\$6.94	\$6.96	\$7.07	\$7.08	\$7.12	\$6.99	\$6.85
Total \$s	\$15,286.97	\$13,581.82	\$15,119.39	\$14,533.98	\$14,681.01	\$14,338.25	\$15,594.44	\$15,534.70	\$16,604.14	\$17,783.85	\$16,324.79	\$19,084.08	\$188,477.38
Total Hrs	2,190.97	1,921.48	2,111.55	2,064.17	2,044.91	2,017.94	2,192.18	2,127.89	2,257.77	2,375.93	2,209.04	2,855.51	26,189.35
Total (Avg Wage Rate)	\$6.98	\$7.07	\$7.16	\$6.97	\$7.18	\$7.11	\$7.11	\$7.30	\$7.35	\$7.49	\$7.39	\$7.19	\$7.20

Labor (2005)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Surv (\$)						\$3,134.88	\$4,983.17	\$4,788.00					\$12,886.14
Surv (Hrs)						330.04	480.19	483.85					1,274.08
Surv (Avg Wage Rate)						\$9.50	\$10.38	\$10.28					\$10.11
Floor Techs (\$)						\$804.31	\$2,370.08	\$1,780.74					\$4,955.11
Floor Techs (Hrs)						88.99	243.52	195.79					528.30
Floor Tech (Avg Wage Rate)						\$9.04	\$9.73	\$9.10					\$9.38
General Cleaners (\$)						\$11,669.39	\$13,875.58	\$14,498.40					\$39,843.35
General Cleaners (Hrs)						1,643.63	1,907.29	2,028.06					5,578.98
General Cleaner (Avg Wage Rate)						\$7.10	\$7.17	\$7.15					\$7.14
Fixed (\$)						\$2,171.14	\$2,585.08	\$2,370.25					\$7,126.47
Fixed (Hrs)						282.65	338.98	310.80					932.41
Fixed (Avg Wage Rate)						\$7.68	\$7.63	\$7.63					\$7.64
Total \$s						\$17,779.72	\$23,813.87	\$23,417.48					\$64,811.07
Total Hrs						2,345.31	2,969.98	2,998.50					8,313.77
Total (Avg Wage Rate)						\$7.58	\$7.85	\$7.81					\$7.80

Chg vs 2003 8.3%



CLEANING SERVICE, INC

1978

Providing Facility Services Since

Seminole County
Angie Thompson
Principal Analyst
200 W. County Home Road
Sanford, Florida 32773
(407) 665-5250

August 5, 2005

Dear Mrs. Thompson:

We hereby submit the following price proposal for bathroom cleaning and floor service at the Geneva Wilderness Shop location:

Cleaning bathroom including shower and floor	<u>Per Month</u>	<u>Annually</u>
Service two (2) times per month	\$100.00	\$ 1200.00

Thank You,

Dee Rountree
Contract Administrator

SIXTH AMENDMENT TO CUSTODIAL SERVICES AGREEMENT (RFP-4187-03/BJC)

THIS SIXTH AMENDMENT is made and entered into this _____ day of _____, 20____ and is to that certain Agreement made and entered into on the 21st day of July, 2003, as amended on October 13, 2003, October 21, 2004, November 29, 2004, March 10, 2005, and on June 15, 2005, between **A1A CLEANING SERVICES, INC.**, duly authorized to conduct business in the State of Florida, whose mailing address is Post Office Box 520947, Longwood, Florida 32752, hereinafter called the "CONTRACTOR", and **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, hereinafter referred to as "COUNTY".

W I T N E S S E T H:

WHEREAS, the CONTRACTOR and COUNTY entered into the above-referenced Agreement on July 21, 2003, as amended on October 13, 2003, October 21, 2004, November 29, 2004, March 10, 2005, and on June 15, 2005 for custodial services; and

WHEREAS, the parties desire to amend the Agreement so as to increase the Scope of Services and the amount of compensation paid to the CONTRACTOR by TWELVE HUNDRED AND NO/100 DOLLARS (\$1,200.00) from September 1, 2005 to October 1, 2005, with an overall increase of five percent (5%) effective October 1, 2005, changes notwithstanding the date this Amendment is executed by the parties; and

WHEREAS, Section 18 of the Agreement provides that any amendments shall be valid only when expressed in writing and duly signed by the parties,

NOW, THEREFORE, in consideration of the mutual understandings and agreements contained herein, the parties agree to amend the Agreement as follows:

1. Section 3 of the Agreement is amended to read:

SECTION 3. COMPENSATION AND PAYMENT.

(a) The COUNTY agrees to compensate CONTRACTOR for the professional services called for under this Agreement a fee not to exceed the sum of ONE MILLION SEVENTY THOUSAND SEVEN HUNDRED EIGHTY-TWO AND 65/100 DOLLARS (\$1,070,782.65) per year. CONTRACTOR shall perform all work required by the Scope of Services but, in no event, shall CONTRACTOR be paid more than the negotiated Fixed Fee amount stated above. Compensation shall be paid to the CONTRACTOR at the rates as indicated in Exhibit "B" attached hereto

(b) Payments shall be made to the CONTRACTOR when requested as work progresses for services furnished, but not more than once monthly. CONTRACTOR may invoice amount due based on the total required services actually performed and completed. Upon review and approval of CONTRACTOR'S invoice, the COUNTY shall, within thirty (30) days of receipt of the invoice, pay CONTRACTOR the approved amount.

2. Exhibit "A" of the Agreement is amended by the addition of custodial services as indicated on Exhibit "A" attached hereto.

3. Exhibits "B" of the Agreement is amended as indicated on Exhibit "B," attached hereto.

4. Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect for the term of the Agreement, as originally set forth in said Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this instrument for the purpose herein expressed.

ATTEST:

A1A CLEANING SERVICES, INC.

_____, Secretary

By: _____
F. DONNA KHORRAMIAN, President

(CORPORATE SEAL)

Date: _____

WITNESSES:

SEMINOLE COUNTY, FLORIDA

By: _____

PETER W. MALEY
CPPO, CPCM, C.P.M.
Contracts Supervisor

Date: _____

For the use and reliance
of Seminole County only.

As authorized by Section 330.3,
Seminole County Administrative
Code.

Approved as to form and
legal sufficiency.

County Attorney

AC/lpk

9/12/05

6am-rfp-4187

Attachment:

Exhibit "A" - Additional facilities, services, rates

EXHIBIT "A"



CLEANING SERVICE, INC

1978

Providing facility Services Since

Seminole County
Angie Thompson
Principal Analyst
200 W. County Home Road
Sanford, Florida 32773
(407) 665-5250

August 5, 2005

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Thank You,

Dee Rountree
Contract Administrator

EXHIBIT "B"

Adding to the contract for the cleaning of the Geneva Wilderness bathroom. The amendment is \$100.00 a month which equals \$1,200.00 annually. The new not to exceed amount is \$1,019,793.00. Effective Sept. 1, 2005.

This amendment also will increase the contract 5% (\$50,989.65) effective Oct. 1, 2005.

The new not to exceed amount will be \$1,077,782.65. Wrong total amount PWM

9/7/05

Amendment # 6	
Contract price through Amend # 5	\$1,018,593.00
Geneva Wilderness bathroom	<u>1,200.00</u>
SUBTOTAL	\$1,019,793.00 Effective from 9/1/05 to

10/1/05

Plus 5% increase	<u>50,989.65</u>
NEW CONTRACT TOTAL	\$1,070,782.65 Effective from 10/1/05

To BCC on 10/11/05 Agenda.

PWM

\$52,185.65