

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 09/28/04 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

11. **Approve Change Order #5 to FC-1156-01/BJC – CR 427 Phase I with Southland Construction, Inc., Apopka (\$-2,916.75) (Time Extension).**

FC-1156-01/BJC provides for all labor, materials, equipment, coordination and incidentals necessary for the construction of a four (4) lane urban roadway approximately 1.8 miles in length along existing 2 lane corridor from SR 436 to North Street (CR 427 – Phase I).

Reviewed by:

Co Atty: _____

DFS: _____

Other: _____

DCM: _____

CM: _____

File No. CFSP00

Change Order #5 provided for the final adjustment of quantities to reflect actual quantities. Sixty-nine additional days were need for Progress Energy relocations; fifty-eight additional days due to field conditions; ten additional days for contractor's vacation (as allowed by contract); and two days for inclement weather for a total of 139 additional days for the completion of this project. There will also be an amendment to the Construction Inspection contract to account for inspection services for the additional 139 days of contract time. The pay items adjustment resulted in a \$2,916.75 reduction in the change order.

The following is a summary of the cost of the contract:

Original Contract Sum	\$6,296,516.22
Change Orders 1 – 4	590,129.86
Adjust Change Order #5	<u>-2,916.75</u> + 139 days
Revised Contract Sum	\$6,883,729.33

Pubic Works Department/Engineering Division and Fiscal Services
Department/Purchasing and Contracts Division recommend that the Board
approve and authorize the Chairman to execute Change Order #5.

12. Accept the Certificate of Final Completion for CC-1201-03/BJC – Athletic Field Lighting Electrical Construction Project with M. Gay Constructors, Inc., Jacksonville (Certificate of Completion).

CC-1201-03/BJC provided for all labor, materials, equipment, coordination and incidentals necessary for the athletic field lighting and electrical installation and provided a turn key operation for one (1) athletic multipurpose field at Sylvan Lake Park, Field "D" and four (4) baseball fields at Soldiers Creek Park. The scope also included the removal of the existing wooden poles on the baseball fields at Soldiers Creek and the installation of owner furnished Musco Lighting Structure System. The Contractor was responsible for furnishing and installing the underground wiring and new electrical service necessary for the project.

As of July 14, 2004, all work and documentation have been satisfactory completed. Library and Leisure Services/Parks and Recreation Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

PROFESSIONAL SERVICES

- 13. Approve Amendment #1 to PS-5138-03/BJC – Residential Reclaimed Water Main Retrofit – Phase I, to PBS&J, Inc. of Orlando (\$56,755.00).**

PS-5138-03/BJC provides professional engineering services in connection with the construction of residential reclaimed water service retrofits in five subdivisions within the County's Northwest Service Area (Heathrow - Bristol Park, Heathrow - Chestnut Hill, Heathrow - East Camden, Heathrow Woods, and Magnolia Plantation) and a reclaimed water distribution main on Bridgewater Drive from Markham Woods Road to Heathrow Boulevard.

Amendment #1 will add funding to cover Work Order Number 2; services for the water supply permitting phase. The following is a summary of the cost of the Contract:

Original Contract Sum	\$900,000.00
Add Amendment #1	<u>56,755.00</u>
Revised Contract Sum	\$956,755.00

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be negotiated on an as-needed basis for each project. The total amount for all work orders will not exceed \$956,755.00.

This is a budgeted project and funds are available in account number 087880-56065000, CIP 2173-01. Environmental Services /Planning, Engineering, & Inspections Division and Fiscal Services/Purchasing and Contracts Division recommend the Board authorize the County Manager to execute the amendment as prepared by the County Attorney's Office as long as the contract does not exceed \$956,755.00.

EMERGENCY PROCUREMENTS – INFORMATIONAL PURPOSES ONLY

- 14. Amendment #1 for PS-590-01/BJC – Minor Roadway and MSBU Design, with HNTB, Inc. (FNA TEI Engineers & Planners) Lake Mary, Inwood Consulting Engineers, Inc., Oviedo, Metric Engineering, Inc., Winter Park, and Professional Engineering Consultants, Inc., Orlando. (Emergency 75 day extension due to Hurricanes Charley and Frances).**

PS-590-01/BJC was awarded with a three year term and was due to expire on 8/30/04. PS-590 provides for the preliminary and final design services including but not limited to the following types of projects:

1. Roadway Reconstruction Projects
2. Roadway Traffic Safety Projects
3. Intersection Improvements
4. Drainage System Analysis
5. Storm Drainage System Analysis
6. Bridge and/or Structure
7. Traffic Signals
8. Other Related Civil Engineering Activities

In anticipation of PS-590's expiration, PS-5165-04/AJR was issued in May, 2004 to solicit new consultants. PS-5165 closed in June, the initial evaluations were completed and the short-listed firms were scheduled to make presentations in Mid-August. Hurricanes Charley and Frances forced delays in the process; taking the projected award date into late October.

All Consultants agreed to extend their contracts for 75 days at the current unit prices, terms and conditions. The amendments were prepared by the County Attorney's office. In order to keep contractual coverage in place during the delay, the Purchasing and Contracts Division executed Amendment #1 on 8/30/04. Amendment #1 increased the term of PS-590 until November 12, 2004, extending the original term by 75 days. This will allow time to complete the selection process and award the new contract (PS-5165-04/AJR).

Authorizations for performance of services under this agreement are in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project.

Public Works/Engineering Division and Fiscal Services/ Purchasing and Contracts Division recommend that the Board approve the extension as executed by the Purchasing and Contracts Division.