

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Reassignment of the GIS Function from Information Technologies to Planning and Development

DEPARTMENT: County Manager **DIVISION:** _____

AUTHORIZED BY: J. Kevin Grace **CONTACT:** Donald S. Fisher **EXT.** 7212

Agenda Date 9-27-05 **Regular** **Consent X** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Authorize the reassignment of the GIS function from the Information Technologies Department to the Community Resources Division of the Planning and Development Department and approve the Resolution amending the Seminole County Administrative Code to reflect this change.

BACKGROUND:

Staff has identified the need to reassign the GIS function from Information Technologies to the Community Resources Division of the Planning and Development Department. This change is being made to enhance the provision of information and services to the County's customers and accelerate the implementation of the SCINet Program. This is best accomplished through the consolidation of those staff directly involved with the programming and implementation of these functions. Information Technologies will retain responsibility for the maintenance and technical support of GIS's associated hardware and software.

Section 1.5 (2)(i) of the Administrative Code and Policy Manual lists the function of GIS in Information Technologies. The attached Resolution moves that function to Planning and Development.

At the time the Administrative Code was adopted in August, 2005, staff advised the Board that a briefing would be scheduled by the end of the year to review Board questions/concerns and staff recommended changes. This request is being made now so as not to delay the transition of moving GIS from Information Technologies to Planning and Development which will result in enhanced customer service.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: [Signature]
CM: [Signature]
File No. CCM01

THE FOLLOWING RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA, AT THEIR REGULARLY SCHEDULED MEETING ON THE ____ DAY OF _____, 2005.

WHEREAS, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

WHEREAS, Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

WHEREAS, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government, and

WHEREAS, the Board of County Commissioners desires to move the Geographic Information Systems (GIS) function from the Information Technologies Department to the Planning and Development Department,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA THAT,

1. Section 1.5, "ORGANIZATION", A.(2)(i) and (k) Seminole County Administrative Code, are amended to read:

A.(2) (i) **INFORMATION TECHNOLOGIES** - The Department of Information Technologies is under the direct supervision of the Information Technologies Director. The Department of Information Technologies shall include, but not be limited to, the functions of computer services management, telecommunications and radio maintenance, ~~and GIS.~~

A.(2) (k) **PLANNING AND DEVELOPMENT** - The Department of Planning and Development shall be under the direct supervision of

the Planning and Development Director. The Department of Planning and Development shall include, but not be limited to, the functions of issuance of permits and inspections, comprehensive planning, zoning, code enforcement, and development review and GIS.

The above changes are for inclusion in the Seminole County Administrative Code.

ADOPTED this _____ day of _____, 2005.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
CARLTON HENLEY, Chairman

Date: _____

RAM/lp
9.16.05
Attachment
Section 1.5