

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Contracts and Purchasing

**DEPARTMENT:** Fiscal Services      **DIVISION:** Purchasing and Contracts Division

**AUTHORIZED BY:** Lisa H. Spriggs  **CONTACT:** Ray Hooper  **EXT.** 7111

Agenda Date 9/14/04    Regular ☐    Consent ☒    Work Session ☐    Briefing ☐  
Public Hearing – 1:30 ☐      Public Hearing – 7:00 ☐

**MOTION/RECOMMENDATION:**

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**BACKGROUND:**

**CONSTRUCTION CONTRACTS**

3. **Accept and authorize the Chairman to execute the Certificate of Final Completion for CC-1125-00/BJC – Markham Woods/Douglas Avenue Realignment (Certificate of Completion) (Ryan Incorporated Eastern).**

**Reviewed by:**

**Co Atty:** \_\_\_\_\_

**DFS:** \_\_\_\_\_

**Other:** \_\_\_\_\_

**DCM:** 

**CM:** 

**File No.** CFSP00

CC-1125-00/BJC provided for all labor, materials, equipment, coordination and incidentals necessary for the construction of an urban multi-lane roadway approximately 0.542 miles in length to realign Douglas Avenue with Markham Woods Road through the intersection of SR 434. As of August 11, 2004, all work and documentation have been satisfactory completed.

This is a unilateral closeout, signed off only by the Engineer of Record and the County. The contractor, Ryan Incorporated Eastern, was assessed substantial liquidated damages for late completion in accordance with the contract. It is in the best interests of the County to close out this project without their signatures.

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the acceptance and authorize the Chairman to execute the Certificate of Completion.

### **PROFESSIONAL SERVICES**

- 4. Increase the Board Approved Annual Expenditures on PS-586-01/BJC – Engineering Services Agreement for Solid Waste Management – Master Agreement, (Increase the Board Approved Not-to-Exceed (NTE) amount of Contract by \$2,500,000.00).**

PS-586-01/BJC provides for engineering services for solid waste management, including FEMA coordination during emergencies, debris management, and support for debris removal. As a result of Hurricane Charley, SCS Engineers was selected as the principal consultant for debris removal support operations. Therefore, on an emergency basis, the Board approved NTE amount needs to be raised by \$2,500,000.00 to cover emergency requirements.

The following is the summary of the cost of the Contract:

Original Board Approved Amount	\$ 500,000.00
Board Increase	<u>\$2,500,000.00</u>
Revised Board Approved Amount	\$3,000,000.00

Work will be ordered by Work Orders as required and funded within allotted budget amounts. Environmental Services Department/Solid Waste Division, Public Works Department/Roads-Stormwater Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the amendment and authorize the County Manager to sign for the Board.

**5. Approve Amendment #1 to Work Order #72 – Engineering Services for Minor Roadway and MSBU Design - Richmond Avenue Drainage Improvements, PS-590-01/BJC, with Metric Engineering, Inc., Winter Park (\$5,097.29)**

Work Order #72 provides for design, survey, and geotechnical services along Richmond Avenue to improve safety. Amendment #1 will provide for additional design, survey, and geotechnical services to add an inlet and pipe along the southeast side of Richmond Avenue.

The following is a summary of the cost of Work Order #72

Original Work Order	\$46,734.80
Add Amendment #1	<u>\$ 5,097.29</u>
Revised Work Order Sum	\$51,832.09

Funds are available in account number 077541-560680, CIP# 1916.21. Public Works Department/Engineering Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the request and authorize the County Manager to execute the amendment.

**REQUEST FOR PROPOSALS**

**6. Approve Amendment #3 to RFP-4188-03/BJC – Security Services for Seminole County, to Allied Protection Services, Inc. of Fort Myers (\$38,896.00 per year).**

RFP-4188-03/BJC provides for all labor and incidentals necessary to provide security services to miscellaneous buildings throughout Seminole County. Amendment #3 will provide for security services for the Central Branch Library during all business hours (3,536 hours per year).

The following is the summary of cost of the Contract through Amendment #3:

Original Contract Sum	\$342,000.00
Amendment #1-2	221,507.52
Add Amendment #3	<u>38,896.00</u>
Revised Contract Sum	\$602,403.52

This is a budgeted project and funds are available in account number 010530-00100-519-53034000 (General Fund). Administrative Services Department/Support Services Division and Fiscal Services Department/Purchasing and Contracts Division recommend the Board authorize the County Manager to execute the amendment as prepared by the County Attorney's Office as long as the contract does not exceed \$602,403.52 per year.

7. **Approve Amendment #1 to RFP-4127-01/BJC – Emergency Debris Management, with Grubbs Emergency Services, LLC of Brooksville, FL (Increase the Not-to-Exceed (NTE) amount of Contract by \$30,000,000.00).**

RFP-4127-01/BJC provides for emergency debris management and clean-up. As a result of Hurricane Charley, extensive contract use is expected. Therefore, on an emergency basis, the NTE amount needs to be raised by \$30, 000,000.00 to cover emergency requirements.

The following is the summary of the cost of the Contract:

Original Contract NTE Amount	\$ 5,000,000.00
Amendment #1	<u>\$30,000,000.00</u>
Revised Contract NTE Amount	\$35,000,000.00

Work will be ordered as required and funded within allotted budget amounts.  
Environmental Services Department/Solid Waste Division, Public Works  
Department/Roads-Stormwater Division and Fiscal Services  
Department/Purchasing and Contracts Division recommend that the Board  
approve the amendment and authorize the County Manager to sign for the Board.