

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date <u>9/12/2006</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/>
Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

19. **Award CC-1055-06/TLR – Wekiva Springs Roadway Improvement to Central Florida Environmental Corp, Longwood (\$6,499,928.22).**

CC-1055-06/TLR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary to improve approximately 1.116 miles of Wekiva Springs Road (between Sable Palm Drive and Wekiva Springs Lane) from a 4 lane rural arterial road to a 4 lane urban arterial road.

This project was publicly advertised and the County received one (1) response. The Review Committee consisting of Antoine Khoury, PE; Brett Blackadar, PE; and William Glennon, PE, evaluated the responses. Consideration was given to the bid price, qualifications and experience.

Reviewed by: Co Atty: _____ DFS: _____ Other: _____ DCM: _____ CM: <u>CC</u> File No. <u>CFSP00</u>
--

The Review Committee recommends award of the contract to the responsive, responsible bidder, Central Florida Environmental Corp., in the amount of \$6,499,928.22. The completion time for this project is three hundred sixty (360) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project and funds will be made available in account number 077541.560670, CIP #192007. Public Works/Engineering Department and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

20. Award CC-1123-06/TLR –Markham Woods Road Outfall Realignment to C. Grantham Co., Kissimmee (\$760,090.42).

CC-1123-06/TLR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for relocation of the outfall pipe and the installation of an interceptor trench known as the Markham Woods Road Outfall Realignment.

This project was publicly advertised and the County received five (5) responses listed below in alphabetical order:

AJC Construction LLC of Orlando, FL
American Persian Engineers & Constructor, Inc. of Orlando, FL
C. Grantham Co. of Kissimmee, FL
Central Florida Environmental Corp. of Longwood, FL
Gibbs & Register, Inc. of Winter Garden, FL

The Review Committee consisting of Mark Flomerfelt, Stormwater Manager; William Glennon, PE, Public Works; and Robert Walter, PE, Public Works, evaluated the responses. Consideration was given to the bid price, qualifications and experience.

The Review Committee recommends awarding the contract to the lowest priced, responsive, responsible bidder, C. Grantham Co, in the amount of \$760,090.42. The completion time for this project is one hundred fifty (150) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project and funds are available in account number 077415.560650, CIP# 234502. Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

21. Approve Change Order #2 to DB-608-04/AJR – Lake Mary Boulevard Pedestrian Overpass (Lake Mary Boulevard and Country Club Road Intersection) with Southland Construction of Apopka. (\$39,184.68).

DB-608-04/AJR provides for all materials, equipment, transportation, tools and labor necessary to design and construct two multi-use sidewalk overpasses over Lake Mary Boulevard. One overpass is located at the intersection with Country Club Road and the other at the Rinehart Road intersection. Both overpasses will accommodate multi-users such as, pedestrians, bicyclists and in-line skaters. This change order applies to the overpass at County Club Road. The overpass structure will cross Lake Mary Boulevard on the west side of the Country Club Road Intersection in front of the Lake Mary Elementary School. The overpass will provide pedestrian users an uninterrupted crossing over Lake Mary Boulevard.

Change Order #1 was issued to add a sheet pile wall at the Southside Rinehart Ramp location to solve utility and ROW issues arising from the inability to obtain rights to build ramps in the retention pond on the Southeast corner of the Rinehart/Lake Mary Blvd. intersection.

Change Order #2 is to replace the temporary fence around the roadway pond located in front of Lake Mary Elementary School with a permanent decorative, black aluminum fence. The permanent fence will blend with the features of the pedestrian bridge currently under construction.

The following is a summary of the cost of the contract:

Original Contract Sum	\$7,318,000.00
Change Order #1	216,962.55
Change Order #2	<u>39,184.68</u>
Revised Contract Sum	\$7,574,147.23

This is a budgeted item and funds are available in account number 077541.560650, CIP #00192401. Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the request and authorize the Purchasing and Contracts Manager to execute Change Order #2.

PROFESSIONAL SERVICES

22. Approve ranking, authorize negotiations and award PS-1020-06/DRR-Landfill Gas Management System Design, Monitoring, Operation, Maintenance and Permit Compliance Services to SCS Engineers of Tampa (Estimated amount of \$300,000.00 per year).

PS-1020-06/DRR will provide design, monitoring, operation, maintenance and permit compliance services for the Landfill Gas Management System at the County's Osceola Road Landfill.

This project was publicly advertised and the County received five submittals (listed alphabetically):

- Golder Associates, Inc., Jacksonville;
- HDR Engineering, Inc., Jacksonville;
- SCS Engineers, Tampa;
- Shaw Environmental, Inc., Jacksonville;
- Waste Energy Technology, LLC, Ft. Walton Beach.

The Evaluation Committee, which consisted of David Gregory, Solid Waste Manager; Greg Regan, Sr. Coordinator; and Dennis Westrick, PEI Manager evaluated the submittals and short-listed the following four firms:

- HDR Engineering, Inc., Jacksonville;
- SCS Engineers, Tampa;
- Shaw Environmental, Inc., Jacksonville;
- Waste Energy Technology, LLC, Ft. Walton Beach.

The Evaluation Committee interviewed the four short-listed firms giving consideration to the following criteria:

- Project Approach to Operation and Maintenance;
- Project Approach to Design and Permitting Compliance;
- Qualifications of Assigned Personnel;
- Company Resources and Experience;
- Cost Saving and Innovative Ideas.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

- SCS Engineers, Tampa;
- HDR Engineering, Inc., Jacksonville;
- Waste Energy Technology LLC, Ft. Walton Beach;
- Shaw Environmental Inc, Jacksonville.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount

for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project.

The term of the agreement is five (5) years and at the sole option of the County may be renewed for two (2) successive periods of two (2) years each. The contract value is estimated to be \$300,000.00 per year. Environmental Services / Solid Waste Division and Fiscal Services / Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute the agreement as prepared by the County's Attorney's Office.

REQUEST FOR PROPOSALS

23. Award RFP-1213-06/PWM – Auditing services for Seminole County Government to Moore Stephens Lovelace, P.A., Winter Park (Estimated total \$1,186,750.00 for the FY2005-2006 through FY2009-2010 Audits).

RFP-1213-06/PWM will provide a qualified firm of certified public accountants to audit Seminole County government's financial statements for the fiscal years ending September 30 of 2006 through 2008, with the option of auditing its financial statement for each of the two subsequent fiscal years. These audits will be performed in accordance with generally accepted auditing standards, the standards set forth for financial audits in the General Accounting Office's Government Auditing Standards, the provisions of the Federal Single Audit Act of 1984 (as amended in 1996), U.S. Office of Management and Budget Circular A-133, the Florida Single Audit Act, and the State of Florida, Rules of the Auditor General.

The request for proposals was publicly advertised and mailed directly to 17 audit firms. The County received two (2) submittals. The Audit Committee, appointed by the Board on June 13, 2006, was comprised of Lisa Spriggs, Fiscal Services Director; Penny Fleming, Chief of Administrative Services, Sheriff's Office; David Godwin, Finance Director, Clerk of the Circuit Court; Tyra Miller, Administrative Director, Property Appraisers Office; Alex Setzer, Chief Deputy of Voter Outreach, Supervisor of Elections; and Dona Spaulding, Accounting Supervisor, Tax Collector. The Audit Committee evaluated the submittals based on the following criteria, which was specified in the RFP documents:

- Expertise and Experience
- Audit Approach
- Price Proposal

The selection process was performed in accordance with Section 218.391, Florida Statutes, governing independent auditors. The Audit Committee ranked the firms as follows:

1. Moore Stephens Lovelace, P.A.
2. Cherry, Bekaert & Holland, L.L.P.

The Audit Committee recommends that the Board award the Master Agreement for auditing services to the top ranked firm, Moore Stephens Lovelace, P.A., Winter Park.

Authorization for performance of services under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the Chairman to execute the Master Agreement as prepared by the County Attorney's Office.

24. Award RFP-600062-06/BJC – Term Contract for Residential and Commercial Backflow Prevention Control Program, to ACE Flow Control, Longwood (Term Contract).

IFB-600062-06/BJC will provide for a qualified company to survey residential customers for the presence of irrigation systems and backflow prevention assemblies (BFPAs). The Contractor will provide the customer and the County with a report of the survey, which will include all necessary compliance issues with Cross Connection Control (CCC) requirements. The Contractor must be prepared, if requested by the County, to test and possible repair residential irrigation BFPAs and commercial BFPAs. The survey process and testing/repair of BFPAs may be done concurrently. The Contractor will be responsible for compiling data electronically and submitting all data to the County. The Contractor will be responsible for testing and repairing the BFPAs within the Environmental Services Department at locations throughout the County.

This project was publicly advertised and the County received four (4) submittals in response to the solicitation. The Evaluation Committee which consists of John Cassaro, Environmental Services Department; Ruth Hazard, Environmental Services Department, and Gary Rudolph, Environmental Services Department; recommends award of the contract to the most responsible, responsive Proposer, ACE Flow Control, Longwood.

The agreements shall take place on the date of their execution by the County and shall run for a period of three (3) years and, at the sole option of the County, may be renewed for two (2) successive one (1) year periods.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Release Orders issued and executed by the County on an as-needed basis as long as the cumulative amount of the Release Orders does not exceed budgetary constraints. The estimated usage of the contract is \$300,000.00 per year.

Environmental Services Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Purchasing and Contracts Manager to execute the contract as approved and prepared by the County Attorney's Office pursuant to the terms and conditions of the RFP documents.

TERM CONTRACTS

25. Award IFB-600055-06/JVP – Term Contract for Solid Waste and Recycling Services for County Facilities, to Waste Services of Florida, Inc., Altamonte Springs (Term Contract).

IFB-600055-06/JVP will provide for the solid waste and recycling services for various buildings throughout Seminole County.

This project was publicly advertised and the County received two (2) submittals in response to the solicitation. The Review Committee which consists of Meloney Lung, Administrative Services Manager and Angi Thompson, Administrative Services, recommend award of the contract to the lowest price, responsible, responsive Bidder, Waste Services of Florida, Altamonte Springs.

The agreements shall take place on the date of their execution by the County and shall run for a period three (3) years and, at the sole option of the County, may be renewed for three (3) successive one (1) year periods.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Release Orders issued and executed by the County on an as-needed basis as long as the cumulative amount of the Release Orders does not exceed budgetary constraints. The estimated usage of the contract is \$100,000.00 per year.

Administrative Services/Facilities Maintenance Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Purchasing and Contracts Manager to execute the contract as approved and prepared by the County Attorney's Office.