

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Bids

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Ray Hooper *RH* **CONTACT:** Ray Hooper **EXT.** 7111

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| Agenda Date <u>9/9/03</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/> |
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MOTION/RECOMMENDATION:

BACKGROUND:

REQUEST FOR PROPOSALS

- 7. **Award RFP-4186-03/JVP – LAN/WAN Intrusion Security Services for Seminole County, to Coleman Technologies, Inc. of Orlando (Not-to-Exceed \$200,000.00 per year).**

RFP-4186-03/JVP will provide all labor and incidentals necessary to provide LAN/WAN intrusion security services throughout Seminole County.

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| Reviewed by: Co Atty: _____ DFS: _____ Other: _____ DCM: <i>[Signature]</i> CM: <i>[Signature]</i> File No. <u>CFSP00</u> |
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This project was publicly advertised and the County received nine (9) submittals (listed in alphabetical order):

- Bellsouth Business, Orlando;
- Ciber Inc., Longwood;
- Coleman Technologies, Orlando;
- CSI Computing Innovations, Orlando;
- Dyntek Services, Inc, Tallahassee;
- Hewlett Packard Company, Palo Alto, CA
- Modis & Idea Integration Company, Orlando;
- The Presidio Corporation, Lanham, MD; and
- RGI Datacom LLC, Altamonte Springs.

The Evaluation Committee, which consisted of Lisa Kalbach, Network Team Leader; Lucie Poynter, Technology Engineer; Virgil O'Bryan, Network Administrator; Kim Patterson, Information Services Manager and Greg Holcomb, Information Technologies Manager, evaluated the submittals. The evaluation was based on the following criteria:

- Technical Plan
- Qualifications And Related Experience
- Price Proposal

Based on the initial evaluation, the Committee interviewed the top 2 firms (listed in alphabetical order):

- Coleman Technologies, Inc., Orlando; and
- CSI Computing Innovations, Orlando.

On August 19, 2003, the County received a protest from RGI Datacom, LLC. After careful review of RGI Datacom, LLC's protest, it was determined that the issues were without merit. Copy of the protest and the response is contained in the back-up.

The Evaluation Committee recommends the Board to award the contract to the most responsive, responsible and best value proposer, Coleman Technologies, Inc, Orlando in the amount of not-to-exceed \$200,000 per year. The contract will become effective upon execution of the agreement and will remain in effect for a period of two (2) years. At the sole option of the County, the contract may be renewed for two (2) additional terms not to exceed one (1) year each.

This is a budgeted project and funds are available in account number 140300-53031000 (Information Service 00100, Professional Services). Information Technologies/Information Services and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office

with no major deviation in terms and pursuant to the requirements of the RFP documents.

INVITATION FOR BID

8. **Award IFB-3073-03/GMG –Term Contract for the Purchase of Ford Light to Medium Duty Vehicles, to Don Reid Ford, Maitland (Not-to-Exceed \$1,000,000.00/year).**

IFB-3073-03/GMG will provide for the purchase of new Ford light to medium duty vehicles according to the specifications of the bid, based on the standardization of Ford vehicles approved by the County Manager on March 10, 2003.

This bid was publicly advertised and the County received one (1) submittal. The Evaluation Committee, which consisted of Ruth Alfson, Fleet Services Manager; and Richard F. Steiger, Fleet Coordinator, evaluated the response. The evaluation was based on the compliance of the requirements and specifications of the bid and best value to the County based on the evaluation criteria indicated in the Bid Documents. The Purchasing and Contracts Division continues to benchmark against State contracts and Sheriff's Office contracts to determine the prices are fair and reasonable. Don Reid Ford is the current contractor.

The Review Committee recommends award of the contract to Don Reid Ford, Maitland, for a one (1) year period and, at the option of the parties, to be renewed for five (5) successive periods not to exceed one (1) year each. Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis based on the terms and conditions of the agreement.

This is a budgeted project and funds are available in various accounts. Administrative Services/Fleet and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Chairman to execute the agreement as prepared and approved by the County Attorney's Office with no major deviation of terms and pursuant to the scope of services in the Bid Documents.

9. **Award IFB-3074-03/GMG –Term Contract for the Purchase of Chevrolet Mini Vans, to Bill Heard Chevrolet, Sanford (Not-to-Exceed \$100,000.00/year).**

IFB-3074-03/GMG will provide for the purchase of new Chevrolet Mini Vans according to the specifications of the bid, based on the standardization of Chevrolet Vans approved by the County Manager on March 10, 2003.

This project was publicly advertised and the County received two (2) submittals. The Evaluation Committee, which consisted of Ruth Alfson, Fleet Services Manager; and Richard F. Steiger, Fleet Coordinator, evaluated the responses. The evaluation was based on the compliance of the requirements and

specifications of the bid and best value to the COUNTY based on the evaluation criteria indicated in the Bid Documents. The Review Committee recommends award of the contract to Bill Heard Chevrolet, Sanford for a one (1) year period and, at the option of the parties, to be renewed for five (5) successive periods not to exceed one (1) year each. Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis based on the terms and conditions of the agreement.

This is a budgeted project and funds are available in various accounts. Administrative Services/Fleet and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Chairman to execute the agreement as prepared and approved by the County Attorney's Office with no major deviation of terms and pursuant to the scope of services in the Bid Documents.