

# SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

**SUBJECT:** Expansion of Museum Hours

**DEPARTMENT:** Library & Leisure Services **DIVISION:** Historical Museum

**AUTHORIZED BY:** *J. Suzy Goldman* **CONTACT:** J. Suzy Goldman **EXT.** 7490

<b>Agenda Date</b> <u>09/09/03</u>	<b>Regular</b> <input type="checkbox"/>	<b>Consent</b> <input checked="" type="checkbox"/>	<b>Work Session</b> <input type="checkbox"/>	<b>Briefing</b> <input type="checkbox"/>
	<b>Public Hearing – 1:30</b> <input type="checkbox"/>		<b>Public Hearing – 7:00</b> <input type="checkbox"/>	

**MOTION/RECOMMENDATION:**

Approve proposed opening hours for Museum of Seminole County History.

**BACKGROUND:**

The Museum of Seminole County History opened in 1983. Until 1998 the hours of operation varied based upon availability of volunteers. In 1998 with the addition of a full-time, permanent position, the hours open to the public were expanded to Tuesday through Friday, 9 a.m. to noon and 1 p.m. to 4 p.m. In early 2000, Saturday hours were added from 1 p.m. to 4 p.m.

In the July 2003 Budget Work sessions, the Board of County Commissioners approved an additional full-time, permanent position to be included in the tentative budget for the Museum. At that time the Board directed staff to evaluate the feasibility of adding evening and/or expanded weekend hours.

The schedule recommended by the Historical Commission is as follows:

Monday – Friday	9 a.m. to 4 p.m.
Saturday	9 a.m. to 4 p.m.

Staff concurs with this recommendation for the following reasons:

- Hours open to the public are increased to include all day Monday and Saturday, as well as to eliminate the mid-day closing for the lunch hour.
- Hours are consistent daily.

<b>Reviewed by:</b> Co Atty: _____ DFS: _____ Other: _____ DCM: <u><i>JSG</i></u> CM: <u><i>JSG</i></u> File No. <u>CLLA01</u>
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- Two staff members will be on-duty to provide a presence in two separate buildings.
- Better security for artifacts and traveling exhibits.
- Depth in staffing to provide for coverage for vacations, sick leave, etc., and to allow for completion of special projects and exhibits.

This proposal increases the total number of hours the Museum is open to the public from twenty-seven (27) to forty-two (42) hours per week. Based upon a survey of local museums, only two area museums have two (2) full-time employees and are comparable to the County's Museum. These are the Lake County Historical Museum and the Sanford Museum. The Lake County Historical Museum offers no weekend hours. The Sanford Museum is opened twenty-four (24) hours a week with weekend hours being limited to Saturday afternoons.

The planned implementation date for expanded hours is early November 2003. Public notice will be provided through revised signage, as well as press releases.