

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Budget Change Requests, Budget Amendment Requests and Special Items

**DEPARTMENT:** Fiscal Services      **DIVISION:** Budget

**AUTHORIZED BY:** Ray Hooper      **CONTACT:** Amanda Mays <sup>AKM</sup>      **EXT.** 7175

<b>Agenda Date</b> <u>9/9/03</u> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/> <b>Work Session</b> <input type="checkbox"/> <b>Briefing</b> <input type="checkbox"/> <b>Public Hearing – 1:30</b> <input type="checkbox"/> <b>Public Hearing – 7:00</b> <input type="checkbox"/>
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**MOTION/RECOMMENDATION:**

Approval and authorization for the Chairman to execute the following:

**BACKGROUND:**

**BCR #03-63 – \$130,000 – Administrative Services – Facilities Maintenance – Fund: 00100 – General fund.** Transfer to funds to provide for chemical cleaning and sealing of the entire exterior of the Courthouse and Courthouse Annex. The caulked joints were done during original construction over 30 years ago and have deteriorated to the point that they can no longer maintain waterproof integrity.

<b>Reviewed by:</b>
<b>Co Atty:</b> _____
<b>DFS:</b> _____
<b>Other:</b> _____
<b>DCM:</b> _____
<b>CM:</b> _____
<b>File No.</b> <u>CFSB00</u>

\*\*\*SEMINOLE COUNTY BUDGET CHANGE REQUEST\*\*\*

Date 8/14/03 OMB# 03-63

FROM: Department Administrative Services Division Facilities Maintenance Section \_\_\_\_\_

Signatures: Department Director [Signature] Division Manager [Signature] 2 Sep 03

**WHAT IS NEEDED:**

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # \_\_\_\_\_ Budget Item # \_\_\_\_\_ Budget Amount \$ \_\_\_\_\_
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# \_\_\_\_\_

This BCR provides for chemical cleaning and sealing of the entire exterior of the Courthouse and Courthouse Annex. It also provides for removal and replacement of all exterior caulk joints at precast concrete panels. With the exception of some minor repairs over the years, these caulked joints were done during original construction, 30 years ago. They have deteriorated to the point that they can no longer maintain waterproof integrity. We will also reseal exterior windows which are also experiencing water intrusion. (See related bid award)

Funds are available in Facilities Maintenance account lines but need to be moved to the -46 line (Repairs & Maintenance) for this project. Court Administration will contribute \$33,000 toward this project.

**FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund # 00100 Fund Name General**

	ACCOUNT NUMBER	ACCOUNT TITLE	AMOUNT
<b>TRANSFER FROM</b>	010560-53031000	Professional Services	\$ 47,000.00
	010560-53047000	Printing and Binding	\$ 6,000.00
	010560-53034000	Contracted Services	\$ 35,000.00
	010560-53054000	Books, Dues, Publications	\$ 9,000.00
	031100-59099998	Circuit Court Facilities	\$ 33,000.00
		<b>TOTAL:</b>	<b>\$ 130,000.00</b>
<b>TRANSFER TO</b>	010560-53046000	Repairs & Maintenance	\$ 130,000.00
			\$
		<b>TOTAL:</b>	<b>\$ 130,000.00</b>

**CONCURRENCE OF OTHER INVOLVED DIVISIONS** (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Spt. Svcs; etc)

Signature [Signature]

Div or Dept Court Administration

OMB RECOMMENDATION:  Approval  Disapproval Analyst [Signature] Director [Signature]

APPROVING AUTHORITY: \_\_\_ OMB Director \_\_\_ County Manager X BCC (Meeting Date) 9-9-03

Approved  Not approved Date Signed \_\_\_\_\_ Signature \_\_\_\_\_

FINANCE: Transfer has been posted Date \_\_\_\_\_ Signature \_\_\_\_\_