

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Confirm Appointment of Director of Fiscal Services

DEPARTMENT: County Manager **DIVISION:** _____

AUTHORIZED BY: J. Kevin Grace **CONTACT:** J. Kevin Grace **EXT.** 7211

Agenda Date 08/26/03 **Regular** **Consent** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Confirm the appointment of Lisa H. Spriggs, as Director of Fiscal Services, effective September 15, 2003.

BACKGROUND:

In accordance with Section 2.3(b)(1) of the Seminole County Charter, I am requesting Board of County Commissioners' confirmation of the appointment of Lisa H. Spriggs as Director of Fiscal Services at a salary of \$88,500, effective September 15, 2003.

Ms. Spriggs' resume is attached for your review.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: *[Signature]*

File No. CCM01

Lisa H. Spriggs, CPA

- OBJECTIVE:** A challenging and responsible financial management position in a public agency with an atmosphere conducive to professional growth and achievement, and one where initiative will be welcomed.
- QUALIFICATIONS:**
- Six years of local government managerial experience with a newly incorporated municipality, including administration of all aspects of the City's Fiscal Services, Procurement & Building Services and Network Services Divisions.
 - Nine years of financial accounting and consulting experience specialized in serving Florida public agencies (state agencies, counties, municipalities, authorities and special districts) including performance of financial & compliance audits and the provision of a variety of financial management consulting services.
 - Demonstrated ability to efficiently manage and develop staff while promoting a sense of teamwork.
 - Substantial experience in all areas of public financial operations including: contract management, budgetary preparation, administration and long-range forecasting, planning and analysis, debt structure & covenants, procurement of goods & services, grant agreements, internal control structure and compliance with laws & regulations.
- PROFESIONAL EXPERIENCE:**
- DIRECTOR OF FINANCE & INTERNAL SERVICES, June 1997 to present**
CITY OF DELTONA, FLORIDA
Full charge fiscal management position responsible for all aspects of the City's finance and internal support functions including financial reporting, accounting, budget, procurement, treasury management, employee benefits/compensation and network information systems.
- MANAGER, August 1993 to May 1997**
WYNN, DEXTER & SAMPEY, P.A., Orlando, Florida
Responsible for the coordination, oversight and performance of various types of engagements, including financial consulting services, audit & attestation services and internal control review services. Financial consulting services performed included assistance in the review, design and implementation of various fiscal policies, procedures and processes and the performance of fiscal analysis.
- SENIOR ASSOCIATE, June 1990 to July 1993**
ASSOCIATE, August 1988 to May 1990
COOPERS & LYBRAND, Orlando, Florida
Primary responsibility entailed managing various financial, compliance and special audits from planning of engagement through delivery of financial statements and reporting package, including budgeting, scheduling, client coordination and communication, supervision and instruction of staff, problem identification and solution of complex financial and accounting issues.
- EDUCATION:**
- STETSON UNIVERSITY, DeLand, Florida**
B.B.A. Major: Accounting, Minor: Business Information Systems
Graduation: May 1988
Graduate Studies: Graduate courses completed (30 Hours) in compliance with Florida's fifth year requirement for certification in public accounting.
- LICENSES:** Certified Public Accountant, State of Florida, Certificate #20909, May 18, 1989
- REFERENCES:** Furnished upon request.

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- REFERENCES:** Furnished upon request.