

16. **Approve Renewal #2 to RFP-4168-02/BJC - Collection Services for Public Defender Liens/Finance, Environmental Services Department/Utilities Division, Public Safety/Animal Control and Library & Leisure Services, with Merchants Association Collection Division, Inc. of Tampa (October 25, 2004 through October 24, 2005) (18% of collected accounts).**

RFP-4168-02/BJC provides for a qualified firm to perform a complete review of outstanding receivables and engage in the appropriate activities required to collect the outstanding receivables for the Public Defender's Office, Environmental Services/Utilities, Animal Control and Library and Leisure Services Department.

Merchants Association Collections has agreed to renew their contract for the period October 25, 2004 through October 24, 2005 at the current terms and conditions.

Environmental Services Department/Utilities Division; Library and Leisure Services Department; County Finance Department; and Public Safety Department/Animal Control Division and Fiscal Services Department /Purchasing and Contracts Division recommend that the Board approve the renewal and authorize the Purchasing and Contracts Division to notify the Consultant of such action.

DEPARTMENT OF FISCAL SERVICES  
PURCHASING AND CONTRACTS DIVISION



July 29, 2004

Ms. B. J. Lutzk  
Director of Sales and Marketing  
Merchants Association Collection Division, Inc.  
134 South Tampa Street  
Tampa, Florida 33602

Fax (800) 749-7707

Subject: RFP-4168-02/BJC - Collection Services Agreement

The subject contract is due to expire on October 24, 2004, but may be extended for an additional year, considering all pricing, terms and conditions remain the same. If you are in agreement with extending the current contract, please sign below and return to Purchasing via fax as soon as possible.

Please provide this office with a current certificate of insurance (refer to the original contract agreement for insurance requirements).

If you should have any question, please do not hesitate to call me at (407) 665-7119.

Regards,

David Santiago  
Contracts Analyst

Merchants Association Collection Division, agrees to extend for the period ending October 24, 2005.

Sandi Deaton-Kneer  
Signature

7-29-04  
Date

SANDI DEATON-KNEER  
(Printed or typed name)

Regional Sales Manager  
Title

1101 EAST FIRST STREET SANFORD FL 32771-1468 TELEPHONE (407) 665-7116 FAX (407) 665-7956  
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TOTAL P.01