

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Weed & Seed Grant Award Acceptance

**DEPARTMENT:** Sheriff's Office      **DIVISION:** \_\_\_\_\_

**AUTHORIZED BY:** Sheriff Eslinger      **CONTACT:** Penny Fleming      **EXT.** 6617

<b>Agenda Date</b> <u>8/24/04</u> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/> <b>Work Session</b> <input type="checkbox"/> <b>Briefing</b> <input type="checkbox"/> <b>Public Hearing – 1:30</b> <input type="checkbox"/> <b>Public Hearing – 7:00</b> <input type="checkbox"/>
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**MOTION/RECOMMENDATION:**

Approval and authorization for the Chairman to sign the acceptance of the Weed and Seed Grant award documents.

**BACKGROUND:**

The US Department of Justice has awarded the Seminole County Sheriff's Office a Weed & Seed award in the amount of \$225,000. This is the third year of funding the Sheriff's Office has received related to this grant. The Sheriff's office will use the funds for the continual improvement in the 3 officially designated Weed & Seed sites of Midway, Winwood, and Georgetown. Funds will be used to pay for overtime for increased operations in the areas, various assistance type programs for adults and children in the area, as well as, funds for additional crime investigative/preventative equipment. No match is required for this grant and no new positions are associated with this grant.

<b>Reviewed by:</b>
Co Atty: _____
DFS: <u>LB</u>
Other: _____
DCM: <u>SS</u>
CM: <u>KB</u>
File No. <u>CSHO00</u>

**MEMORANDUM: ADMINISTRATIVE SERVICES 1703-04-074**

**TO:** Kevin Grace, County Manager

**FROM:** Penny J. Fleming, Chief, Administrative Services

**DATE:** August 11, 2004

**SUBJECT:** Board of County Commissioners Grant Approval Request

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The Seminole County Sheriff's Office has received a Weed & Seed grant in the amount of \$225,000. This is the third year we have received this award during the grants five-year cycle. These funds will continue to be spent in regards to the three officially designated Weed & Seed sites within Seminole County: Midway, Winwood, and Georgetown. We are requesting the Chairman to sign for the acceptance of the grant funds. The grant funds will be included in the October 1, 2004 budget. There is no required match for these funds. The award information is attached.

It is respectfully requested that the acceptance of the Weed & Seed grant be placed on the agenda for the Board of County Commissioners meeting on Tuesday, August 24, 2004.

The signature pages related to the acceptance are attached.

If you have any questions regarding this agenda item, please contact Chief Penny Fleming at 665-6617 or Rob Forlini at 665-6536.

C: Lisa Spriggs  
Director of Fiscal Services



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Community Capacity  
Development Office**

**Grant**

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Seminole County PO Box 8080 Sanford, FL 32771-1468		4. AWARD NUMBER: 2004-WS-Q4-0115	
		5. PROJECT PERIOD: FROM 07/01/2004 TO 06/30/2005 BUDGET PERIOD: FROM 07/01/2004 TO 06/30/2005	
1A. GRANTEE IRS/VENDOR NO. 596000861		6. AWARD DATE 08/04/2004	7. ACTION Initial
		8. SUPPLEMENT NUMBER	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2004 Executive Office for Weed and Seed Program Guide and Application Kit: Continuation Sites		10. AMOUNT OF THIS AWARD \$ 225,000	
		11. TOTAL AWARD \$ 225,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Title I of the Omnibus Crime Control and Safe Streets Act of 1968. 42 U.S.C. 3701, ET. SEQ., as amended.			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Deborah J. Daniels Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Daryl McLain Board of Commissioners Chair	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT 4 Q WS 26 00 00 225000		21. WS04A00137	



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Community Capacity  
Development Office**

**AWARD CONTINUATION  
SHEET  
Grant**

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PROJECT NUMBER 2004-WS-Q4-0115

AWARD DATE 08/04/2004

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The grantee agrees to require that organizations which receive grant funds certify, as part of the contract, that they have appropriate hiring policies and screening procedures for employees who will be working with youth and other residents as part of the Weed and Seed strategy.
6. The grantee is encouraged to have at least one Safe Haven as a key element of the Weed and Seed strategy.
7. While specific program strategies may vary from site to site, the planning, development and execution for the following elements shall be common to all Weed and Seed sites. These common elements are: (1) to organize and regularly convene a Weed and Seed steering committee; (2) to maintain focus on the four components in the target neighborhood; (3) to screen applicants working with children while selecting and mobilizing resources to address neighborhood problems; (4) to regularly revisit goals, objectives, and the implementation strategies and schedules; (5) to adhere to the site development benchmarks as outlined in the annual Weed and Seed solicitations. Failure to substantially comply with these elements is cause to discontinue grant funding.
8. Grantee agrees that if it chooses to award mini grants (sub-grants), those mini grant awards will be made for criminal justice purposes. Grantee agrees to submit documentation of procedures for award and management of the mini grant process within 90 days of award, if they have not already done so. Grantee also agrees to ensure that these procedures comply with the OJP Financial Guide. For purposes of this condition, "criminal justice purposes" shall mean those activities contemplated in the definition of "criminal justice" found in the Omnibus Crime Control and Safe Streets Act, 42 U.S.C. : 3791 (a)(1). "Criminal justice" is defined as " activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency."



U.S. DEPARTMENT OF JUSTICE  
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**Community Capacity  
Development Office**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 3 OF 3

PROJECT NUMBER 2004-WS-Q4-0115

AWARD DATE 08/04/2004

*SPECIAL CONDITIONS*

9. Grantee agrees to submit a copy of approved Weed and Seed Steering Committee Policies and Procedures within 90 days of award.
10. The grantee agrees to submit a Government Performance Results Act (GPRA) Report for each calendar year in which the grant remains open. These GPRA reports are due in EOWS by May 31st of each year, reporting the results from the preceding calendar year.
11. Grantee acknowledges that this award has a limited obligation and payment period and is not eligible to be supplemented with funds from other fiscal years. Therefore, timely implementation of this project is encouraged.
12. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification indicating that he or she has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures as set forth in the OJP Financial Guide.



**U.S. Department of Justice**

Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

August 4, 2004

The Honorable Daryl McLain  
Seminole County  
PO Box 8080  
Sanford, FL 32771-1468

On behalf of Attorney General John Ashcroft, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 2004 Executive Office for Weed and Seed Program Guide and Application Kit: Continuation Sites in the amount of \$225,000 for Seminole County. This award will enable you to support activities within your Weed and Seed designated area.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Dionne J. Mitchell, Program Manager at (202) 616-1152; and
- Financial Questions, the Office of the Comptroller, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Deborah J. Daniels".

Deborah J. Daniels  
Assistant Attorney General

Enclosures



**U.S. Department of Justice**

Office of Justice Programs

Office of Comptroller

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Washington, D.C. 20531

The Honorable Daryl McLain  
Board of Commissioners Chair  
PO Box 8080  
Sanford, FL 32771 - 1468

Reference Grant Number: 2004-WS-Q4-0115

Dear Chairman McLain:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	BUDGET
PERSONNEL	\$86,200
FRINGE BENEFITS	\$19,434
TRAVEL	\$7,500
EQUIPMENT	\$24,421
SUPPLIES	\$1,000
CONSTRUCTION	\$0
CONTRACTUAL	\$60,104
OTHER	\$26,341
TOTAL DIRECT COST	\$225,000
INDIRECT COST	\$0
TOTAL PROJECT COST	\$225,000
Federal Funds Approved:	\$225,000
Non-Federal Share:	\$0

If you have questions regarding this award, please contact:

- Program Questions, Dionne J. Mitchell, Program Manager at (202) 616-1152; and
- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia J. Schwimer".

Cynthia J. Schwimer  
Comptroller



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**Community Capacity  
Development Office**

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2004-WS-Q4-0115

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This project is supported under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. 3701, ET. SEQ., as amended.

1. STAFF CONTACT (Name & telephone number)

Dionne J. Mitchell  
(202) 616-1152

2. PROJECT DIRECTOR (Name, address & telephone number)

Robert Forlini  
Grants Manager  
1101 East First Street  
1101 East 1st Street  
Sanford, FL 32771-1468  
(407) 665-6536

3a. TITLE OF THE PROGRAM

FY 2004 Executive Office for Weed and Seed Program Guide and Application Kit: Continuation Sites

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

FY 2004 Executive Office for Weed and Seed Program Guide and Application Kit: Continuation Sites

5. NAME & ADDRESS OF GRANTEE

Seminole County  
PO Box 8080  
Sanford, FL 32771-1468

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 07/01/2004 TO: 06/30/2005

8. BUDGET PERIOD

FROM: 07/01/2004 TO: 06/30/2005

9. AMOUNT OF AWARD

\$ 225,000

10. DATE OF AWARD

08/04/2004

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Seminole County Weed and Seed site received Official Recognition in March 2002. This is the site's third award to implement its strategy. The designated area includes the neighborhoods of Midway, Wynwood, and Georgetown.

During this project period, law enforcement efforts will focus on reducing crime by eight percent per year. Community policing goals include initiating problem-solving projects and increasing the number of substance abuse prevention services. Prevention, intervention, and treatment goals include implementing a re-integration program for probationers and parolees and developing after-school programs for youth.

Neighborhood restoration goals include increasing the number of homeowners and upgrading the quality of residential housing stock.

The site has allocated \$118,690 of the total \$225,000 award to support weeding activities, including community policing.

Each Weed and Seed site is required to demonstrate its local coordination efforts in its application for Official Recognition and include a firm commitment of either time or resources to the project in a specific Memorandum of Understanding.

ca/cf