

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 8/6/04
 FROM: Department Information Technologies
 Division Information Services

BCR	<input checked="" type="checkbox"/>	04-48
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WHAT IS NEEDED:

<input checked="" type="checkbox"/>	Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
<input type="checkbox"/>	More funds for Budgeted Item: Item is budgeted, but additional funds are required.
<input type="checkbox"/>	New item: Item is not in this fiscal year's budget.
<input type="checkbox"/>	Operational Adjustment (Transfer or Savings to cover overage)
<input type="checkbox"/>	Project reclass, Must be within same Project Number

Detailed Explanation:

An accounting adjustment is necessary to place operating funds associated with the replication software for the computer storage network in the correct account line (the machinery and equipment account line) in order to comply with accounting capitalization requirements. This includes all operating costs associated with the software including consulting, training, and maintenance.

Fund #	001	Fund Name	General	
TRANSFER FROM	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
	140300 00100 519 53034000		Contracted Services	15,000
	140300 00100 519 53046000		Repairs and Maintenance	8,750
	140300 00100 519 53054000		Books, Publications, Subscriptions	8,000
			TOTAL	\$31,750
TRANSFER TO	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
	140300 00100 519 56064200	2194-01	Machinery and Equipment	15,000
	140300 00100 519 56064200	2194-01	Machinery and Equipment	8,750
	140300 00100 519 56064200	2194-01	Machinery and Equipment	8,000
			TOTAL	\$31,750

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date _____ Department/Division _____

RECOMMENDATION: Approval Date _____ Analyst Crockett Hunter Budget Manager [Signature]

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 8/24/04

Approved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____