

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Contracts and Purchasing

**DEPARTMENT:** Fiscal Services **DIVISION:** Purchasing and Contracts Division

**AUTHORIZED BY:** Lisa H. Spriggs **CONTACT:** Ray Hooper EXT. 7111

Agenda Date <u>8/22/2006</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/>
Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

**MOTION/RECOMMENDATION:**

**BACKGROUND:**

**CONSTRUCTION CONTRACTS**

- 16. **Award CC-0998-06/TLR – Sanlando Pond Liner Repair and Remediation to Conpilog International Co., Altamonte Springs (\$172,500.00, including a contingency amount of \$24,000.00).**

CC-0998-06/TLR will provide for all labor, superintendence, materials, plant, power, light, heat, fuel, water, tools, appliances, equipment, supplies, and other means of construction necessary or proper for performing and completing the remediation of Pond 1. The remediation will involve establishing a new limit of liner around the pond and repairing the existing liner around the Type 'D' Inlet; re-grading the side-slope around the perimeter of the pond; and repairing the existing 30 mil PVC geo-membrane around the mitered-end culvert at Pond 2.

This project was publicly advertised and the County received four (4) responses. The Review Committee consisting of Jeff Jay, Project Manager; David Gregory, Solid Waste Manager; and Mike Harber, P.E. Sr. Engineer, evaluated the responses. Consideration was given to the bid price, qualifications and experience.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: <u>[Signature]</u>
File No. <u>CFSP00</u>

The existing pond liner has been exposed to the elements for more than 10 years. Some of the liner has lost its elasticity necessitating these repairs and also making the repairs difficult. Much of the liner is over-grown with grass making a physical inspection impossible. Therefore it is not possible to determine exactly how much of the liner will need to be repaired. The recommended bid includes \$148,500.00 to repair a known quantity of 570 square feet of "Hypalon Geomembrane" liner. An additional \$24,000 of contingency funds is requested to cover up to an additional 1,200 square feet at the lowest bid price of \$20 per square foot. This contingency is necessary should the quantity damaged be greater than anticipated. The full extent of the repair can not be determined until after the work is undertaken and the liner exposed.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Conpilog International Co., Altamonte Springs, in the amount of \$148,500.00 with the option of ordering up to an additional \$24,000.00 in repairs should they be required. The completion time for this project is forty-five (45) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project and funds, including contingency, are available in account number 40201.169100. Environmental Services/Solid Waste Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**17. Award CC-1095-06/BLH – Chiller & Pump Replacement at County Services Building to Air Ideal, Inc. of Chuluota, FL (\$244,000.00).**

CC-1095-06/BLH will provide for all labor and materials necessary to replace existing air cooled chillers and primary chilled water pumps at the County Services Building located at 1101 East 1<sup>st</sup> Street Sanford, Florida 32771.

This project was publicly advertised and the County received one (1) response. The Review Committee consisting of Rafael Fernandez, Administrative Services (Principal Coordinator), and Chuck Lawson, Administrative Services (Principal Coordinator) evaluated the response. Consideration was given to bid price and reference checks.

The Review Committee recommends award of the contract to the responsive, responsible bidder, Air Ideal, Inc., in the amount of \$244,000.00. The resulting contract will be for substantial completion within sixty (60) days from the Notice To Proceed, plus (30) days for final completion. The Engineer estimate for the project was \$250,000.00

This is a budgeted project and funds are available in account 010560.560620 subledger 240801. Administrative Services Department and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

## **PROFESSIONAL SERVICES**

- 18. Approve ranking, authorize negotiations and award PS-0977-06/DRR-Master Agreement for Construction Engineering and Inspection Services for Various Stormwater Improvement Projects to Dyer, Riddle, Mills & Precourt, Inc., Orlando. (Estimated at \$600,000.00 per year)**

PS-0977-06/DRR will provide construction engineering and inspection to ensure that projects are constructed in reasonable conformity with the plans, specifications and contract provisions.

This project was publicly advertised and the County received seven submittals (listed alphabetically):

- Civil Consulting and Construction Services, LLC, Altamonte Springs;
- CPH Engineers, Inc., Sanford;
- Dick Corporation, Jacksonville;
- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HDR Construction Control Corporation, Orlando;
- JEA Construction Engineering Services, Winter Park;
- URS Construction Services, Inc., Tampa.

The Evaluation Committee, which consisted of Mark Flomerfelt, P.E., Principal Engineer; Gary Johnson, P.E., Public Works Director; Steve Krug, P.E., Principal Engineer; Jerry McCollum, P.E., County Engineer; and Roland Raymundo P.E., Principal Engineer, evaluated the submittals and short-listed three firms.

The Evaluation Committee interviewed the following short-listed firms:

- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- HDR Construction Control Corporation, Orlando;
- JEA Construction Engineering Services, Winter Park.

Consideration was given to the following criteria:

- Project Approach;
- Similar Project Experience;
- Project Team.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

- 1) Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- 2) HDR Construction Control Corporation, Orlando;
- 3) JEA Construction Engineering Services, Winter Park.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. The estimated contract value is \$600,000.00 per year.

Public Works / Roads-Stormwater Division and Fiscal Services / Purchasing and Contracts recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's office.

## **AMENDMENTS**

19. **Approve Amendment #1 to PS-566-00/BJC – Master Agreement for NPDES Consulting Services and Implementation with BCI Engineers & Scientists, Inc. of Lakeland, FL to update the wage rates.**

PS-566-00/BJC provides professional services to assist the Stormwater Division in conducting required inspections, monitoring, and assessment of County-owned facilities, in accordance with National Pollutant Discharge Elimination System (NPDES) applications and permits. This contract is a work order based agreement and was awarded with four consultants on August 3, 2000. It is Not-to-Exceed \$535,000.00 per year and has a term of five (5) year with two (2) renewal periods not to exceed one (1) year each. There is one year remaining on the contract.

BCI Engineers & Scientists is requesting an update of the wage rates for work under the remaining year of the contract. Staff has reviewed the audit package provided by BCI and has determined that the increased rates are fair, reasonable and acceptable for this project. Consideration was given to rates paid under other County contracts and the time lapsed since the original rates were established.

Public Works Department/Engineering Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the updated wage rates and authorize the County Manager to execute Amendment #1.

## REQUEST FOR PROPOSALS

**20. Award RFP-0996-06/BLH – Fuel Storage Tank Inspection, Maintenance & Repair Services to Petroleum Equipment Construction, Inc. of Apopka, Florida. (Est. \$27,000.00 per year)**

RFP-0996-06/BLH will provide professional services for fuel storage tank inspections, maintenance and repair services. The contractor shall be a State of Florida certified pollutant storage contractor with a current, active license. Contractor shall perform tank inspections and routine tank maintenance during the County's normal business hours, and be available for emergency work on a 24 hour/seven days a week basis.

The project was publicly advertised and the County received four (4) submittals (listed alphabetically):

- Enviro-Logical Solutions, Inc., Tampa
- Petroleum Equipment Construction, Inc., Apopka
- Petroleum Resources & Development, Inc., Merritt Island
- Petroleum Technologies, Inc., Deland

The Evaluation Committee consisting of Rafael Fernandez, Administrative Services (Principal Coordinator); Rich Steiger, Administrative Services (Facilities Planner); and Al Mitchell, Administrative Services (Principal Coordinator) evaluated the submittals against the criteria specified in the RFP documents. Consideration was given to experience of the contractor, office location, current work load, staffing and cost.

Based on this evaluation, staff requested Best and Final Offers from all four (4) firms. The review and analysis conducted by the Evaluation Committee determined that the lowest priced offeror, Petroleum Equipment Construction (PEC), Inc., provided the best value overall. PEC is a fully licensed Pollutant Storage Systems Contractor (PSSC) and currently provides the types of services required under this solicitation.

The resulting contract will be for a base period of two years with two 1-year renewal options giving a total contract term of four years. Work Orders will be issued against the contract as necessary to complete work.

The estimated annual amount for these services is \$27,000 per year. This is a budgeted project and funds are available in account 010560.530340. Administrative Services/Facilities Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**21. Award RFP-1090-06/BLH – Horticultural Consulting Services Roadway Medians and Rights of Way to Horticultural Consulting Services, Inc., Lake Mary Florida (Estimate at \$95,000.00 per year).**

RFP-1090-06/BLH will provide professional Horticultural Consulting Services for Roadway Medians and Rights of Way. These services will include but are not limited to assessing existing landscaping and current standards for plant material on County roadway medians, working with County staff in recommending a standard (level of service) for roadway median landscaping, recommending an improvement plan for medians and providing ongoing consulting services.

The resulting contract will be for a base period of three years, with two one (1)-year renewal options giving a total contract term of five years. Work Orders will be issued against the contract as necessary to complete work. Work orders will be issued in accordance with the Board approved budget for this project.

The project was publicly advertised and the County received two (2) responses. The Evaluation Committee consisted of Brian Nipe, Parks & Recreation (Program Manager); Joe Gasparini, Parks & Recreation (Manager) and Suzy Goldman, Library & Leisure Services (Director). Consideration was given to the experience and qualifications of the contractor, the ability to perform and cost. The Evaluation Committee recommends that the Board award a contract to Horticultural Consulting Services, Inc.

The estimated amount per year for these services is \$95,000.00. This is a budgeted project and funds for the first work order will be available in account 043814.530340. Subsequent work orders will be contingent on the Board approved budget.

Library & Leisure Services/Parks & Recreation Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**22. Award RFP-1091-06/BLH – Custodial Services for Miscellaneous Seminole County Buildings to The Budd Group of Orlando, FL (\$1,029,457.00 per year).**

RFP-1091-06/BLH will provide all necessary management, supervision, personnel, materials, transportation, general and specialized tools and equipment required to accomplish all custodial services for Seminole County Buildings, as specified in the Scope of Services. The Contractor shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking of work in progress. The Contractor is responsible for adequately planning and

scheduling work to assure material and labor availability to complete work requirements within the response times and quality standards established in the Scope of Services.

The resulting contract will be for a base period of three years with three one (1) year renewal options giving a total contract term of six years. The project was publicly advertised and the County received seven (7) responses (listed alphabetically):

- A1A Cleaning Service, Inc.
- Amerishine
- Building Maintenance Services, Inc.
- The Budd Group
- Grosvenor Building Services, Inc.
- Owens, Renz and Lee Co., Inc.
- USSI

The Evaluation Committee consisted of Steve Howard, Administrative Services (Director); Meloney Lung, Administrative Services-Support Services (Manager); Angi Thompson, Administrative Services-Support Services (Principal Analyst); Sharon Peters, County Managers Office (Senior Coordinator) and Kathryn Townsend, Sheriff's Office.

The evaluation was based on the following criteria:

- Price
- Resources
- Past Performance
- Location

Upon evaluation of these offers, the Evaluation Committee recommends that the Board award a contract to the lowest priced, responsible, responsive offeror; The Budd Group of Orlando, FL. Staff intends to extend the current contract (A1A Cleaning) until September 30<sup>th</sup> to allow for a 53 day transitional period.

This is a budgeted project and funds are available in account 010530.530340. Administrative Services, the County Manager's Office, and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

- 23. Approve Amendment #2 to RFP-4217-04/JVP - Term Contract for Seminole County Bunker Gear, with Fisher Safety, Orlando (Price Increase) (Term Contract).**

RFP-4217-04/JVP provides for bunker gear and protective clothing utilized by Seminole County Fire and Rescue personnel.

Amendment #2 will provide for a price increase due to the escalations in costs associated with manufacturer increases. The current Contractor, Fisher Safety, Orlando requested an increase for some of the items under the contract. A market research could not be obtained due to Fisher Safety being the only Central Florida Morning Pride supplier. The list of products are included as part of the backup documents.

Public Safety Fire Rescue and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the increase and authorize the Purchasing and Contracts Manager to execute the Amendment as approved and prepared by the County Attorney's Office.

**24. Revoke award made to Harbor Branch Environmental Laboratories, Inc. as a Secondary Contractor for RFP-4269-06/BJC – Term Contract for Water and Wastewater Laboratory Services (Term Contract).**

RFP-4269-06/BJC will provide for the services of a certified laboratory on a continuing basis to run chemical analysis of samples taken from, but not limited to, potable water, wastewater, surface water, groundwater, Stormwater, and industrial pretreatment discharge. The project was approved and awarded by the Board of County Commissioners on June 23, 2006 as follows:

- Flowers Chemical Lab – Primary Contractor
- Harbor Branch Environmental Laboratories, Inc. – Secondary Contractor

Harbor Branch Environmental Laboratories, Inc. did not agree to the terms of the agreement, their pricing proposed in a competitive environment; therefore decided not to execute the contract. The company has agreed to extend the fee schedule from Loxahatchee River District, Jupiter's contract which is currently in effect and will run through 2008 and may be renewed for a period of five (5) years. Environmental Services Department will issue orders against the Loxahatchee River District's contract for the split sampling and lead and cooper sampling only and will utilize the primary contract, Flowers Chemical Lab, to fulfill all other County's needs and requirements.

Environmental Services Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to revoke the award to Harbor Branch Environmental Laboratories, Inc. and authorize the Purchasing and Contracts Manager to notify the company of such action.