

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Public Hearing: Seminole County Port Authority Budget Fiscal Year 2006/07

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Pattie Comings **EXT.** 7175

Agenda Date <u>8/22/06</u> Regular <input type="checkbox"/> Consent <input type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/>
Public Hearing – 1:30 <input checked="" type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Approval of the Seminole County Port Authority Budget as described in the Legal Advertisement.

BACKGROUND:

**PUBLIC HEARING
AUGUST 22, 2006, 1:30 P.M.
Proposed Seminole County Port Authority Budget for FY 2006/07.**

The Seminole County Port Authority was created by Act of the State Legislature in 1965 in order to provide a political body to construct and operate a facility known as the Port of Sanford. The Port is currently self-supporting and has not received ad valorem tax support since fiscal year 1981/82.

The Seminole County Port Authority has provided copies of the FY 2006/07 proposed budget to the Board of County Commissioners. The budget package is available for public review in the Department of Fiscal Services, County Services Building, 3rd Floor.

Attached for information is a copy of the Notice of Public Hearing and Port Authority budget.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: <u>Coc</u>
File No. <u>PHFSB 01</u>



7/25

MEMORANDUM #2045

TO: SEMINOLE COUNTY BOARD OF COUNTY COMMISSIONERS
FROM: SCOPA BOARD OF DIRECTORS
SUBJECT: 2006/2007 BUDGET
DATE: JUNE 6, 2006

The approved budget of the Seminole County Port Authority for fiscal year 2006/2007 is attached hereto for your review and consideration.

As in past years, the budget was prepared and calculated using the “zero based” system. Each line item was independently visited and calculated using agency policies, market trends, contractual commitments, and short and long-range goals and objectives. Further consideration and suggestions are given to non-operational elements.

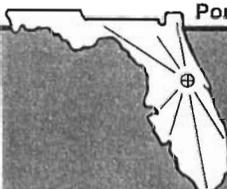
The Budget is prepared and presented in two distinct parts, an Operational Budget and a Total Cash Budget. In preparing the operational portion, a reassessment of the operational revenues and expenses for the current fiscal year is first made, then revenues and expenditures for F. Y. 2006/2007 are projected. Finally, the Total Cash Budget blends the operational elements with non-operational items to project a total cash flow analysis.

SECTION ONE
Operational Revenues & Expenditures
Last 6 months of F.Y. 2005/2006

This reevaluation addresses current fiscal trends along with any Board approved changes to the current budget, enabling us to more accurately predict the “Cash Carried Forward” element for the F.Y. 2006/2007 Budget.

SECTION TWO
Cash Balance Sheet and Cash Flow Analysis
Last 6 months of F.Y. 2005/2006

Applying the reevaluated operational revenues and expenses from Section One, along with the actual operational revenues and expenses as of March 31, 2006, we can project the operational profits of the Authority for F.Y. 2005/2006 to be as follows:





Actual Operational Revenue, first 6 months of F.Y. 2005/2006	\$ 937,873
Projected Operational Revenue, last 6 months of F.Y. 2005/2006	<u>\$ 984,533</u>
TOTAL:	\$1,922,406
Actual Operational Expenses, first 6 months of F.Y. 2005/2006	(\$ 431,321)
Projected Operational Expenses, last 6 months of F.Y. 2005/2006	<u>(\$ 383,074)</u>
TOTAL:	(\$ 814,395)

PROJECTED 2005/2006 OPERATIONAL PROFIT: \$1,108,011 (57.6%)

The projected Cash Balance Sheet in this section outlines the anticipated Cash on Hand as of 9/30/06. This is immediately followed by a month by month Cash Flow Analysis.

SECTION THREE
Projected Operational Revenue
F.Y. 2006/2007

The operational revenue projection for F.Y. 2006/2007 totals \$1,987,720 (not including the projected cash carried forward in the amount of \$546,977). This reflects an increase of \$65,314 (3.4%) over the current year's budget. It should be noted that the "Provision for Vacancy" line item has been reduced from 5% to 3% to reflect a strong leasing market. Lease rates were increased 5% where applicable according to current and past policy of the Port Authority.

SECTION FOUR
Projected Operational Expenditures
F.Y. 2006/2007

Operational expenditures are projected to total \$924,025, an increase of \$109,630 over the reevaluated total for the current year.

Reserve Capital, transfer of funds to Seminole County, and office construction are not considered in this section, as they are non-operational expenditures. These are outlined in the Total Cash Budget (Section 5).

The major change in operational expenditures occurs in line item #20-Maintenance & Repair-Property. This line item has been increased by a total of \$119,780, reflecting about a \$47,000 increase in roof restoration costs and additional funding for facility upgrade to be determined by the Facilities Committee.



SECTION FIVE
Operational & Total Cash Budget
Cash Flow Analysis

OPERATIONAL BUDGET

The Authority must approve and publish a balanced budget; therefore, spread sheets and notes of explanation carry a “Cash Carried Forward” element on the revenue side and a “Reserve Capital” function on the expenditure side as balancing factors.

★ The 2006/2007 Budget, as herein compiled, totals \$2,534,697 ★

Considering only the operational elements, the cash in-cash out profit calculation for F. Y. 2006/2007 is as follows:

Projected Cash Operational Revenue:	\$1,987,720
Projected Cash Operational Expenses:	(924,025)
CASH IN-CASH OUT PROFIT:	\$1,063,695 (53.5%)

TOTAL CASH BUDGET

Having considered all operational elements of the proposed fiscal plan, the following non-operational expenditures have been approved:

1. 576 square feet of office construction in the amount of \$31,525.
2. Transfer of \$1,000,000 to the General Fund of Seminole County in September, 2007.

Given these non-operational allowances, the Cash Balance Sheet for F.Y. 2006/2007 will be as follows:

CASH BALANCE - 10/01/06	\$ 546,977
<u>OPERATIONAL:</u>	
Revenues	\$1,987,720
Expenses	(924,025)
<u>NON-OPERATIONAL:</u>	
Office Construction	(31,525)
Transfer to Seminole County	(1,000,000)
CASH BALANCE - 09/30/07	<u>\$ 579,147</u>