

SEMINOLE COUNTY BUDGET REQUEST

Budget Division Use only:

DATE: 7/29/04
FROM: Department Environmental Services
Division Solid Waste Management/Contract Operations

Table with 3 columns: BCR, checkbox, and 04-46

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Change in Project Scope

Detailed Explanation:

This budget change is necessary to designate as well as move to the proper account line equipment needed to outfit the landfill maintenance shop. The Solid waste Contract budget for FY'03/04 includes an undesignated equipment account (560642) of \$405,277 for the purchase of equipment for Contract Operations. This action identifies items that are needed to outfit the landfill equipment maintenance shop. These items have been developed in conjunction with Fleet Services and Serco (the fleet maintenance contractor). The equipment listed will allow the contractor to efficiently provide maintenance services for the tractor trailers and the landfill rolling-stock. The amount indicated below reflects only an operational adjustment to transfer funds from account 560642 to 560641 totaling \$8,700 (A/C Reclaim/Recovery Unit \$3,000, Vat 45 Battery/charging/starting system tester \$3,500, Heavy Truck Transmission Jack \$2,200). Items begin designated include Bulk Oil Tanks with Overhead Reel System \$12,500; Bulk Air Compressor \$10,500. The total value of the fleet maintenance equipment is \$31,700. There are sufficient funds in the budget to accommodate these changes.

Table with 5 columns: Fund #, Fund Name, Project #, ACCOUNT TITLE, AMOUNT. Includes TRANSFER FROM and TRANSFER TO sections.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 7/20/04 Analyst Betty B. Newton Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 8/10/04

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature