

22. Approve Sole Source Procurement and authorize the issuance of Purchase Orders for the purchase of Field and Laboratory Calibration, repair, maintenance and chemicals, with Hach Company, Ames, IA.

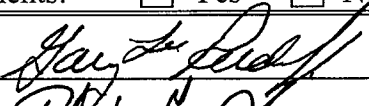
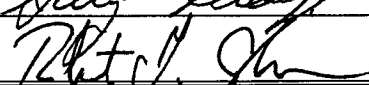
Florida Department of Environmental Protection required field and laboratory equipment for the County water and wastewater facilities to be calibrated. These calibrations must be in accordance with the Manufacturer's specifications and must be performed every six (6) months. Hach Company is the manufacturer's representative authorized to perform the required services on those equipments. We have acquired (6) water treatment plants from Florida Water Services, that require us to replace equipment and supplies.

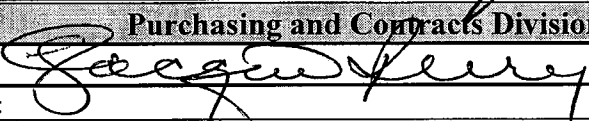
Environmental Services Department/Water and Sewer Division and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the Sole Source procurement and authorize the issuance of Purchase Orders on an as needed basis as long as the cumulative amount does not exceed \$125,000.00 per year for a period of five (5) years.


**SOLE SOURCE /PROPRIETARY SOURCE
PURCHASE DATA SHEET
SEMINOLE COUNTY
PURCHASING and CONTRACTS DIVISION**

☒ SOLE SOURCE

☐ PROPRIETARY SOURCE

Date Submitted: 7-22-04	Requester: Ruth Hazard
Requisition No:	Dept./Div. Name: Env. Srves Water & Sewer
Item Description: analyzers, meters and associated reagents and supplies	
Your Selected Vendor's Name: Hach Company, Inc.	
Vendor's Address: 100 Dayton Ave. Ames, IA 50010	
Vendor's Phone #: 1-800-227-4224 x 3147 Contact Name: Terri Turpen	
Justification (Why is this the only item which will meet your need?)	
Environmental Services uses Hach analyzers meters and lab equipment in the water and wastewater divisions. Over the last several years we have replaced and standardized on these units as the most reliable and durable we have found. Hach factory trained service personnel are the only people authorized to perform repairs or calibrations on their equipment. FDEP requires a third party vendor perform the calibrations on the equipment. This sole source will include purchase of equipment, reagents, repair, and calibration services for all equipment as required By FDEP. With the purchase of the Florida Water Services six treatment plants, we need to purchase Hach analyzers to bring these systems into compliance. Please see the attached documentation on the types and quantities of analyzers, meters, and services required.	
Vendor #1 Contacted: Hach Company	Telephone: 1-800-227-4224 x 3147
Vendor #2 Contacted:	Telephone:
Vendor #3 Contacted:	Telephone:
Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Requesting Division Manager's Signature: 	Date: 7/26/04
Requesting Department Director's Signature: 	Date: 7/26/04

Purchasing and Contracts Division Review	
Analyst Review: 	Date: 7/26/04
Supervisor Review:	Date:

Purchasing & Contracts Manager - Determination	
Comments:	
Approval/Disapproval of:	
Manager Signature: 	Date: 7/26/04
Purchase Order No.:	Amount of Purchase: \$

LOCATION	CL 17	1720-D	EC 1000	EC 310	DR 2500	DR 850	DR 890	DR 2400	DR4000	SENSION 378	SENSION 3	SENSION 4	SENSION 8	SENSION 2	P 2100	2100 N	OPTIQ.
Greenwood Lakes WWTF	2	2	1	1	1	1				1	1				2		1
Yankee Lake WWTF	2	2	2		1	1	1							1	1		
SER WTF	6					2		1	1			1	1		1	1	
Country Club WTF	2																
Greenwood WTF	3																
Hanover WTF	2																
Lake Hayes WTF	3																
Heathrow WTF	4																
Indian Hills WTF	3																
Lynwood WTF	3																
Markham WTF	2		1														
Lake Monroe WTF	2																
TOTALS	34	4	4	1	2	4	1	1	1	1	1	1	1	1	4	1	1

With the Florida Water Services acquisition, several more pieces of equipment need to be purchased

**Be Right™****Hach Company Instrument Service**

Dear Customer:

The instruments you purchased --- Hach Company, Great Lakes Instruments, American Sigma, Radiometer-Analytical, OptiQuant, Astro, Hydrolab, OTT & Polymetron --- were designed to be reliable, durable, and easy to operate. Our goal is to provide instruments that give accurate readings with minimum maintenance requirements.

The Hach Service Representative is a highly trained professional that has a thorough, in-depth knowledge of the workings of each manufactured instrument. Our factory-trained service personnel are the only people authorized to perform any repairs, start up service or maintenance on these instruments. Because of the many different parameters and types of analyzers, we do not recognize or authorize any other service organization to perform repairs or recalibrations on these analyzers. As an ISO 9001 certified company, we maintain the highest standards for quality assurance and NIST traceable test and calibration equipment. Also, unauthorized repairs will result in voiding the instrument's warranty.

We have service repair centers that can repair and return instruments efficiently and economically. For on site services we have an extensive field service organization.

Please contact the Hach Company Service Center at: 1-800-227-4224 ext. 3601 for additional information.

The fax number is: 515-956-3810

Sincerely:

The Hach Company Service Group

