

2004-R-

BUDGET AMENDMENT REQUEST

DFS Recommendation	
Deborah Smith	7/13/04
Analyst	Date
	
Budget Mgr	Date
	
Director	Date

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**
Department: **Public Safety**
Fund(s): 00100 General Fund

PURPOSE: This Budget Amendment recognizes \$8,575 in revenue for a grant that was awarded by the Florida Department of Community Affairs to the Seminole County Public Safety, Emergency Management Division. This grant will be utilized to update the Hazards Analysis data for Seminole County. There is no requirement to match the allocation with County funds. This Budget Amendment is contingent upon Board approval of the acceptance of this grant.

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

Sources:

Account Number	Project #	Account Title	Amount
00100-334230		Emergency Management Grant	\$8,575
Total Sources			\$8,575

Uses:

Account Number	Project #	Account Title	Amount
055600-00100-560641		Mach & Equip under \$5,000	\$8,575
Total Uses			\$8,575

BUDGET AMENDMENT RESOLUTION

This Resolution, 2004-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

Maryanne Morse, Clerk to the Board of County Commissioners
Date: _____

Entered by County Finance Department

By: _____
Daryl G. McLain
Chairman
Date: _____

Date: _____



EJ/MAT

STATE OF FLORIDA

DEPARTMENT OF COMMUNITY AFFAIRS

"Dedicated to making Florida a better place to call home"

JEB BUSH
Governor

June 25, 2004

THADDEUS L. COHEN, AIA
Secretary

Mr. Ken Roberts
Director
Seminole County Department of
Public Safety
150 Bush Boulevard
Sanford, Florida 32773

Mr. Roberts:

The Florida Department of Community Affairs is pleased to award funds to update the Hazards Analysis data for your county. Based upon the allocation formula developed by the Division, your county is entitled to receive \$8,575. This is a fixed fee, performance based agreement with its Scope of Work and Schedule of Payments outlined in Attachment B. There is no requirement to match the allocation with county funds.

Your attention is directed to the following deliverable requirements contained in this Agreement:

1. The first set of deliverables (contact name, sample hazards analysis etc.) submission deadline is August 15, 2004.
2. The second set of deliverables (fifty percent of the Hazards Analyses Updates) submission deadline is November 1, 2004.
3. The third set of deliverables (final fifty percent of the Hazards Analyses Updates) submission deadline is February 1, 2005.
4. Finally, the contract requires documentation of site visits and site specific facility information. This requirement can be met by submitting a digital, date stamped, image of each Section 302 facility's chemical process(es) or, an alternate verifiable format may be approved by the Department upon request.

The submission deadlines for the hazards analyses are required in order to allow Department staff sufficient time to complete the review process by the contract closeout date of June 30, 2005.

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2796 Overseas Highway, Suite 212
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EMERGENCY MANAGEMENT
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Tallahassee, FL 32399-2100
(850) 413-9969

HOUSING & COMMUNITY DEVELOPMENT
2555 Shumard Oak Boulevard
Tallahassee, FL 32399-2100
(850) 488-7956

Mr. Ken Roberts
June 25, 2004
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Please notify the Department by July 15, 2004, on whether your county intends to accept or deny the funding. Enclosed are three copies of the Agreement for your review. A contract number will be assigned to the Agreement at the time of final execution and will appear on the signed original returned to you. If the county intends to accept the funding, please have the Chairperson of the Board of County Commissioners sign/date each copy and return them to the following address:

Mr. Timothy Date, Manager
Bureau of Compliance Planning and Support
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Once the Department has received the August 15, 2004 deliverables (contact information and sample hazards analysis), technical assistance visits can be scheduled. If you have any questions regarding the Agreement or its requirements, please call Mr. Timothy Date at (850) 410-1272.

Sincerely,

A handwritten signature in black ink, appearing to read "Denise Imbler", with a large, stylized flourish at the end.

Denise Imbler, Program Administrator
Bureau of Compliance Planning
And Support

DI/td

Enclosures