

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: 2006-2007 One-Year Action Plan for CDBG, HOME, & ESG Programs

DEPARTMENT: Community Services **DIVISION:** Community Assistance

AUTHORIZED BY: Phillip C. Stalvey, Dir. **CONTACT:** David Medley, Mgr. **EXT.** 3363

Agenda Date <u>7/25/06</u>	Regular <input type="checkbox"/>	Consent <input checked="" type="checkbox"/>	Work Session <input type="checkbox"/>	Briefing <input type="checkbox"/>
	Public Hearing – 1:30 <input type="checkbox"/>		Public Hearing – 7:00 <input type="checkbox"/>	

MOTION/RECOMMENDATION:

Approve and authorize Community Assistance Division staff to prepare and submit the 2006-2007 One-Year Action Plan to the U.S. Department of Housing & Urban Development (HUD), and authorize the Chairman to execute all related forms and certifications, including the Grant Agreement with HUD and the Finding of No Significant Impact and Request for Release of Funds (FONSI/RROF).

BACKGROUND:

In August 2005 the Board of County Commissioners (Board) approved the County's 2005-2009 Consolidated Plan, which identifies and sets priorities on the County's housing and community development needs. The Consolidated Plan was submitted to HUD and is currently being implemented. The 2006-2007 One-Year Action Plan, which covers the second year of the five-year Plan, allocates annual funding for specific activities. The Action Plan is due to HUD by August 15, 2006.

The development of the Action Plan has been underway since January 2006, when a Request for Proposals (RFP) was published to solicit funding proposals from interested parties. As required by Federal regulation, a Public Hearing was held on March 16, 2006 to gather public comment on the County's housing and community development needs.

The Application Review Team (ART), consisting of several County staff members, met twice to review, discuss, and set priorities among the proposals received. The resultant set of recommended activities was presented to the Board on May 23, 2006, and permission was obtained to advertise that list for public comment. A 30-day comment period was established from May 28 to June 28, 2006, during which no comments were received.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>SS</u>
CM: <u>[Signature]</u>
File No. <u>ccscacd02</u>

Attached is the final list of activities recommended for funding in 2006-2007. Upon Board approval, the list will become part of the 2006-2007 One-Year Action Plan, and will be submitted to HUD. Funding will be made available on or about October 1, 2006.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize Community Assistance Division staff to submit the 2006-2007 One-Year Action Plan to HUD, with the attached funded activities. Also, authorize the Chairman to execute all related forms and certifications, including the Grant Agreement with HUD and the Finding of No Significant Impact and Request for Release of Funds (FONSI/RROF).

**PROPOSED ACTIVITIES FOR FUNDING
2005-2009 CONSOLIDATED PLAN
2006-2007 ONE-YEAR ACTION PLAN**

CDBG PROGRAM

Central Florida Family Health Center, Inc.: Parking Lot Expansion - \$200,000

The Central Florida Family Health Center requested \$352,000 to expand the existing parking lot at their clinic on S.R. 415. Their intent is to add medical staff and expand their service capacity, which is contingent upon an expanded parking area. After deducting costs unrelated to parking, the ART recommends funding for increased parking area construction only (82 additional spaces). *(The Health Center expects to leverage this project with \$400,000 from the sale of adjacent land.)*

City of Longwood: Neighborhood Park Improvements - \$175,000

The City submitted a proposal for \$175,261 to relocate and expand facilities at a neighborhood park in an eligible low/moderate income service area. The Application Review Team (ART) recommends funding the project at \$175,000. *(The City is leveraging this project with \$260,000 from its General Fund.)*

City of Casselberry: ADA Improvements to the Senior Center - \$150,000

The City requested \$150,000 to make ADA improvements to their Senior Center to comply with ADA requirements. Improvements for increased access will be made both to the building and to the parking lot. The ART recommends funding the activity at the full request. *(The City is leveraging this project with \$300,000 from its General Fund.)*

Clearance Program - \$100,000

The County will continue its aggressive demolition program to demolish vacant, dilapidated residential structures on a County-wide basis, with primary attention given to low/mod service areas. When combined with remaining 2005-2006 funds, it is estimated that at approximately 40 structures will be demolished and cleared.

Countywide Potable Water/Sanitary Sewer Improvements - \$300,000

The County will provide connections to potable water and sanitary sewer systems, where available, or make improvements to private septic systems for income-eligible owner-occupant households (residential units only) on a countywide basis, with preference given to residents of lower income service areas. Approximately 45 households will be served.

The Grove Counseling Center, Inc.: Rehabilitation of Existing Structures - \$100,000

The Grove requested \$112,946 to renovate and convert one building to a girl's dormitory. The ART recommends funding the activity at \$100,000. The funds will also be used to construct a bathroom and a laundry facility. *(The Grove is leveraging this project with \$258,112 from its General Fund and from insurance proceeds.)*

Jamestown Sanitary Sewer Installation - \$461,340

Jamestown residents have requested the County install a sanitary sewer collection system in their community. This project will serve approximately 44 households. The

recommended funding will provide funding for cost estimates, design, and engineering costs, and for right-of-way and/or easement acquisition. Additional funding will be required in subsequent years.

Midway Fire Hydrant Replacement - \$15,000

The County will replace defective and dilapidated fire hydrants in the Midway service area for improved fire protection. This activity will replace five fire hydrants.

Planning & Administration - \$492,720

A total of \$492,720 is recommended for planning and administrative activities of the Community Development Office, including associated staff, office rent, operating expenses, and consulting services for the implementation of all activities. Costs include furnishings and equipment for the Community Development Office, an office intern, consulting costs, and long-range/strategic planning costs.

Public Service - \$369,540

The Community Assistance Division will continue Public Service activity by providing:

Medical Assistance - \$269,540

Medical assistance to over 500 income-eligible persons on a countywide basis.

Child Care Assistance - \$100,000

Subsidized child care assistance to approximately 80 households.

Seminole Work Opportunity Program (SWOP): New Construction - \$100,000

SWOP requested \$100,000 to assist in the construction of a new workshop building to allow for on-site expansion to provide employment opportunities for persons with disabilities. SWOP is the only provider of this type of service in Seminole County, and provides employment for hundreds of persons with disabilities. The ART recommends funding this activity at the full request. (SWOP is leveraging this project with \$600,000 from a commercial loan.)

Total CDBG Funding – \$2,463,600

HOME PROGRAM

Administration - \$113,361

It is recommended that \$113,361 be provided for administrative activities and consulting services of the HOME Program. In addition to ongoing staff and support costs, funding will also assist in hiring consulting staff, purchasing furniture and accessories for the Community Development Office, and in project marketing.

Affordable Housing Program - \$520,253

These funds will be used to develop either homeownership or rental housing for income-eligible (mostly very low income) households. Funds may be used to develop new housing or rehabilitate existing housing, and may be used in partnership with a for-profit and/or a nonprofit developer. Rather than funding Tenant-Based Rental Assistance (TBRA) this year, staff recommends increasing funding in this activity in order to increase the inventory of affordable housing in Seminole County by constructing new affordable units. This project is expected to serve 25 to 30 households.

CHDO Homeownership or Rental Housing - \$500,000

These funds are statutorily required to be awarded to a County-certified Community Housing Development Organization (CHDO). The funds will be granted to a CHDO that will provide affordable homeownership or rental opportunities to income eligible households. This project is expected to serve 25 to 30 households.

ADDI PROGRAM

Down Payment Assistance - \$22,172

As required by Federal regulation, this HUD-funded program assists first time homebuyers with down payment assistance. ADDI will be used in conjunction with SHIP down payment assistance funds to assist in providing subsidies for income-eligible households. Three households are expected to be served.

Total HOME/ADDI Funding - \$1,155,786

ESG PROGRAM

Homeless Prevention - \$31,500

The Community Assistance Division will continue to provide homeless prevention services for households under threat of eviction or foreclosure, to provide utility assistance to prevent the disruption of utilities, and/or for security deposit assistance for rental housing. The statutory dollar-for-dollar match will be provided by in-kind services and costs of the Community Assistance Division. This activity is expected to serve approximately 60 households.

Rescue Outreach Mission: Homeless Assistance - \$73,752

It is recommended that the Mission be funded for operating and maintenance expenses (\$42,900), and for new furnishings and fixtures to complement the renovated men's shelter (\$30,852). The Mission provides emergency homeless shelter services and serves approximately 85,000 meals annually to homeless persons, and provides approximately 4,000 shelter nights annually. The grant is matched on a dollar-for-dollar basis by various grants, financial donations, and professional services.

Total ESG Funding - \$105,252