

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Modification to extend termination date of the Continuity of Operations (COOP)/Terrorism Annex Agreement (#03-FT-1B-06-69-01-362)

DEPARTMENT: Public Safety **DIVISION:** Emergency Management

AUTHORIZED BY: K. M. Roberts **CONTACT:** Joseph H. McCluan **EXT.** 5131

Agenda Date: 7/22/03 **Regular** **Consent x** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute the Modification to extend the termination date of the Continuity of Operations (COOP)/Terrorism Annex Agreement between the State of Florida Department of Community Affairs and Seminole County.

BACKGROUND:

The original agreement went before the Board of County Commissioners on March 25, 2003 and was approved. The original grant for the Continuity of Operations (COOP)/Terrorism Annex Agreement between the State of Florida Department of Community Affairs and Seminole County was in the amount of \$75,000.00.

The agreement was granted for a six month period (from April 23, 2003 through October 17, 2003). The State of Florida Department of Community Affairs/Division of Emergency Management requested a six month extension to the agreement from FEMA due to the late release of the funds from the federal government. The six month extension has been granted, and the modification now requires execution from Seminole County.

Reviewed by:
Co Atty: [Signature]
DFS: _____
Other: _____
DCM: [Signature]
CM: [Signature]
File No. CPSEM01

Contract Number: 03-FT-1B-06-69-01-362

CFDA Number: 83.562

MODIFICATION #1 TO AGREEMENT

This Modification is made and entered into by and between the State of Florida, Department of Community Affairs (hereinafter referred to as the "Department"), and Seminole County Board of County Commissioners (hereinafter referred to as the "Recipient"), to modify the Department of Community Affairs contract number 03-FT-1B-06-69-01-362, dated April 23, 2003 ("the Agreement").

WHEREAS, the Department, with headquarters in Tallahassee, Florida, and the Recipient have entered into the Agreement to revise the County Terrorism Annex Plan and develop a County Continuity of Operations (COOP) Plan;

WHEREAS, The federal funding was released for this project on December 17, 2002. Due to the short time frame originally provided by the 2002 Federal Emergency Management Agency (FEMA) Supplemental Planning Grant to award sub-grants and achieve the objectives outlined in the Scope of Work, the Department immediately requested an extension of the Grant from FEMA, which was subsequently approved for an additional period of six months;

WHEREAS, this Federal Grant period has been extended to June 30, 2004;

WHEREAS, the Recipient will require an extension of the contract period in order to allow time to achieve the objectives outlined in the Scope of Work; and

WHEREAS, the Recipient's Representative was incorrect in the original Agreement.

NOW, THEREFORE, the parties agree to modify the above-referenced Agreement as follows:

A. All references in the Agreement to the closing date of the Federal Grant shall reflect the new Federal Grant closing date of June 30, 2004;

B. Paragraph (3), Period of Agreement, is amended to read as follows:

This Agreement shall begin upon execution by both parties and shall end April 16, 2004, unless terminated earlier in accordance with the provision of Paragraph (9) of this Agreement.

C. Attachment B, Budget and Scope of Work, Paragraph II, Scope of Work, is modified such that "Revision and development of these Plans shall be completed no later than April 16, 2004;"

D. Attachment B, Budget and Scope of Work, Paragraph VI.B., Reporting Requirements and Reimbursement, is modified such that "Final Reimbursement Requests shall be received by the Department no later than May 16, 2004;" and

E. Paragraph (10)(c), Notice and Contact, is amended to read as follows:

The name and address of the Representative of the Recipient responsible for the administration of this Agreement is:

Joe McCluan, FPEM
Emergency Manager
Seminole County
150 Bush Boulevard
Sanford, Florida 32773
Telephone: 407/665-5000
Fax: 407/665-5036
Email: jmccluan@co.seminole.fl.us

Other than as amended, all other terms and conditions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this modification to be executed by the undersigned officials as of the date listed below.

Recipient

Seminole County
Board of County Commissioners

STATE OF FLORIDA
DEPARTMENT OF COMMUNITY AFFAIRS

BY: _____

BY: _____

Name: Daryl McLain

W. Craig Fugate, Director

Title: Chairman

Division of Emergency Management

Date: _____

Date: _____

SAMAS # _____

FEID # 59-6000856