

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Approval of the 2003-2004 One Year Action Plan of the 2000-2005 Five Year Consolidated Plan

**DEPARTMENT:** Planning and Development      **DIVISION:** Community Resources

**AUTHORIZED BY:** Donald Fisher      **CONTACT:** Robert Heenan      **EXT.** 7380

**Agenda Date:** 07/22/2003    **Regular**     **Consent**     **Work Session**     **Briefing**   
**Public Hearing – 1:30**       **Public Hearing – 7:00**

**MOTION/RECOMMENDATION:**

Approve and authorize the Chairman to sign and submit the County's 2003-2004 One Year Action Plan of the 2000-2005 Consolidated Plan to the US Department of Housing and Urban Development (HUD).

(Robert Heenan, HUD Grants Manager)

**BACKGROUND:**

On 5/27/03 the Board authorized the CD Office to publish the proposed list of activities (enclosed) for the 2003-2004 One Year Action Plan of the 2000-2005 Consolidated Plan. The 2000-2005 Five Year Consolidated Plan and its subsequent One Year Action Plans govern the CDBG, HOME and ESG Programs. The proposed activities were published for a 30 day public comment period as required by federal regulation. No comments were received during the comment period.

The proposed activities for the 2003-2004 One Year Action Plan are consistent with the five year funding priorities identified in the 2000-2005 Consolidated Plan and are also consistent with the goals established by the Board and approved by HUD.

Applications received were reviewed and recommendations are consistent with the five year funding priorities identified in the 2000-2005 Consolidated Plan. Proposals generally consisted of the following:

**Public Services/Employment Training:**

The County sought proposals for employment training to assist lower income persons/households in meeting community needs, not including funding for personnel costs or capital expenditures.

- ✓ Employment training to reduce unemployment or underemployment and to assist in the transition of public assistance/dependence to gain employment and self-sufficiency.

<b>Reviewed by:</b>
<b>Co Atty:</b> _____
<b>DFS:</b> _____
<b>Other:</b> _____
<b>DCM:</b> _____
<b>CM:</b> _____
<b>File No. -cpdc04</b>

### **Housing Assistance:**

The County sought proposals to assist lower income households in meeting the following housing needs:

- ✓ HOME Program: New construction or acquisition, rehabilitation, and rental of housing units by a certified Community Housing Development Organization (CHDO). Priority will be given to proposals that assist senior citizens (age 62+), and/or residents requiring special needs housing; and
- ✓ ESG Program: Operating cost assistance to licensed homeless shelters. The homelessness prevention activity will continue to be administered by the Seminole County Department of Community Services.

### **Public Improvements:**

The County sought proposals from its incorporated municipalities and from the residents of County or City designated target neighborhoods to fund improvements such as:

- ✓ Flood Drainage Improvements;
- ✓ Water/Sewer Improvements;
- ✓ Neighborhood park and recreational development/improvements; and
- ✓ Improvements to publicly owned buildings and facilities.

Based upon review of the proposals and consistent with the Consolidated Plan, the list of recommended activities is attached.

Some highlights of recommended projects are:

- Three municipalities, four nonprofit agencies, two County entities and two County target areas are recommended for funding.
- Approximately 9,800 persons will benefit through childcare assistance, medical assistance, infrastructure improvements, ADA improvements, homeless prevention and homeless shelter assistance.
- A new partnership is being forged with Seminole County Public Schools to provide a new recreational and educational facility which will provide a variety of public services to the County and to the Midway community.

Since the list of recommended activities was submitted to the Board on 5/27/03, Staff has identified available CDBG funds in the amount of \$50,000 and recommends that those funds be used for a demonstration project for façade improvements for economic development and rehabilitation to businesses located on Sanford Avenue from 2<sup>nd</sup> Street to 6<sup>th</sup> Street in the Georgetown area of Sanford.

Staff recommends that the Board authorize the Chairman to sign and submit the County's 2003-2004 One Year Action Plan of the 2000-2005 Consolidated Plan to the U.S. Department of Housing and Urban Development.

Per federal regulation, the One Year Action Plan for 2003-2004 must be received at the HUD Jacksonville Field Office no later than August 16, 2003.

**RECOMMENDED  
FUNDING ACTIVITIES  
FISCAL YEAR 2003-2004**

**CDBG**

City of Sanford (Sanford) Strawberry Ave./Roosevelt Ave. Area Sanitary Sewer-Goldsboro \$446,000  
Sanford will complete construct of Phase II of the sanitary sewer project in the Strawberry Ave./Roosevelt Ave. Area of Goldsboro. Sanford will leverage the project with \$125,000 of Florida Department of transportation (FDOT) funds.

City of Longwood (Longwood) Dirt Road Paving Program-Phase II \$488,499  
In 2000-2001 the County and Longwood entered into a multi-year partnership (5 phase) program to pave CDBG eligible roads. Longwood will continue to use CDBG funds to pave dirt roads in lower income residential neighborhoods. Longwood will leverage the CDBG funds with \$187,966 of its funds expended in FY 2002-2003 for the engineering and design of the project. Paving will be performed on Oleander Street from Church Avenue to SR 434, East Pine Avenue from Ronald Reagan Boulevard (CR 427) to Oleander Street, and Myrtle Street from Bay Avenue to SR 434.

City of Casselberry (Casselberry) Lake Kathryn Park Target Area Improvements \$173,885  
This newly designated Target Area in Casselberry is located east of North Winter Park Drive and north of Seminola Boulevard and includes a portion of Winter Park Drive, Bluebell Drive, Camelia Drive, and Wingo Drive. Infrastructure improvements will include sanitary sewer, laterals, road repair, sidewalks and street lighting. Casselberry will leverage this activity with \$35,000 of in-kind funding (tree plantings, surveying, engineering design, administration, inspection and permitting). Casselberry has agreed to pay for any construction costs above the \$173,885 funding request. A total of 73 residents will benefit from the project.

Rescue Outreach Mission (Rescue) Architectural Services \$25,000  
Rescue will use funds to acquire architectural services to plan improvements and determine the costs necessary to expand and redesign the men's dormitory at the shelter located on 13<sup>th</sup> Street in the Goldsboro Target Area of the City of Sanford.

Bookertown Target Area Engineering & Design Infrastructure Improvements \$150,000  
Engineering, design and study for the potential of providing sanitary sewer service and underground storm water drainage to retention/detention facilities.

Jamestown Target Area Engineering & Design Infrastructure Improvements \$150,000  
Engineering, design and study for the potential of providing sanitary sewer service and underground storm water drainage to retention/detention facilities.

Seminole County Community Assistance (Community Assistance) Emergency Medical \$105,000  
Community Assistance will provide services, to benefit up to 775 low/mod persons with emergency medical assistance

Seminole County Community Assistance (Community Assistance) Childcare \$75,000  
Community Assistance will assist up to 38 lower income households with childcare services. Some of the CDBG funding for this activity will be used in conjunction with the Seminole County Community Development Office self-sufficiency program by allocating a portion of the funds to families in the HOME TBRA activity.

Clearance Program \$118,730  
CDBG funds will be used for the demolition of vacant and dilapidated residential structures on a County-wide basis.

Planning & Administration of the CD Office \$580,481  
CDBG funds will be used for the planning and administrative activities of the CD Office as well as for professional consulting services and all associated operating expenses.

GoldenRule Housing & CDC (GoldenRule) Architectural Barrier Removal \$12,000  
GoldenRule was originally funded with \$10,000 in FY 2001-2002 for this project and GoldenRule used \$1,169 of the CDBG funds for architectural services and construction cost estimates. The remaining funds (\$8,831) of unspent CDBG funds were returned to the County. This request will use funds to modify the restrooms for use by disabled individuals. Although requested by GoldenRule, funds will not be awarded for renovations (flooring and ceiling work) to the lobby area.

Seminole County Public Schools (SCPS) Midway Safe Harbor Project \$506,980  
SCPS proposes to construct a 12,500 square foot community building on land adjacent to Midway Elementary School. The community building will be used for recreation, education and health services will be offered to neighborhood school-aged children and adults. The activity will primarily serve the residents of the Midway community. To provide this service, SCPS has formed a collaborative with the Seminole County Sheriff's Office, the Boys and Girls Clubs of Central Florida, the Seminole County Department of Health, the Second Harvest Food Bank, Seminole Community College and B.E.T.A. (Birth, Education, Training and Acceptance). To ensure construction completion in the first year, SCPS will advance the second year cost (FY 2004-2005) of \$507,000 contingent upon receiving CDBG reimbursement of \$507,000 in FY 2004-2005.

Goldsboro Front Porch Council (Front Porch) Modular Building/Resource Center \$53,425  
Front Porch working in partnership with the City of Sanford, requested funding for the purchase, delivery and installation of a 24"x56" foot modular handicapped accessible building on 13<sup>th</sup> Street adjacent to and on the same parcel of property as the City of Sanford Police/Seminole County Sheriff's Substation. The building would serve as the main office of the Front Porch and would also provide services through the Front Porch sponsored and CDBG funded Goldsboro Reading Academy/Library/Resource Center. The building would also provide such services as child and adult literacy programs, G.E.D. classes and employability education and job retention services for residents.

Sanford Avenue Façade Improvements-Georgetown \$50,000  
Funds will be used for a demonstration project for façade improvements for economic development and rehabilitation to businesses located on Sanford Avenue from 2<sup>nd</sup> Street to 6<sup>th</sup> Street in the Georgetown area of Sanford. Improvements will be made to properties/businesses where, for the purpose of forming a public/private partnership, a 50% financial leverage of the total rehabilitation cost per unit will be required from each property owner.

## **HOME**

The Center for Affordable Housing (Center) CHDO-Rental Construction \$190,000  
The Center is a County certified Community Housing Development Organization (CHDO). The Center proposes to acquire, rehabilitate and rent units to families requiring special needs housing (victims of domestic abuse).

HOME Administration \$118,824  
To be used for planning and administrative activities of the HOME Program.

Tenant-Based Rental Assistance \$700,000  
Rental assistance shall be provided to individuals/households at or below 50% of the area median income for Seminole County. Besides funding the usual TBRA Program, some of these funds will be "targeted" for the CD Office Self-Sufficiency Activity.

Affordable Housing Program \$253,009

Funding will be provided to assist eligible projects in the creation of affordable housing including; single family, transitional and special needs. Assistance may be provided for either rental or homeownership purposes.

## ESG

Rescue Outreach Mission (Rescue) Homeless Assistance \$32,200

Rescue will use ESG funds to offset shelter operating expenses. Rescue provides emergency homeless shelter services and serves approximately 90,000 meals to the homeless annually. Matching funds will be provided through charitable donations.

SafeHouse of Seminole (SafeHouse) Homeless Assistance \$32,200

SafeHouse will use ESG funds to offset shelter operating costs. SafeHouse offers assistance to victims of spouse abuse. Approximately 400 persons are assisted annually. Matching funds will be provided through the United Way.

Seminole County Community Assistance (Community Assistance) Homeless Prevention \$27,600

Community Assistance will use funds for homelessness prevention activities. These activities include foreclosure prevention and eviction prevention (mortgage/rent assistance), and utility assistance (prevention of disruption of necessary utilities) and security deposit assistance for rental housing. Matching funds (at no charge to the County) are provided by existing County staff by providing customer service to eligible clients.