

26. Award RFP-4214-04/TLR – Continuing Services for Security Repairs, Maintenance and Upgrade to Site Secure, Inc., Sanford (\$250,000 per yr).

RFP-4214-04/TLR will provide for an indefinite delivery/indefinite quantity firm fixed price contract for security system maintenance, repair and upgrades. The resulting contract will be for a base period of three years with two 1-year renewal options giving a total contract term of five years. The County's estimated annual budget for this work is \$250,000.00 per year. Work Orders will be issued against the contract as necessary to complete repairs, maintenance and upgrades. The following is a general description of the work anticipated:

1. The vendor shall design, construct, furnish and install all control and associated equipment as specified to perform the intended function on an as required basis. Work shall include the following: all labor, materials and equipment to complete the design; manufacturing expenses and factory tests; delivery to the site; programming; interfacing with all existing alarm, access control, video and security systems; calibration; installation; system start-up services; training; and incidentals required to completely furnish and install security equipment at Seminole County's facilities as designated.
2. The vendor shall supply technical and programming services on an as required basis to troubleshoot and optimize Seminole County's existing alarm, access control, video and security systems. These services shall be charged on an hourly basis per the bid schedule.
3. The vendor shall supply technical telephone support services on an as required basis. This telephone support shall be charged for on a per call base rate for the first thirty (30) minutes and then in fifteen minute increments. At the start of each telephone support session, the vendor shall assign a "Case Number" and log the start time and completion time. Billing shall be based on these logs.

The vendor shall also include Technical support; emergency service; and programming services, in compliance with the Seminole County Security Policies and Procedures.

This project was publicly advertised and the County received one proposal from SiteSecure, Inc. Sanford. The Evaluation Committee comprised of Greg Holcomb, IT Manager; Tom Owens, Sr. Coordinator; Gary Rudolph, Utilities Manager; Speed Thomas, Facilities Maintenance Manager; and Jeff Thompson, Sr. Engineer, review the response.

Consideration was given to the firm's:

- Overall experience and qualifications
- Ability to meet special conditions
- Ability to perform
- Price

Environmental Services and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**RFP-4214-04/TLR – Continuing Services for Security Repairs,
Maintenance and Upgrades**

APPLICANT'S NAME: SITSECURE, INC.

This firm is rated Acceptable

Describe strengths, weaknesses and deficiencies to support your assessment.

Criteria: Overall Experience and Qualifications

SiteSecure has demonstrated strong qualifications and an adequate level of experience to meet the County's needs.

Criteria: Ability to Meet Special Conditions

SiteSecure has demonstrated their ability to meet all required special conditions as outlined in the solicitation.

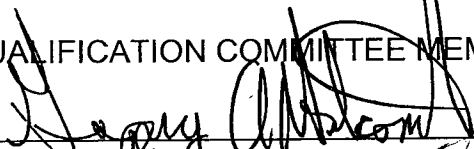
Criteria: Ability to Perform

SiteSecure has confirmed their ability to perform under separate contract for security. Concerns with availability for installation will obviously be resolved to meet the County's needs.

Criteria: Price

The quoted labor rates and percentage markups appear to be within reason.

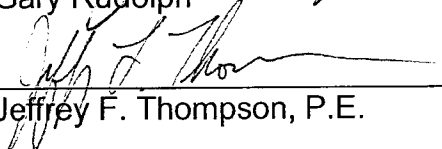
QUALIFICATION COMMITTEE MEMBERS:



Greg Holcomb



Gary Rudolph



Jeffrey F. Thompson, P.E.



Tom Owens



Speed Thomas