

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services DIVISION: Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs CONTACT: Ray Hooper  EXT. 7111

Agenda Date 6/28/2005 Regular ☐ Consent ☒ Work Session ☐ Briefing ☐
Public Hearing – 1:30 ☐ Public Hearing – 7:00 ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS:

9. **Award CC-1265-05/DRR – Pavilion Roof Replacements to R.L. Haines Construction Inc., Orlando (\$105,000.00).**

CC-1265-05/DRR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the removal of existing roofs and construction of new roofing systems including trusses, sheathing, underlayment, shingles, fascia board, aluminum fascia panel, drip edge and all other materials for three (3) 56' X 34' park pavilions. The pavilions are located at Red Bug Lake, Lake Mills and Greenwood Lakes Parks'.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: _____
CM: <u>JLB</u>
File No. <u>CFSP00</u>

This project was publicly advertised and the County received one (1) response. The Review Committee consisting of Joe Gasparini, Manager, Jeff Hayes, Parks Coordinator, Steve Waring, Program Manager, Danny Moore, Projects Supervisor evaluated the response. Consideration was given to the bid price, qualifications and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder; R.L. Haines Construction Inc. of Orlando. The amount of the contract is \$35,000 per roof for a total of \$105,000.00. The completion time for this project is one hundred twenty (120) days from the execution of the contract. The price is fair and reasonable based upon previous jobs of this scope

This is a budgeted project and funds are available in account numbers 043800.560650 CIP #210701 and CIP #231901; and 043800.560620 CIP #232101. Library and Leisure/Parks and Recreation Division and Fiscal Services/Purchasing and Contracts Divisions recommend the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

PROFESSIONAL SERVICES (CCNA) CONTRACTS:

- 10. Approve Ranking List, Authorize Negotiations and Award PS-5183-05/MJB – Master Agreements for Construction and Engineering Inspection Services on Minor Projects (construction cost less than \$1,000,000.00) to HDR Engineering, Inc., Carter & Burgess, Inc. and Dyer, Riddle, Mills & Precourt, Inc. all of Orlando. (Aggregate Budgetary Not to Exceed \$500,000.00 per year)**

PS-5183-05/MJB will provide construction engineering and inspection to ensure the construction project is constructed in reasonable conformity with the plans, specifications and contract provisions.

This project was publicly advertised and the County received eleven (11) submittals (listed in alphabetical order):

Carter & Burgess, Inc., Orlando;
Calvin, Giordano & Associates, Inc., Orlando;
CPH Engineers, Inc., Sanford;
Deatrick Engineering Associates, Inc., Orlando;
Dyer, Riddle, Mills & Precourt, Inc., Orlando;
F.R. Aleman & Associates, Inc., Orlando;
HDR Engineering, Inc., Orlando;
Neel-Schaffer, Inc., Maitland;
Reynolds, Smith and Hills CS, Inc., Orlando;
Volkert Construction Services, Inc., Altamonte Springs;
ZHA Incorporated, Orlando.

The Evaluation Committee which consisted of Gary Johnson, P.E. Director of Public Works; Jerry McCollum, P.E., County Engineer, Steve Krug, P.E. Principal Engineer, Antoine Khoury, P.E. Principal Engineer and Mark Flomerfelt, Stormwater Manager evaluated the submittals and short-listed the following five firms:

Carter & Burgess, Inc. Orlando;
CPH Engineers, Inc., Sanford;
Dyer, Riddle, Mills & Precourt, Inc., Orlando;
HDR Engineering, Inc., Orlando;
Reynolds, Smith & Hills CS, Inc., Orlando.

The Evaluation Committee interviewed the five short-listed firms giving consideration to the following criteria:

Approach to Project/Knowledge of CEI Procedure;
Team Makeup, Experience and Certifications;
Similar Projects/Experience with other Municipalities;
Location of Firm.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate and award contracts to the top three firms in accordance with Florida Statute 287.055 the Consultants Competitive Negotiation Act (CCNA):

1. HDR Engineering, Inc., Orlando;
2. Carter & Burgess, Inc., Orlando;
3. Dyer, Riddle, Mills & Precourt, Inc., Orlando;
4. Reynolds, Smith and Hills CS, Inc., Orlando;
5. CPH Engineers, Inc., Sanford.

Authorization for performance of services by the Consultant(s) under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant(s). The work and dollar amount for each Work Order will be within the constraints of the Board approved project budget and negotiated on an as-needed basis for the project. The estimated contract value is up to \$500,000 per year.

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate and authorize the Chairman to execute the three Master Agreements as prepared by the County Attorney's Office.

SOLE SOURCE:

- 11. Authorize Sole Source Procurement and authorize the issuance of Purchase Order(s) for Liebert Corporation c/o Innovative Support Systems, Inc., Altamonte Springs (\$30,136.00).**

Liebert Corporation c/o Innovative Support Systems, Inc. will provide the County with the purchase and installation of communications and networking cards as part as the Centralized Monitoring system for the 20 Liebert air handling units currently located in the communications/computer equipment rooms at the Criminal Justice Center. These units will allow the automated monitoring of the units, callouts and two-way connectivity of the County's HVAC technicians and support contractors. Liebert Corporation c/o Innovative Support Systems, Inc. is the manufacturer's representative in the Central Florida Region. This action will maintain the manufacturer's warranties and will permit for future software updates to the system.

Administrative Services and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the Sole Source Procurement and authorize the issuance of a Purchase Order(s).