

SEMINOLE COUNTY BUDGET REQUEST

Budget Division Use only:

DATE: 6/9/06
FROM: Department Community Services
Division Community Assistance

Table with 3 columns: Budget Division, checkbox, and value. Rows: BAR, BCR (checked, 06-22), DFS.

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Project reclass, Must be within same Project Number

Detailed Explanation:

The Mid Year adjustment process incorrectly moved funds from the professional services line rather than the contracted services line. This action is needed to restore necessary funds to the professional services line.

05/06

Table showing fund transfers. Fund # 12005, Fund Name Affordable Housing Program 04/05. TRANSFER FROM: 12005.115005.530340 Contracted Services 53,704. TRANSFER TO: 12005.115005.530310 Professional Services 53,704. TOTAL \$53,704.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 6/2/06 Analyst B Segal Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 6/27/06

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature