

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Letter of Understanding from the School Board of Seminole County for Lake Mary High School District – 2

DEPARTMENT: Public Works **DIVISION:** Traffic Engineering

AUTHORIZED BY: W. Gary Johnson, P.E. **CONTACT:** Melonie C. Barrington EXT. 5676

Agenda Date <u>06/24/03</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/>
Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>

MOTION/RECOMMENDATION:

Authorize Chairman to execute the Letter of Understanding from the School Board of Seminole County to the Board of County Commissioners of Seminole County for Lake Mary High School.

BACKGROUND:

The Seminole County School Board wishes to complete renovations to the internal circulation at Lake Mary High School. Seminole County Government currently has funds available for school circulation projects, through the one-cent sales tax. Since the improvements proposed qualify for use of these funds, the School Board wishes to complete the improvements and be reimbursed through the one-cent sales tax. Per agreement, the dollar amount payable to the School Board shall not exceed \$50,000.00. The School Board has received site plan approval through DRC, and has an inspector assigned to verify construction is in compliance with this Agreement and with the approved plan (see attached).

Attachment

Reviewed by:	<u>GA</u>
Co Atty:	<u>GA</u>
DFS:	_____
Other:	_____
DCM:	<u>GA</u>
CM:	<u>GA</u>
File No.	<u>CPWTE01</u>

Document Prepared By:
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Deputy County Attorney
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1101 East First Street
Sanford, Florida 32771

**LETTER OF UNDERSTANDING
FROM THE SCHOOL BOARD OF SEMINOLE COUNTY
TO THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY**

The School Board of Seminole County ("School Board") has completed construction of certain site work on the site of the Lake Mary High School as part of on-site traffic circulation improvements. The site of the work is shown on the attached Exhibit "A" and schedule of values for same is shown on the attached Exhibit "B". For the benefit of both parties, the School Board asks Seminole County to commit to reimbursing the School Board for a portion of the expenditures for said improvements from the fund designated for "School Related Traffic Circulation Improvements" collected as the County's share of the "One Cent" sales tax (the "Fund").

The School Board has hired the contractor, paid invoices, and desires to submit its invoice to Seminole County for reimbursement of expenditures that qualify for payment from the Fund. The School Board's invoice will be supported by invoice(s) from the contractor(s) actually performing the work.

Seminole County, by its Traffic Engineering Division staff who are administering the Fund and this LOU, may inspect the work and shall, within sixty (60) days of receipt thereof, determine whether such expenditures qualify for reimbursement from the Fund and then either pay the School Board, subject to the maximum amount stated herein, the amount which qualifies for reimbursement or provide written notice why the submitted invoices do not qualify for reimbursement.

In no event shall Seminole County's liability under this LOU exceed FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00). The parties agree that Seminole County has no obligation, responsibility, involvement or liability for the design or construction of any improvements covered by this LOU or for the payment for any work performed by any party, contractor or subcontractor under any contract issued by the

School Board; that by executing this LOU Seminole County does not assume any such obligation, responsibility, involvement or liability and that there are no third party beneficiaries of this LOU. Nothing herein shall be deemed to create any rights in a third party or as a waiver of any immunity enjoyed by either the School Board or the County.

This LOU will be effective upon your acceptance.

Sincerely yours,

ATTEST:

**THE SCHOOL BOARD OF
SEMINOLE COUNTY, FLORIDA**

By: Paul J. Hagerty
Paul J. Hagerty
Superintendent

Sandra Robinson 5/27/03
Sandra Robinson Date
Chairman

ACCEPTED BY:

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA**

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
DARYL G. McLAIN, Chairman

Date: _____

For the use and reliance of
Seminole County only. Approved
as to form and legal sufficiency.

As authorized for execution by the Board
of County Commissioners at its _____,
2003, regular meeting.

County Attorney

Attachment
Exhibit A
Exhibit B

P:\USERS\CASL01\AGREEMENTS\SCHOOL BOARD LOU (LAKE MARY HS)1.DOC

Plan

Lake Mary Additions and

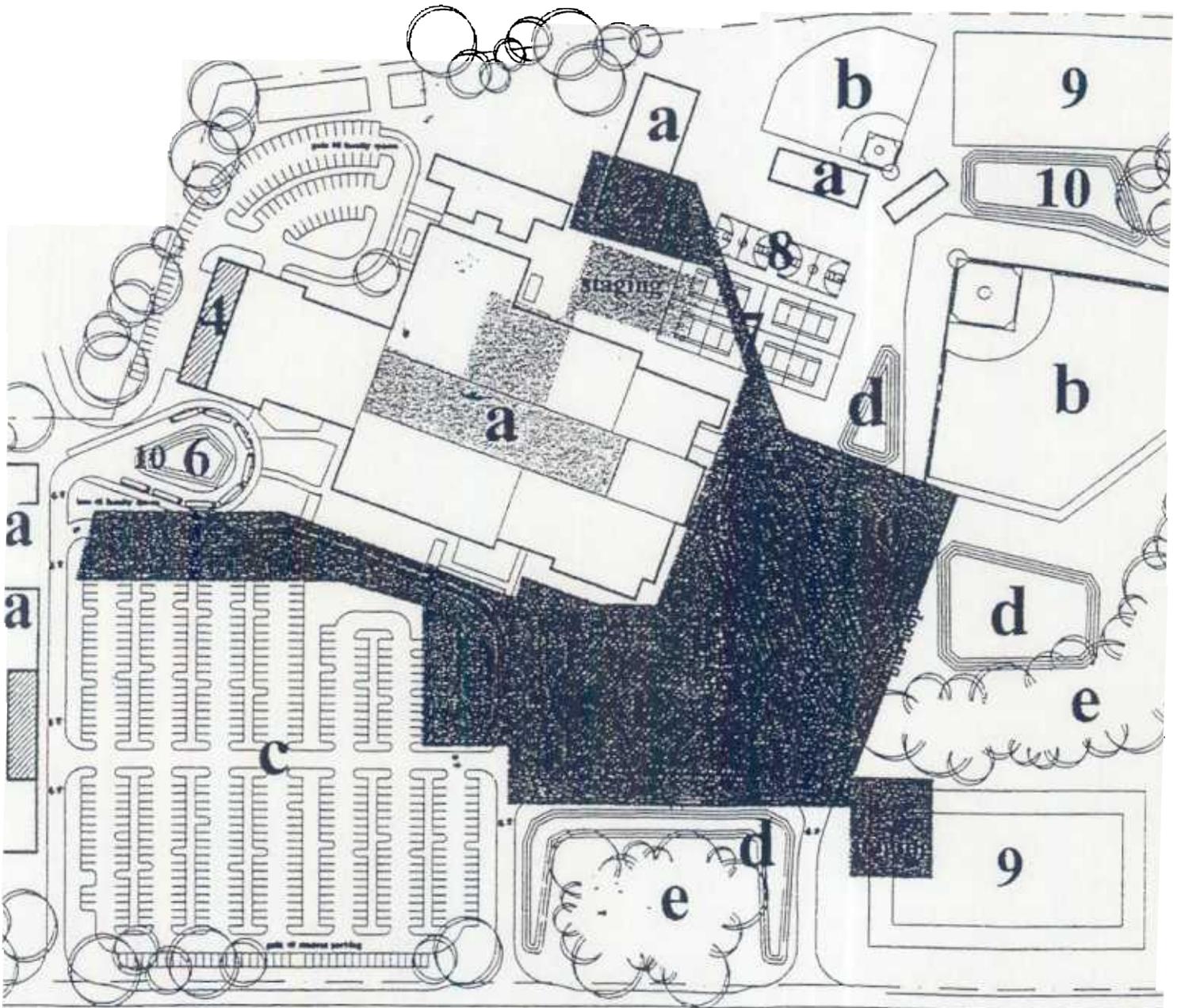


EXHIBIT A

INVOICING SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

Form G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing original Certification is attached.

APPLICATION NUMBER: 6
 APPLICATION DATE: 1-Dec-02
 PERIOD TO: 1-Dec-02

Amounts below, amounts are stated to the nearest dollar.

Task 1A

ARCHITECT'S PROJECT NO

Notes: 1 on Contracts where variable retainage for line items may apply

EXHIBIT B

Description Task 1A	Div	C		D		E	F	G		H	I Retainage
		Original	Change Orders	Revised	Work Completed		Stored Material	Total	Percent Complete	Balance To Finish	
		Scheduled Value		Scheduled Value	Previous Application	This Period		Completed & Stored			
Site Work - Task 1A	02										
Blade Site Development											
Site Demolition		\$99,745	\$0	\$99,745	\$98,145	\$0	\$0	\$98,145	98%	\$1,600	
Erosion Control		\$7,520	\$0	\$7,520	\$7,520	\$0	\$0	\$7,520	100%	\$0	
Site Preparation		\$88,743	\$0	\$88,743	\$75,523	\$0	\$0	\$75,523	85%	\$13,220	
Asphalt Paving, Base & Subgrade		\$118,270	\$0	\$118,270	\$118,270	\$0	\$0	\$118,270	100%	\$0	
Striping, Marking & Signage		\$8,810	\$0	\$8,810	\$7,210	\$0	\$0	\$7,210	82%	\$1,600	
Concrete Curbs		\$47,100	\$0	\$47,100	\$47,100	\$0	\$0	\$47,100	100%	\$0	\$4,710
Storm Drainage		\$81,362	\$0	\$81,362	\$57,391	\$0	\$0	\$57,391	71%	\$23,971	\$5,739
Domestic & Fire Water Systems		\$54,215	\$0	\$54,215	\$48,930	\$2,446	\$0	\$51,376	95%	\$2,839	
Sanitary Sewer Systems		\$18,490	\$0	\$18,490	\$11,807	\$0	\$0	\$11,807	64%	\$6,683	
Sidewalks		\$45,835	\$0	\$45,835	\$0	\$3,835	\$0	\$3,835	8%	\$42,000	\$36,165
Chain Link Fence		\$19,500	\$0	\$19,500	\$19,500	\$0	\$0	\$19,500	100%	\$0	\$1,950
Relocate Light Poles & Fixtures		\$7,600	\$0	\$7,600	\$7,600	\$0	\$0	\$7,600	100%	\$0	\$760
Concrete Dumpster Pad Paving		\$5,625	\$0	\$5,625	\$0	\$0	\$0	\$0	0%	\$5,625	
Under Pavement Steeving		\$14,000	\$0	\$14,000	\$5,000	\$0	\$0	\$5,000	36%	\$9,000	\$500
Landscape, Sod & Irrig. Allow.		\$90,000	\$0	\$90,000	\$6,080	\$0	\$0	\$6,080	7%	\$83,920	
VE-change fence vinyl to galv.		(\$4,500)	\$0	(\$4,500)	(\$4,500)	\$0	\$0	(\$4,500)	100%	\$0	
VE-delete second row of silt fence		(\$3,400)	\$0	(\$3,400)	(\$3,400)	\$0	\$0	(\$3,400)	100%	\$0	(\$3,400)
Sitework Sub Total		\$698,916	\$0	\$698,916	\$502,176	\$6,081	\$0	\$508,257	73%	\$190,658	\$60,810
Change Orders											
ODP			(\$23,783)	(\$23,783)	(\$16,886)	\$0	\$0	(\$16,886)	71%	(\$6,897)	(\$1,611)
Sitework Total		\$698,916	(\$23,783)	\$675,132	\$485,290	\$6,081	\$0	\$491,371	73%	\$183,761	\$49,199