

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Appointments to CSBG Advisory Board

**DEPARTMENT:** Community Services **DIVISION:** Community Assistance

**AUTHORIZED BY:** Phillip C. Stalvey **CONTACT:** David Medley **EXT.** 3363

**Agenda Date** June 24, 2003 **Regular**  **Consent**  **Work Session**  **Briefing**   
**Public Hearing – 1:30**  **Public Hearing – 7:00**

**MOTION/RECOMMENDATION:** Approval by the Board of County Commissioners to appoint Kevin Hipes and Barry Neece to the Community Service Block Grant Advisory Board.

**BACKGROUND:** Community Services Block Grant (CSBG) funding has been granted to Seminole County since Fiscal Year 1987/88. The acceptance and use of CSBG funds requires a Board of Directors comprised as follows:

- a. One third of the members of the Board as elected officials currently holding office (or their representative);
- b. One third of the members as persons chosen in accordance with the demographic selection procedures (Town Meetings) to assure representation from target areas;
- c. One third of the Board as representatives from the private sector, officials or members of business, labor, industry, religious or other major groups in the community.

The following are recommended to fill existing vacancies:

- 1. Elected Official: Appointment of Kevin Hipes, Sanford City Commissioner. Will fill vacancy created by Whitey Eckstein (prior Sanford City Commissioner)
- 2. Private Sector: Appointment of Barry Neece, Chief Financial Officer, Workforce Central Florida. Mr. Neece is one of two individuals who requested consideration for this CSBG Board opening. He is being recommended for this position based on his extensive experience in workforce development, self-sufficiency, finance, information technology, and experience in the nonprofit community. He will be filling a position vacated by Bill Stewart, Director, Development & Public Relations, Salvation Army, who resigned from the Board last month. Résumés for both applicants are attached.

Reviewed by:	<u>6-11-03</u>
Co Atty:	<u>S. Distina</u>
DFS:	_____
Other:	_____
DCM:	<u>[Signature]</u>
CM:	<u>[Signature]</u>
File No.	<u>CCS02</u>

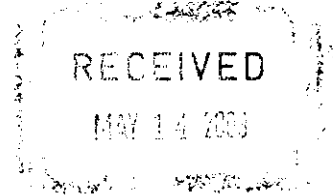
Term for each member would be June 1, 2003-June 1, 2008



# City of Sanford, Florida

P.O. Box 1788 • 32772-1788 • (407)330-5607 • (407)330-5616 Facsimile

May 12, 2003



## CITY COMMISSION

MAYOR  
Brady Lessard

DISTRICT 1  
Art Woodruff

DISTRICT 2  
Velma H. Williams

DISTRICT 3  
Randy Jones

DISTRICT 4  
Whitey Eckstein

Mrs. Stephanie Statuto, Principal Analyst  
Seminole County Community Services  
Department  
400 West Airport Boulevard  
Sanford, Florida 32773-5489

### Re: Appointment to Community Service Block Grant Board

Dear Mrs. Statuto:

Please be advised that Mayor Brady Lessard appointed City Commissioner Kevin Hipes to the Community Service Block Grant (CSBG) Board at our April 28, 2003 City Commission meeting. Commissioner Hipes will be replacing former Commissioner Whitey Eckstein as Sanford's representative on the board.

I have put the board's upcoming meetings on Commissioner Hipes' calendar (the second Wednesday of January, April, July and October at 5:30 p.m. in the Seminole County Health Department. Please provide any information about upcoming meetings or other board information to Commissioner Hipes at [hipesk@ci.sanford.fl.us](mailto:hipesk@ci.sanford.fl.us). Also please copy me with any information at [bauerj@ci.sanford.fl.us](mailto:bauerj@ci.sanford.fl.us).

Thank you for your assistance.

Kindest regards,

Jeffrey M. Bauer  
Sanford City Commission Liaison

JMB/is

*"The Friendly City"*



# WORKFORCE CENTRAL FLORIDA

June 10, 2003

Ms. Stephanie Statuto  
Program Manager  
Seminole County Government  
Community Assistance Division

Dear Ms. Statuto:

Please consider this communication and the attached resume' as my statement of strong interest in joining Seminole County's Community Services Block Grant Self Sufficiency Program Board. I understand that you are seeking representation from Seminole County not-for-profit organizations with an interest in self-sufficiency programs.

WORKFORCE CENTRAL FLORIDA, as a not-for-profit regional workforce development board serving the counties of Lake, Orange, Osceola, Seminole and Sumter, is dedicated to providing area employers with skilled, stable and work-ready employees; our network of One-Stop Career Centers offers job seekers a wide range of services designed to enhance their employability and, ultimately, their self-sufficiency.

With the relocation of our administrative offices and the Seminole County One-Stop Career Center to facilities in Lake Mary, WCF would be pleased to be represented on the CSBG Board. I believe our respective missions are closely aligned, and together we can make a difference in Seminole County.

Sincerely,

**Barry Neece**

Barry Neece  
Chief Financial Officer  
WORKFORCE CENTRAL FLORIDA

# Barry Neece

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**Employment History**     1999- Present                     Workforce Central Florida  
**Chief Financial Officer**

Responsible for managing the financial operations of a \$25M not-for-profit organization whose mission is to fund, oversee and direct workforce development programs and services in a five-county area. Also responsible for directing the Information Technology function of the agency, which supports a 27-site, 400-user wide area network (LAN/WAN) with multiple server-and internet-based mission critical applications.

1990- 1998                                     Neece Benson Widing & Associates

**Principal**

As president of the company, responsible for overall management of the company's business and the conduct of technical assistance and training engagements with over one hundred educational institutions, not-for-profit and governmental agencies nationwide on economic, community and workforce development planning, implementation and administration.

- Developed series of seminars on Office of Management and Budget (OMB) Circulars governing cost principles and administrative requirements for educational institutions, not-for-profits and units of state and local government – conducted seminars nationwide at 15 sites for over 450 attendees;
- Recent significant engagements include technical assistance and staff training in budgeting and cost accounting / allocation practices in integrated systems; fee-for-service strategies for not-for-profit agencies; and restructuring organizations for integrating economic development, education and training programs at the local level.

1984–1990                                     Allman & Fitzgerald, CPAs                     Indianapolis IN

**Principal, Management Advisory Services**

Directed department of the CPA firm that was responsible for all management consulting engagements and supervised audits of federal grants, subgrants and procurement contracts funded by HHS, DOL, DOD and DOE.

- Developed comprehensive financial and management audit guide for monitoring and auditing federal grantees and subgrantees – still in use today;
- Developed series of seminars on procurement, contract management, cost accounting and indirect cost rate systems – conducted seminars nationwide at 25 sites for over 800 attendees.
- Established unit within the department to market, install and support an automated fund accounting software package – Developed software applications to integrate financial and programmatic reporting.

1982–1984                                     Indiana Office of Occupational Development

**Director of Program Management**

Directed a staff of twenty-one professionals responsible for the management of over \$50 million in grants and contracts with twenty six local governments, educational institutions and not-for-profits around the state.

- Authored comprehensive set of cost accounting and administrative regulations for the state and its subgrantees and contractors;
- Developed audit and monitoring resolution procedures for the agency;
- Developed strategies for state and local level coordination of vocational education, job training, labor exchange and economic development.

1976–1982                      Indiana Vocational Technical College

**Employment Program Coordinator**

Responsible for supervising a staff of fifteen professionals who delivered recruitment, counseling and support services to individuals enrolled in Ivy Tech's job training programs.

- Met or exceeded all performance standards in recruiting, training completions and placements during 6-year tenure;
- Developed comprehensive quarterly and annual reporting formats;
- Designed and developed innovative internships, on-the-job training programs in conjunction with classroom instruction;  
*(Also designed and developed curriculum for Adult Basic Education / GED Preparation programs in coordination with three Indiana public school districts; Lead instructor for ABE/GED Prep courses at three area vocational schools)*

**Education**

- B.A., Psychology      Indiana University                      Bloomington, IN
- B.A., Economics      Indiana University                      Bloomington, IN
- Post Graduate      University of California              Berkeley, CA
- CPE/Accounting      Ohio State University                  Columbus OH

**Military Service**

- US Army
- 1<sup>st</sup> (Airborne) Cavalry Division; Southeast Asia, 1963-1965;  
*Heavy Weapons Infantryman*
- 3<sup>rd</sup> Armored Division; USAREUR (Europe), 1965-1967;  
*Personnel Management Specialist*

**Computer Skills**

- Basic personal computer installation and operation; networks and internet applications
- American Fundware & MIP (automated fund accounting software)
- Microsoft Office

**Special Skills**

- Fiscal Controls, Accounting Procedures & Performance-based Budgeting
- Management Analyses: Efficiency & Effectiveness
- Contract Negotiations and Management