

\*\*\*SEMINOLE COUNTY BUDGET REQUEST\*\*\*

Budget Division Use only:

DATE: 5/30/06
FROM: Department Community Services
Division Community Assistance

Table with columns for BAR, BCR, DFS and values for BCR (checked) and 06-21.

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
More funds for Budgeted Item: Item is budgeted, but additional funds are required.
New item: Item is not in this fiscal year's budget.
Operational Adjustment (Transfer or Savings to cover overage)
Project reclass, Must be within same Project Number

Detailed Explanation:

Staff is requesting approval to lease space at Reflections to relocate Community Assistance Staff from the Health Department (13 positions) and from the County Services Building (13 positions). This BCR provides funding for the lease space and equipment upon approval for July through September 2006, and to provide the necessary communications improvements to support this relocation.

05/06

Table showing Fund # 12005,11901,00100 and Fund Name SHIP, CDBG, General Fund. Includes rows for TRANSFER FROM with account numbers and amounts totaling \$165,919.

Table showing TRANSFER TO with various fund/account numbers, project numbers, and account titles, totaling \$165,919.

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date Department/Division

RECOMMENDATION: Approval Date 5/30/06 Analyst B Segal Budget Manager

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 6/13/06

Approved Disapproved Date Signed Signature

FINANCE: Transfer has been posted Date Signature