

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

Item # 32

SUBJECT: Budget Amendment Request – Department of Law Enforcement
Residential Substance Abuse Treatment RSAT Grant

DEPARTMENT: Sheriff's Office **DIVISION:** _____

AUTHORIZED BY: Sheriff Eslinger **CONTACT:** Penny Fleming **EXT.** 6617

Agenda Date 6/10/03 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

Approval by the Board of County Commissioners for the Chairman to sign and process the associated Budget Amendment Request in the amount of \$98,490 for the Sheriff's Office FY 02-03 budget.

BACKGROUND:

Budget Amendment Request, \$98,490 – Fund: 00100 – General fund. The Florida Department of Law Enforcement Residential Substance Abuse Treatment (RSAT) grant program can provide up to \$150,000 per year in grant funds to help fund substance abuse services for prisoners that have a minimum sentence of 6 months and a maximum sentence of 12 months. The cash match required is included in the Sheriff's budget. No new positions are included in this grant. This program provides in jail substance abuse treatment for both male and female inmates that meet the federal program criteria for sentencing. This is the third year of funding for this program.

The grant awarded to Seminole County Sheriff's Office is \$123,462. The amount of \$24,972 has already been budgeted in the FY 02/03 budget. This budget amendment request of \$98,490 will adjust the budget to reflect the actual amount of the grant award.

Reviewed by:
Co Atty: _____
DFS: B. J. / 03
Other: _____
DCM: SS
CM: VB
File No. CSHO00

2003-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**

Fund: General

Fund #: 00100

FY 02/03

DFS Recommendation	
<input checked="" type="checkbox"/> Approved	
<input type="checkbox"/> Disapproved	
<u>B. Hunter</u>	<u>5/27/03</u>
Analyst	Date
<u>[Signature]</u>	<u>5/27/03</u>
Director	Date

DETAIL: RSAT Grant Revenue and Expenses – 3rd Year

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein to reflect "a receipt of a nature from a source not anticipated in the budget and received for a particular purpose" and an appropriation relating to such receipt.

Revenues:

Account Number	Account Title	Amount
00100-33122400	Federal Grant	\$98,490
Total Revenues		\$98,490

Expenditures:

Account Number	Account Title	Amount
013001-59096320	Personnel Services	0
013001-59096330	Operating	98,490
013001-59096360	Capital Outlay	0
Total Expenditures		98,490

BUDGET AMENDMENT RESOLUTION

This Resolution, 2003-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

 Maryanne Morse, Clerk to the
 Board of County Commissioners

By: _____
 Daryl McLain
 Chairman

Date: _____

Date: _____

Entered by County Finance Department

Date: _____

MEMORANDUM: OFFICE OF THE SHERIFF 2002-

TO: Kevin Grace, County Manager

FROM: Sheriff Donald F. Eslinger

DATE: May 19, 2003

SUBJECT: Florida Department of Law Enforcement
 Residential Substance Abuse Treatment for Prisoners

The Seminole County Sheriff's Office has received a renewal award for the Residential Substance Abuse Treatment for Prisoners (RSAT) grant. The Seminole County Sheriff's Office is requesting the Board of County Commissioners approval for the Chairman to sign the Budget Amendment Request and to process the corresponding adjustments to the Sheriff's Office budget. The adjustment is \$98,490.00. The program does not include any new positions.

The award documentation is attached to this grant.

It is respectfully requested that this item be placed on the agenda for the Board of County Commissioners meeting on Tuesday, June 10, 2003.

If you have any questions regarding this agenda item, please contact Chief Penny Fleming at 665-6617 or Rob Forlini at 665-6536.

C: Ray Hooper
 Acting Director of Fiscal Services



Florida Department of
Law Enforcement

James T. "Tim" Moore
Commissioner

Office of Criminal Justice Grants

Mailing Address:
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308
(850) 410-8700

February 24, 2003

The Honorable Daryl McLain
Chairman, Seminole County
Board of Commissioners
1101 East First Street
Sanford, Florida 32771

Re: 03-CJ-2J-06-69-01-011/Seminole County Substance
Abuse - Rational Recovery Addictions Program Enhancement

Dear Chairman McLain:

The Florida Department of Law Enforcement is pleased to award a Residential Substance Abuse Treatment for State Prisoners grant in the amount of \$123,462 to your unit of government.

A copy of the approved subgrant application with the above referenced project number and title is enclosed for your file. All correspondence with the Department should always refer to the project number and title.

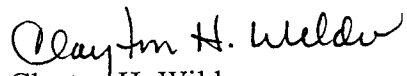
Your attention is directed to Section G of the subgrant which is the "Acceptance and Agreement". These conditions should be reviewed carefully by those persons responsible for project administration to avoid delays in project completion and cost reimbursements. Also, you should review the enclosed Subgrant Award Certificate. This certificate contains important information regarding Section G that applies to this grant award.

The enclosed Certificate of Acceptance should be completed and returned to the Department within 30 calendar days from the date of award. This certificate constitutes official acceptance of the award and must be received by the Department prior to the reimbursement of any project expenditures.

The Honorable Daryl McLain
Page Two

We look forward to working with you on this project. If we can be of further assistance, please contact Mary Owen at 850/410-8700.

Sincerely,

A handwritten signature in cursive script that reads "Clayton H. Wilder".

Clayton H. Wilder
Community Program Administrator

CHW/MO/dw

Enclosures

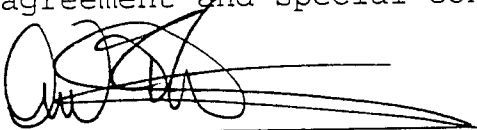
State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement

CERTIFICATION OF ACCEPTANCE OF SUBGRANT AWARD

The subgrantee, through its authorized representative,
acknowledges receipt and acceptance of subgrant award number
03-CJ-2J-06-69-01-011 in the amount of \$123,462,

for a project entitled: Seminole County Substance
Abuse - Rational Recovery
Addictions Program Enhancement

for the period of 06/01/2003 through 09/30/2003, in accordance with
the statement of work contained in the subgrant application, and
subject to the Florida Department of Law Enforcement's conditions
of agreement and special conditions governing this subgrant.



(Signature of Authorized Official)

3-13-03

(Date of Acceptance)

Donald F. Eslinger, Sheriff

(Typed Name and Title of Official)

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement

SUBGRANT AWARD CERTIFICATE

Subgrantee: **Seminole County Board of Commissioners**

Date of Award: February 24, 2003

Grant Period: From: **06/01/2003** To: **09/30/2003**

Project Title: **Seminole County Substance
Abuse - Rational Recovery
Addictions Program Enhancement**

Grant Number: **03-CJ-2J-06-69-01-011**

Federal Funds: **\$123,462.00**

BGMTF Funds:

State Agency Match:

Local Agency Match: **\$41,154.00**

Total Project Cost: **\$164,616.00**

Program Area: **001**

Award is hereby made in the amount and for the period shown above of a grant under Title IV of the Violent Crime Control and Law Enforcement Act of 1994, P.L. 103-322, as amended, to the above mentioned subgrantee and subject to any attached standard or special conditions.

This award is subject to all applicable rules, regulations, and conditions as contained in the Financial Guide for Grants, Office of Justice Programs, Common Rule for State and Local Governments and A-87, or OMB Circulars A-110 and A-21-, in their entirety. It is also subject to such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government consistent with the purposes and authorization of P.L. 103-322, as amended.

SUBGRANT AWARD CERTIFICATE (CONTINUED):

This grant shall become effective on the beginning date of the grant period provided that within 30 days from the date of award, properly executed Certificate of Acceptance of Subgrant Award is returned to the department.

Clayton H. Wilder

Authorized Official
Clayton H. Wilder
Community Program Administrator

2-24-03

Date

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement

SPECIAL CONDITION(S)/GENERAL COMMENT(S)

Grantee (Name of SPA): Office of Criminal Justice Grants

Grant Number: 03-CJ-2J-06-69-01-011

Grant Title: Seminole County Substance
Abuse - Rational Recovery
Addictions Program Enhancement

In addition to the general conditions applicable to fiscal administration,
the grant is subject to the following:

GENERAL COMMENT:

The Sole Source Justification for contractual services has been approved.