

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 5/28/04
 FROM: Department Information Technologies
 Division Information Services

	<input type="checkbox"/>	
BCR	<input checked="" type="checkbox"/>	04-35

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Operational Adjustment (Transfer or Savings to cover overage)
- Change in Project Scope

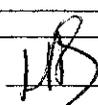
Detailed Explanation:

Accounting adjustment to place funds in correct account lines to purchase backup software according to capitalization requirements.

	Fund # <u>00100</u>	Fund Name <u>General</u>	
TRANSFER FROM	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE
	<u>140300 00100 519 53031000</u>	<u></u>	<u>Professional Services</u>
	<u>140300 00100 519 53034000</u>	<u></u>	<u>Contracted Services</u>
	<u>140300 00100 519 53046000</u>	<u></u>	<u>Repairs and Maintenance</u>
			TOTAL
			\$35,000
TRANSFER TO	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE
	<u>140300 00100 519 56064200</u>	<u>2194 01</u>	<u>Machinery and Equipment</u>
	<u>140300 00100 519 56064200</u>	<u>2194 01</u>	<u>Machinery and Equipment</u>
	<u>140300 00100 519 56064200</u>	<u>2194 01</u>	<u>Machinery and Equipment</u>
			TOTAL
			\$35,000

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date _____ Department/Division _____

RECOMMENDATION: Approval Date 5/28/04 Analyst Mary Matthews Director 

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 6/8/04

Approved Disapproved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____