

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Lisa H. Spriggs **EXT.** 7172

Agenda Date <u>6/8/04</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/> Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/>
--

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

- A. BCR #04-33 – \$23,466 – Information Technologies – Information Services – Fund: 00100 – General Fund.** Accounting adjustment only to properly account for maintenance costs included in the contract for purchase of the new Project Management software for Environmental Services.
- B. BCR #04-34 – \$111,774 – Planning & Development – Community Resources – Fund: 32100 – Planning – Trails Fund.** Construction of Wilson’s Landing Park (Hutchinson property) is under contract. The contractor has submitted several change orders and contract amendments which were approved on 1/13/04 and 3/23/04 by the Board of County Commissioners. This action transfers funding to the appropriate line to fund these changes.
- C. BCR #04-35 – \$35,000 – Information Services – Information Technologies – Fund: 00100 – General Fund.** Accounting adjustment to place funds in correct account lines to purchase backup software according to capitalization requirements.
- D. BCR #04-36 – \$30,000 – Information Services – Information Technologies – Fund: 00100 – General Fund.** Additional overtime has been required this year to support special projects (JJC renovation, new Library telephone system, security remediation), vacancies, and anticipated future overtime related to the criminal justice center. Various security issues that have occurred over the past several months have required Information Technologies to augment staff coverage after hours to load updates and patches.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>JS</u>
CM: <u>LS</u>
File No. <u>CFSB00</u>

- E. BCR #04-37 – \$80,000 – Information Services – Information Technologies – Fund: 00100 – General Fund.** Transfer of funds to cover annual maintenance contract for the J.D. Edwards system.
- F. Budget Amendment Request, \$1,953 – Public Safety: 00100 – General Fund.** These funds were donated by the American Heart Association in support of the Seminole County Public Access to Defibrillation (PAD) Program for the purpose of hosting an Informational Breakfast/Luncheon Event.
- G. Budget Amendment Request, \$2,314 – Public Safety: 11908 – Disaster Preparedness Grant.** Revenue adjustment to reconcile budgeted funding to final grant award.
- H. Budget Amendment Request, \$222,000 – Environmental Services: 40100 – Water & Wastewater Fund.** Based on the Board of County Commissioners approval on May 25, 2004 to purchase the Florida Water Services Utilities this action will place funds into the proper accounts to accommodate the costs associated with the operation of the Utilities. This amendment includes the addition of 7 positions and the operating costs for the last quarter of Fiscal Year 2003/04. It also includes the associated capital needed to implement this project.

The above Budget Amendment Requests have no effect on General Fund Reserves for Contingency.