

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 5/24/2005 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

- 11 . **Award CC1262-05/TLR – Four Continuous Contracts for Public Works Minor Construction – Costs less than \$1,000,000.00 to American Persian Engineers & Constructors, Inc. of Orlando (APEC); Central Florida Environmental Corp. of Longwood (CFE); JCB Construction, Inc. of Orlando (JCB); and Schuller Contractors, Inc. of Orlando (Schuller) (Estimated value of \$6,000,000.00 combined per year).**

Reviewed by:

Co Atty: _____

DFS: _____

Other: _____

DCM: SS

CM: RH

File No. CFSP00

CC-1262-05/TLR will provide for all labor, materials, equipment, coordination and incidentals necessary to furnish continuing construction services for Public Works minor projects with an estimated construction cost of less than \$1,000,000.00. The contract term will be three years, a one year base period and two one-year options. The options may be exercised at the sole discretion of the County. Contractors may request price adjustments at the time of renewal. Price adjustments will be made to the contract provided increases are adequately justified and found reasonable by the County. Any net increase over 5% will be presented to the Board for approval.

This project was publicly advertised and the County received five responses. The Review Committee consisting of Antoine Khoury, P.E., Principal Engineer; Steve Krug, P.E., Principal Engineer and CoCo Wu, P.E.; Principal Engineer evaluated the responses. Consideration was given to the firm's qualifications, experience and proposed costs. One firm, A&M SI Construction Co., Inc. of Apopka, was disqualified for not meeting the FDOT prequalification requirement. The remaining four firms were found fully qualified and reasonably priced.

The Review Committee recommends awarding contracts to the four lowest priced, responsive, responsible bidders, APEC, CFE, JCB and Schuller. Authorization for performance of services by the Contractors under these contracts will be in the form of written Work Orders issued and executed by the County and signed by the Contractors. Each of the contractors will be allowed to propose on each work order. They may bid unit prices below their contract unit price, but may not bid higher. Each work order will be awarded to the contractor offering the lowest price that meets the County's schedule. When time is critical, the A + B method of evaluation may be utilized.

The work and dollar amount for each Work Order will be within the constraints of the Board approved budget and negotiated on an as-needed basis for each project. Each work order will be based on the specific project contemplated and will not exceed \$1,000,000.00. The estimated total annual amount is \$6,000,000 per year for all contracts combined.

Public Works/Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreements as prepared by the County Attorney's Office.

12. Award CC-1261A-05/TLR – Oak Park/Belle Meade Subdivision Wall, to CEM Enterprises, Apopka (\$258,999.00).

CC-1261A-05/TLR will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary to demolish and remove approximately 1160 feet of the existing Oak Park Subdivision Perimeter Wall, footer, pilasters and debris from the job site and construct a new wall, footer and plasters in accordance with the Oak Park Subdivisions Perimeter Wall plans as incorporated into the bidding documents. Wall location is along Dodd Road at the intersection of Red Bug Lake Road.

This project was publicly advertised and the County received two (2) responsive, responsible bids. The Review Committee consisting of Kathy Moore, JR Ball Principal Engineer, Jennifer Bero, MSBU Sr. Analyst evaluated the responses. Consideration was given to the bid price, qualifications and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, CEM Enterprises, Inc. Apopka, in the amount of \$258,999.00. The completion time for this project is sixty-five (65) calendar days from issuance of the Notice to Proceed by the County. Staff received a protest from A&MSI Construction Co. Inc. concerning disqualification based upon not meeting the minimum requirement of three years experience. The protest and the response are contained in the backup.

This is a budgeted project and funds are available in account number 075101-530340. Fiscal Services/MSBU and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

PROFESSIONAL SERVICES

- 13. Approve Ranking List, Authorize Negotiations, and Award PS-5181-05/AJR – Solid Waste Management Planning, Administration, and Contract Support Services to Kessler Consulting, Inc., Tampa; Malcolm Pirnie, Inc., Tampa; and R. W. Beck, Inc., Orlando (Estimated value of \$350,000.00 per year combined).**

PS-5181-05/AJR will provide professional assistance within the fields of planning, contracting services, waste related studies, and recycling. These services will vary in complexity and may include but not be limited to support, analysis, development, contracting support, negotiations, and planning as required.

This project was publicly advertised and the County received three submittals (listed in alphabetical order):

Kessler Consulting, Inc., Tampa;
Malcolm Pirnie, Inc., Tampa;
R. W. Beck, Inc., Orlando.

The Evaluation Committee, which consisted of Bob Briggs, Finance Manager Environmental Services; David Gregory, Acting Director of Environmental Services; and Jeffrey F. Thompson, P.E., Principal Engineer evaluated the submittals and determined all firms were qualified. The Evaluation Committee telephone interviewed the all three firms giving consideration to the following criteria:

Qualifications of Proposed Personnel and Firm;
Team Experience with Similar Projects;
Approach to Project, Understanding of Projects, and Innovation;
Qualifications and Resources of the Firm;

Quality of Telephone Interview.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with all ranked firms in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

Kessler Consulting, Inc., Tampa;
R. W. Beck, Inc., Orlando;
Malcolm Pirnie, Inc., Tampa.

Authorization for performance of services by the Consultants under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultants. The work and dollar amount for each Work Order will be within the constraints of the Board approved project budget and negotiated on an as-needed basis for the projects. The estimated contract value is \$350,000.00/year for all agreements combined. The term of the agreement shall commence upon execution and shall run for a period of three (3) years. At the sole option of the County, the Agreements may be renewed for three (3) periods not to exceed one (1) year each.

Environmental Services/ Solid Waste Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute the three Master Agreements as prepared by the County Attorney's Office.

INFORMATION ONLY

EMERGENCY PROCUREMENT

- 14. Report of an emergency acquisition of services exceeding the mandatory bid threshold concerning the liquid sludge hauling in accordance with the Seminole County Code, Section 220.41 Emergency Procurement, with H & H Liquid Sludge Disposal, Inc., Ft. White.**

County contract (RFP-4153-02) with T. Wayne Hill for the liquid sludge hauling has been discontinued because the company is not producing the required compliance documents as required by the County and the Florida Department of Environmental Protection regarding the disposal of the sludge; therefore the Purchasing and Contracts Division issued an emergency purchase order exceeding the mandatory bid threshold. This notification is in accordance with the Seminole County Code, Section 220.41 Emergency Procurement.

Purchase Order #12733 was issued on May 6, 2005 in the amount of \$100,000 to H & H Liquid Sludge Disposal, Inc. This \$100K is estimated to provide three months of service. The Purchase Order is a blanket order to be used on an as needed basis until the new contract is executed. The new solicitation is due May 25 at 2:00 PM. The award of this contract will be presented to the Board on June 14th. The price is fair and reasonable (\$.03 per gallon or \$180.00 per shipment) when compared to current pricing.