SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM

SUBJECT: Seminole County Library Expansion Option

DEPARTMENT: Library and Leisure Services **DIVISION:** Library & Parks & Recreation

AUTHORIZED BY: Suzy Goldman **CONTACT:** J. Suzy Goldman   **EXT.** 1605

Agenda Date 5/24/05 **Regular** ☐ **Consent** ☐ **Work Session** ☐ **Briefing** ☒

Public Hearing – 1:30 ☐   **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

Staff is requesting Board direction on the options related to the library expansion.

BACKGROUND:

Staff will present an overview of the findings and options for the proposed library expansion.

Reviewed by:
Co Atty: _____
DFS:_____
Other:_____
DCM:_____
CM: _____
File No. RCM-01

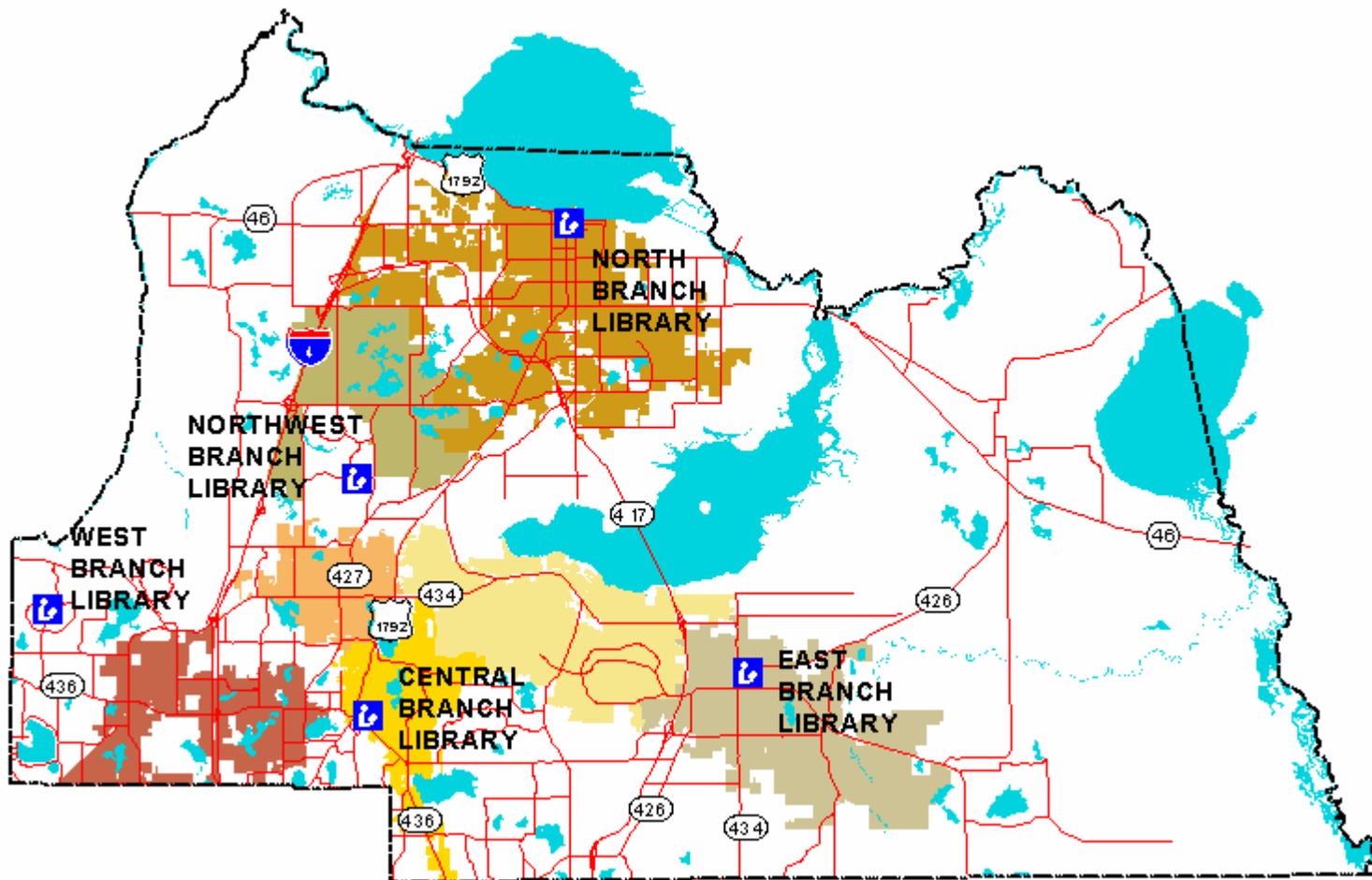# Seminole County Public Library System

Expansion Options

Seminole County Vision –
to be the premier county government in Florida,
recognized for service exceeding expectations.

Seminole County Mission –
Serving the community to improve
the quality of life.

Mission of the Seminole County Public Library System –
to provide a centrally administered system of libraries
throughout the County to serve all residents so that their
informational, educational, and recreational needs for lifelong
learning are met.

Benchmarks

Library System	Books per Capita	Adopted Standard	Square Feet per Capita	Service Population
Seminole	1.34	1.00	0.26	394,900
Brevard	2.26	2.40	0.71	507,810
Lake	1.72	2.00	0.45	240,716
Orange	2.07	N/A	0.47	941,404
Osceola	1.64	N/A	0.41	210,438
Volusia	1.70	N/A	0.49	470,770
ICMA Standard			0.50	
State Standard		2.00	0.60	

State Aid to Libraries requirements per Chapter 257, Florida Statutes

- Free lending of library materials;
- Free provision of reference and information services;
- Access to materials, information, and services for all residents;
- At least one branch open 40 hours or more each week;
- Long range plan adopted or approved by the library's governing body outlining the library's operation and development over a 3 – 5 year period. Update due September 2005.

Services

- Current
  - Popular materials collection
  - Reference and nonfiction collection
  - AV – Spoken word only (audiocassettes and CD's)
  - Children's programming – birth through elementary school
- Requested by Residents – available in all other Central Florida counties
  - Full AV collection – DVD's/videos, music CD's
  - Teen areas and programming (Middle and High School)
  - Instructional computer labs
  - Additional meeting space
  - Study/tutoring rooms
  - Extensive outreach to children
  - Homework help programs

Requested Services*

- Additional space   4,910
- Full AV collection   3,916
- Instructional computer labs   278
- Books by Mail   285

*FY 2004/05 projected.

Space allocation by % (typical regional library)

- Adult Collection – Nonfiction/Fiction   25%
- Reference (includes periodicals)   15%
- Circulation   10%
- Children's area (includes juvenile collection   15%
- Auditorium (used for children's programs)   7%
- Audiovisual   5%
- Teen area   5%
- Meeting rooms   3%
- Computer Lab   3%
- Other (lobby, staff work area, corridors,   12%
  restrooms, HVAC, etc).

- Total   100%

Option A

- Renovate Central Branch
- Renovate North Branch for administrative space
- 5 new 40,000 sq. ft. regional libraries
- Relocate East, North, Northwest, West branches
- New regional library in Winter Springs
- Offer requested services in all

Option B

- Renovate Central Branch
- Renovate North Branch for administrative space
- 5 new 32,000 sq. ft. regional libraries
- Relocate East, North, Northwest, West branches
- New regional library in Winter Springs
- Offer current services only

Option C

- Renovate Central Branch
- Renovate North Branch for administrative space
- 5 new 25,000 sq. ft. branches (phase 1)
- Offer current services only
- Plan site to expand buildings to 50,000 sq. ft. and parking from 125 to 250 spaces

Option D

- Existing branch libraries remain open as community libraries
- 2 new 50,000 sq. ft. regional libraries and renovated Central regional library
- Renovate existing 12,000 sq. ft. branches
- Build/rent/or renovate existing county-owned building 10,000 sq. ft. for library support operations

Option	Includes Req Svcs	Books per capita by 2010	Total public sq ft	Per capita sq ft	Cost (Capital/ Operating)
A: (LAB Rank #1) FTE 226 ·relocate existing ·5 new 40,000 sq ft regional libraries ·renovate CE, NO – Admin Center	Yes	2.24	250,000	0.50	$50 M/$12 M
B: (LAB Rank #3) FTE 214 ·relocate existing ·5 new 32,000 sq ft regional libraries ·renovate CE, NO – Admin Center	No	1.88	210,000	0.42	$40M/$11 M
C: (LAB Rank #4) FTE 214 ·relocate existing ·5 new 25,000 sq ft branches	No	1.35	150,000	0.30	$33 M/$12 M
D: (LAB Rank #2) FTE 184 ·existing libraries remain open ·2 new 50,000 sq ft regional libraries Renovate CE, NO, separate Admin Center	Yes, at 3 regional libraries	1.78	198,000	0.40	$29 M/$9 M