

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Patricia Comings **EXT.** 7175

Agenda Date 5/24/05 Regular Consent Work Session Briefing
Public Hearing – 1:30 Public Hearing – 7:00

MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

- A. **BCR #05-22 – \$221,840– Public Safety – Emergency Management – Fund: 00100 – General Fund.** This Budget Change Request will place funds into Project #00010069 for the purpose of tracking the Homeland Security Grant for reporting to the State of Florida.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: JS
CM: KL
File No. FSC07

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 5/4/05
 FROM: Department Public Safety
 Division Emergency Management

BCR	<input type="checkbox"/>	05-022

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line or project number.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Operational Adjustment (Transfer or Savings to cover overage)
- Project reclass, Must be within same Project Number

Detailed Explanation:

This Budget Change Request will place funds into Project #00010069 for the purpose of tracking the Homeland Security Grant for reporting to the State of Florida. A change order is being processed by the Purchasing Division in conjunction with this request in order to place an encumbrance on these funds, which is currently out for bid, into this project number.

Fund #	00100	Fund Name	General Fund	
	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	00100.055600.530340		Contracted Services	176,255
	00100.055600.580811		Aids to Government Agencies	45,585
TOTAL				\$221,840
	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER TO	00100.055600.530340	00010069	Contracted Services	176,255
	00100.055600.580811	00010069	Aids to Government Agencies	45,585
TOTAL				\$221,840

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date _____ Department/Division _____

RECOMMENDATION: Approval Date 5/4/05 Analyst Deborah E. Smith ^{DS} Budget Manager R

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date May 24, 2005

Approved Disapproved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____

Department: 05 PUBLIC SAFETY
Division: 0556 EMERGENCY MANAGEMENT

Project	Business Unit	Object	Subsidiary	Description	Adopted Budget	Current Budget	Period Expenditures	Outstanding Encumbrances	YTD Expenses	Available Balance
Project:										
	055600	.510120.		Regular Salaries and Wages	131,027	131,027			60,590	70,437
	055600	.510140.		Overtime					12	12-
	055600	.510150.		Special Pay	1,800	1,800			580	1,220
	055600	.510210.		Social Security Matching	10,161	10,161			4,215	5,946
	055600	.510220.		Retirement Contributions	10,953	10,953			4,763	6,190
	055600	.510230.		Health and Life Insurance	17,187	17,187			8,059	9,128
	055600	.510240.		Workers Compensation	15,557	15,557			11,668	3,889
	055600	.530310.		Professional Services						
	055600	.530340.		Contracted Services		176,255		147,527		28,728
	055600	.530400.		Travel and Per Diem	1,300	1,300			595	705
	055600	.530410.		Communications						
	055600	.530420.		Transportation	250	250			198	52
	055600	.530440.		Rental and Leases						
	055600	.530450.		Insurance	5,452	5,452			4,089	1,363
	055600	.530460.		Repairs and Maintenance	4,805	4,805			3,607	1,198
	055600	.530490.		Other Charges/Obligations						
	055600	.530510.		Office Supplies	1,382	610			517	93
	055600	.530520.		Operating Supplies	2,102	1,927		14,601	2,492	15,166-
	055600	.530540.		Books, Dues Publications	1,080	1,080			1,030	50
	055600	.530560.		Gas/Oil/Lube	300	300				300
	055600	.560641.		Equipment \$1000-\$4999						
	055600	.560649.		Machinery and Equipment-Other						
	055600	.580811.		Aid To Governmental Agencies		45,585				45,585
	055600	.580821.		Aid To Private Organizations	780,394	780,394		780,000		394
	055601	.510120.		Regular Salaries and Wages	99,611	99,611			70,069	29,542
	055601	.510140.		Overtime					83	83-
	055601	.510150.		Special Pay					15	15-
	055601	.510210.		Social Security Matching	7,620	7,620			4,089	3,531
	055601	.510220.		Retirement Contributions	19,664	19,664			13,000	6,664
	055601	.510230.		Health and Life Insurance	9,854	9,854			7,503	2,351
	055601	.510240.		Workers Compensation	11,466	11,466			8,600	2,867
	055601	.530400.		Travel and Per Diem	9,265	9,265			871	8,394
	055601	.530410.		Communications						
	055601	.530420.		Transportation	23	23				23
	055601	.530450.		Insurance	2,501	2,501			1,876	625
	055601	.530460.		Repairs and Maintenance	36,708	36,708			1,968	34,740
	055601	.530510.		Office Supplies	666	666			31	635
	055601	.530520.		Operating Supplies	21,709	21,709			9,801	11,908
	055601	.530540.		Books, Dues Publications	17,088	17,088			5,932	11,156

R5509019
BOCC0001

COUNTY COMMISSION - SEMINOLE
BOCC Project Expenditure Status Report
BOCC Project Expenditure Status Report
For the Eight Periods Ending May 31, 2005

Department: 05 PUBLIC SAFETY
Division: 0556 EMERGENCY MANAGEMENT

Project	Business Unit	Object	Subsidiary	Description	Adopted Budget	Current Budget	Period Expenditures	Outstanding Encumbrances	YTD Expenses	Available Balance
00010056	055606	.560642.		Equipment >\$4999						
Project: 00010068 MACHINERY & EQUIP UNDER \$5,000										
00010068	055600	.560641.		Equipment \$1000-\$4999		8,575				8,575
						8,575				8,575
Project: 00010069 HOME LAND SECURITY GRANT										
00010069	055600	.530520.		Operating Supplies		15,373				15,373
00010069	055600	.560641.		Equipment \$1000-\$4999		21,551	20,173			1,378
						36,924	20,173			16,751
Project: 00011910 WORKSTATION										
00011910	055608	.560641.		Equipment \$1000-\$4999						
Project: 00011919 MACHINERY & EQUIPMENT										
00011919	055608	.560641.		Equipment \$1000-\$4999						
Project: 00078701 UNDESIGNATED TANK INSPECTIONS										
00078701	055602	.560642.		Equipment >\$4999						
Project: 00100027 CHEMICAL DETECTORS (4 X \$3,000										
00100027	055601	.560641.		Equipment \$1000-\$4999	12,000	10,862		10,689		173
					12,000	10,862		10,689		173
Project: 00100028 ALUMINUM TRENCH BOXES (2 x \$4,										
00100028	055601	.560641.		Equipment \$1000-\$4999	9,200	9,337			9,337	
					9,200	9,337			9,337	

COUNTY COMMISSION - SEMINOLE
 SECT/FUND EXPENDITURE STATUS - LVL 5

For the Seven Periods Ending April 30, 2005

Description	ORIGINAL BUDGET	CURRENT BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	% AVAL
055600 EMERGENCY MANAGEMENT							
500000 EXPENDITURES/EXPENSES							
510000 PERSONAL SERVICES							
510100 Salaries and Wages							
510120 Regular Salaries and Wages	131,027	131,027	7,663.20		60,589.74	70,437.26	54
510140 Overtime					12.17	12.17-	
510150 Special Pay	1,800	1,800	130.00		580.00	1,220.00	68
510100 Salaries and Wages	132,827	132,827	7,793.20		61,181.91	71,645.09	54
510200 Fringes and Contributions							
510210 Social Security Matching	10,161	10,161	580.10		4,215.39	5,945.61	59
510220 Retirement Contributions	10,953	10,953	566.32		4,763.23	6,189.77	57
510230 Health and Life Insurance	17,187	17,187	944.88		8,058.71	9,128.29	53
510240 Workers Compensation	15,557	15,557	3,889.25		11,667.75	3,889.25	25
510200 Fringes and Contributions	53,858	53,858	5,980.55		28,705.08	25,152.92	47
510000 PERSONAL SERVICES	186,685	186,685	13,773.75		89,886.99	96,798.01	52
530000 OPERATING EXPENDITURES							
530300 Operating Expenditures							
530340 Contracted Services		180,080		147,527.00		32,553.00	18
530400 Travel and Per Diem	1,300	1,300			595.00	705.00	54
530410 Communications		10,100				10,100.00	100
530420 Transportation	250	250	20.84		198.36	51.64	21
530450 Insurance	5,452	5,452	1,363.00		4,089.00	1,363.00	25
530460 Repairs and Maintenance	4,805	5,576			4,377.63	1,198.37	21
530490 Other Charges/Obligations		348			172.95	175.05	50
530510 Office Supplies	1,382	1,151	330.32		1,057.73	93.27	8
530520 Operating Supplies	2,102	18,477	2,404.64	14,601.00	3,668.99	207.01	1
530540 Books, Dues Publications	1,080	1,080	19.95		1,029.95	50.05	5
530560 Gas/Oil/Lube	300	300				300.00	100
530300 Operating Expenditures	16,671	224,114	4,138.75	162,128.00	15,189.61	46,796.39	21
530000 OPERATING EXPENDITURES	16,671	224,114	4,138.75	162,128.00	15,189.61	46,796.39	21
560000 CAPITAL OUTLAY							
560001 Capital Outlay							
560641 Equipment \$1000-\$4999		30,126		20,173.00		9,953.00	33
560001 Capital Outlay		30,126		20,173.00		9,953.00	33
560000 CAPITAL OUTLAY		30,126		20,173.00		9,953.00	33

COUNTY COMMISSION - SEMINOLE
 SECT/FUND EXPENDITURE STATUS - LVL 5

For the Seven Periods Ending April 30, 2005

Description	ORIGINAL BUDGET	CURRENT BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXPENDITURES	AVAILABLE BALANCE	% AVAL
580000 GRANTS AND AIDS							
580810 Grants To Governmental Agency							
580811 Aid To Governmental Agencies		45,585				45,585.00	100
580810 Grants To Governmental Agency		45,585				45,585.00	100
580820 Aid To Private Organizations							
580821 Aid To Private Organizations	780,394	780,394		780,000.00		394.00	
580820 Aid To Private Organizations	780,394	780,394		780,000.00		394.00	
580000 GRANTS AND AIDS	780,394	825,979		780,000.00		45,979.00	6
500000 EXPENDITURES/EXPENSES	983,750	1,266,904	17,912.50	962,301.00	105,076.60	199,526.40	16
055600 EMERGENCY MANAGEMENT	983,750	1,266,904	17,912.50	962,301.00	105,076.60	199,526.40	16
00100 GENERAL FUND	1,053,154	1,336,308	22,039.48	962,301.00	134,538.69	230,468.31	18