

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT 2003 Assistance to Firefighters Grant Application

DEPARTMENT: Fiscal Services **DIVISION:** Administration

AUTHORIZED BY: Ray Hooper **CONTACT:** Lee Bailey **EXT.** 7125

Agenda Date 5/13/03 **Regular** **Consent** **Work Session** **Briefing**
Public Hearing – 1:30 **Public Hearing – 7:00**

MOTION/RECOMMENDATION:

Request Board affirm approval to submit to the Federal Emergency Management Agency, a grant proposal to apply for the 2003 Assistance to Firefighters Grant Program.

BACKGROUND:

The 2003 Assistance to Firefighters Grant Program awards \$128,200 for the emergency medical services unit under the auspices of the Seminole County Public Safety Department. Funds will cover the cost of portable radios and mobile repeaters for firefighters.

The deadline to submit this grant was April 11, 2003. Therefore, staff is requesting Board approval, after the fact, for submittal of the grant proposal to the Federal Emergency Management Agency.

Reviewed by:
Co Atty: _____
DFS: _____
Other: _____
DCM: [Signature]
CM: [Signature]
File No. CFSA00

Entire Application

Applicant Information

• Fire Department Name Seminole County Fire Department
• Type of Fire Department County
If other, please enter the type of Fire Department
• Employer Identification Number 59-6000856
Physical Address
• Headquarters' Physical Address 1 150 Bush Blvd.
Headquarters' Physical Address 2
• City Sanford
• State Florida
• Zip 32773 - 6179
• Mailing Address1 PO Box 8080
Mailing Address2
• City Sanford
• State Florida
• Zip 32772 - 8080
Account information
• Type of bank account Checking
• Bank routing number - 9 digit number on the bottom left hand corner of your check 063107513
• Your account number 2000006537041
Additional Information
This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant? No
This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? No
• Is the applicant delinquent on any federal debt? No
If yes, type explanation in space provided below

Contact Information

Alternate Contact Information Number 1
• Title Assistant Chief
Salutation Mrs.
• First Name Leeanna

Middle Initial R
*** Last Name** Raw
*** Day Phone** 407-665-5154 Ext.
*** Evening Phone** 407-688-2525 Ext.
Cell Phone
Fax 407-665-5010
Email lrw@co.seminole.fl.us

Alternate Contact Information Number 2

*** Title** Fire Chief
Salutation Mr.
*** First Name** Terry
Middle Initial L
*** Last Name** Schenk
*** Day Phone** 407-665-5002 Ext.
*** Evening Phone** 407-830-1411 Ext.
Cell Phone
Fax 407-665-5010
Email tschenk@co.seminole.fl.us

Department Characteristics (I)

* Are you a member of a Fire Department or authorized representative of a fire department? Yes
 * Are you a member of Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property? No
 * What kind of Department do you represent? All Paid/Career
 If you answered combination, above, what is the percentage of career firefighters in your department? %
 * What is the square mileage of your primary response area? 265
 * What percentage of your response area is protected by hydrants? 40 %
 * How much of your jurisdiction is zoned for agriculture? 67 %
 * How much of your jurisdiction is zoned for commercial or industrial? 3 %
 * How many structures in your jurisdiction are more than four stories tall? 15
 * What is the permanent resident population of your primary/first-response area or jurisdiction served? 221061
 * How many active firefighters are in the operations/EMS division of your department? 307

* How many stations are in your department? 17
 * Do you currently report to the National Fire Incident Reporting System (NFIRS)? Yes
 If you answered yes, above, please enter your FDIN? 17022

* What services does your department provide?

Structural Fire Suppression	Fighting Wildfire Suppression	
Basic Life Support	Advanced Life Support	Hazmat Operational Level
Hazmat Technical Level	Hazmat Specialist Level	Rescue Operational Level
Rescue Technical Level		

Department Characteristics (II)

* What is the total number of fire related fatalities in your jurisdiction over the last three years? 3
 * What is the total number of fire related firefighter injuries in your jurisdiction over the last three years? 100
 * In an average year, how many times does your department receive mutual/automatic aid? 3000
 * In an average year, how many times does your department provide mutual/automatic aid? 8000
 * What was your department's estimated average operating budget over the last three years? 19677954
 * What percentage of your annual operating budget is dedicated to personnel costs(salary, overtime and fringe benefits)? 77 %
 * What percentage of your annual operating budget is derived from:
 Taxes? 95 %
 Grants? 0 %
 Donations? 0 %
 Fund drives? 0 %

*How many vehicles does your department have in each of the categories below? Enter numbers only and enter 0 if you don't have any of the vehicles below

	First Line	Reserve
a. Engines (or pumpers):	14	4
b. Aerial Apparatus:	2	0
c. Tankers:	1	0
d. Rescue Vehicles:	14	5
e. Brush/Quick attack :	7	0
f. Other:	2	0

Provide in the space below the following information only if you are applying for a firefighting vehicle: List all your vehicles by type (for example, engines/pumpers, brush, rescue, etc.). Then provide the year each was manufactured. If the department has more than two of any type, provide the total number of vehicles in that category and the years the oldest and the newest were manufactured.

Department Call Volume

* How many responses per year by category? Enter whole numbers only: If you have no calls for any of the categories, enter zero.

Structure Fires	189
Vehicle Fires	133
Vegetation Fires	127
EMS	11243
Rescue	397
Hazardous Condition/Materials Calls	39
Service Calls	438
Good Intent Calls/False Alarms	1271
Other Calls and Incidents	7177

Request Information

* 1. Select the program for which you are applying. Remember, you can apply for only one program this year. Within a program you may apply for as many activities as are required.

If you modify your selection, you will lose data entered under the original activity.

Program Name
Fire Operations and Firefighter Safety

* 2. Will this grant benefit more than one department?

Yes

3. If you answered Yes to Question 2 above, please specify how? (You can only enter 4000 characters)

Seminole County EMS/Fire/Rescue has automatic aid agreements with all the cities located in Seminole County and with neighboring Orange County. The mobile repeaters are a direct benefit of interoperability to all agencies. The mobile repeaters will be located on command vehicles that will respond on automatic aid or as a special call if requested. No municipal agency in Seminole County has a mobile repeater. There are commercial structures located in these city areas that present problems with radio transmissions as a result of construction features. These other departments benefited include: Casselberry Fire Dept., Longwood Fire Dept., Lake Mary Fire Dept., Winter Springs Fire Dept., Oviedo Fire Dept., Sanford Fire Dept. and Orange County Fire Dept. This grant benefits the mutual aid based regional response strategy, is dual use in nature and capability, and will help fulfill the goals of Florida's Domestic Security Strategy.

Request Details

Activity	Number of Entries	Total Cost	Additional Funding
FireFighting Equipment	1	\$ 112,200	\$ 16,000
Modify Facilities	0	\$ 0	\$ 0
Personal Protective Equipment	0	\$ 0	\$ 0
Wellness and Fitness Programs	0	\$ 0	\$ 0
Training	0	\$ 0	\$ 0

FireFighting Equipment

Firefighting Details

- 1. What firefighting equipment will your department purchase with this grant? **Portable Radios**
- 2 Number of units **30**
- 3 Cost per unit **\$3740**
- 4. Generally the equipment purchased under this grant program (select one):
 Is necessary for basic firefighting capabilities, but has never been owned by this department
 If you selected "replacing equipment" (from question 4) above, please specify the age of equipment in years
- 5. Generally, the equipment purchased under this grant program (select one)
 Will bring the department into voluntary compliance with a national standard,specifically **Compliance is met by meeting NFPA Standard 1710, Chapter 5, Fire Dept. Services, 5.2.1.2* On-duty personnel assigned to fire suppression shall be organized into company units and shall have appropriate apparatus and equipment assigned to such companies. Both NIOSH and the USFA have released reports recommendng all firefighters be equiped with a portable radio.**
- 6. Is this piece of equipment primarily: **Firefighting equipment**
- 7. Will this grant be used primarily for Rapid Intervention Teams (RIT)? **No**

Additional Funding

a. Personnel	Help	\$ 0
b. Fringe Benefits	Help	\$ 0
c. Travel	Help	\$ 0
d. Equipment	Help	\$ 16000
e. Supplies	Help	\$ 0
f. Contractual	Help	\$ 0
g. Construction	Help	\$ 0
h. Other	Help	\$ 0
i. Indirect Charges	Help	\$ 0

Explanation:

This additional \$16,000 equipment cost is for the purchase of two mobile repeaters. Mobile repeaters are necessary to strengthen radio transmissions when firefighters are located in remote rural areas and commercial structures that prohibit fireground transmissions. The mobile repeater will be transported on a current fire

department command and control vehicle.

Total Budget

Budget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 128,200
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 0
h. Other	\$ 0
i. Indirect Charges	\$ 0

Indirect Cost Details

Agency Indirect Cost Agreement with

Indirect Cost Rate %

Agreement Summary

Federal and Applicant Share

Federal Share	\$ 89,740
Applicant Share	\$ 38,460
Federal Rate Sharing (%)	70/30

* Non-Federal Resources *(The combined Non-Federal Resources must equal the Applicant Share of \$ 38,460)*

a. Applicant	\$ 38460
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources, Please identify the source of your cost share, i.e., fund reserves, savings, fund-raisers, donations, etc.

Total Budget **\$ 128,200**

Narrative Statement

Project Description

Please provide your narrative statement in the space provided below:

PROJECT PURPOSE

The purpose of this project is to enhance communication operability by securing the funding needed for the purpose of purchasing portable radios in order to provide every firefighter's position on duty with their own basic communication equipment and to enhance interoperability by purchasing mobile repeaters for use when transmissions need boosted. Justification for this project is identified.

PROJECT BUDGET ACTIVITY EXPLANATION

Project needs include the purchase of 30 portable radios and two mobile repeaters. These portable radios will be compatible for use with the agencies current 800 MHz radio system.

The 30 portable radios will permit every on-duty firefighting position to carry a portable radio. The identified total budget cost for this enhanced operability activity is \$112,200.00.

The mobile repeaters will be installed on command vehicles and respond to where needed to enhance communications. The identified total budget cost for this portion of the enhanced interoperability activity is \$16,000.00.

BENEFITS

Both operability and interoperability are enhanced by increasing portable radio availability and the use of mobile repeaters. Seminole County currently has no mobile repeaters and less than 65% of on duty firefighting personnel have access to a portable radio.

Rescue of a downed firefighter is facilitated if the downed firefighter has a radio.

The mobile repeaters will be available by automatic aid to other fire agencies in the area in need of interoperability assistance.

This grant program is endorsed and supported by the Florida Department of Law Enforcement and is recognized as assistance in meeting the following area of the National Strategy for Homeland Security:

Critical Mission Area: Emergency Preparedness and Response

Major Initiative: Enable seamless communication among all responders.

FUNDING LIMITATIONS

Seminole County EMS/Fire/Rescue has requested additional funding for portable radios in the past and been refused due to local budget constraints. Seminole County has requested federal grant assistance previously for portable radios and been refused.

Seminole County's EMS/Fire/Rescue budget is derived 95% from taxes that have no current support for an increase. Operational needs for the next two-year budget cycle exceed the current funding source available. Without this federal funding assistance, the project will not be possible.

HISTORY

During March of 2002, over 525 personnel from Seminole County EMS/Fire/Rescue and local municipal agencies completed Rapid Intervention Training. A total of 22 classroom sessions and 22 practical sessions were completed. Based on the requirements and standards of the RIT training, 16 firefighters were classified as dying in the line of duty for drill purposes and many of these were related to unavailability of a radio.

Seminole County EMS/Fire/Rescue has conducted studies on commercial structures in its primary response area for purposes of determining radio transmission success while inside the structures. Over 40 commercial

buildings resulted in problems with transmission clarity.

In addition to these commercial structure limitations, Seminole County has pre-identified rural areas that prove a hindrance to clear radio transmissions as a result of topography and fixed repeater locations.

JUSTIFICATION

The RIT training conducted in March 2002, resulted in findings that concluded a main reason for failure to successfully rescue 16 firefighters was poor radio/communication capabilities. Radio communications conducted between the downed firefighters, command and RIT crews lacked in quantity and clarity. More portable radios are needed to provide every firefighter a portable radio as part of their basic equipment; there are not enough portable radios available for every firefighter to communicate on the fireground.

Radio transmissions from inside to outside prove ineffective on larger, commercial type structures. A mobile repeater is needed for use on scene to allow radio transmissions to broadcast with better clarity. No mobile repeaters are currently in place.

This project is further justified by reports released by NIOSH and the USFA. These reports repeatedly indicate ... recommendations such as:

- Ensure that firefighters who enter hazardous areas are equipped with two-way communications with command (Fatality Investigation Report F2000-14)
- Consider providing all firefighters with portable radios (Fatality Investigation Report F2000-13)
- Ensure that firefighters who enter hazardous areas are equipped with two-way communications with command (Fatality Investigation Report F2000-16)

In addition to the NIOSH recommendations above, a technical report produced by the United States Fire Administration (USFA) and the Federal Emergency Management Agency (FEMA) titled "Improving Firefighter Communications", recommends that "every firefighter entering a fire situation be equipped with a portable radio."

CONSEQUENCES OF NOT FUNDING

Operability with regards to fireground communications must be enhanced. Post the events of September 11th, interoperability is identified to be imperative to a successful fireground operation. Without these enhancements of one mobile repeater and providing each firefighter with a portable radio, interoperability for Seminole County suffers.

In the event a firefighter without a radio is separated from his/her crew and goes down or becomes trapped in a structure, he/she has no means of radio communication to notify command of his/her situation, location and condition.

In structures that deny radio transmissions as a result of construction features, radio transmissions can be strengthened by a mobile repeater. Currently, no mobile repeaters are available in Seminole County.

RELEVANT INFORMATION

Seminole County EMS/Fire/Rescue (SCEFR) is a local government funded 17 station, 300+ member career fire department located in central Florida providing first due EMS, Fire, and Rescue services to the unincorporated area of Seminole County and the City of Altamonte Springs. Seminole County is the largest provider of service in the Seminole County area and also participates in automatic aid assistance to the 6 cities within the county and neighboring Orange County; total population of Seminole County and its cities combined is 365,199. SCEFR currently provides information to the national fire incident reporting system. Sources for grant information include the Assistance to Firefighters Grant Program Application Information, the Federal Register, Seminole County EMS/Fire/Rescue training records, NFPA Standard, NIOSH and the USFA.

Seminole County EMS/Fire/Rescue is actively involved with the State of Florida Domestic Security Task Force and is a host agency for the development of the Central Florida Urban Search and Rescue Team.

If you received a grant award in the 2002 process, does your current request relate to your 2002 award?

If you answered yes, above, which of the following apply?

This request enhances the 2002 award
This request continues the 2002 award
This request completes the 2002 award

Assurances and Certifications

FEMA Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to

- confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a- 7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction sub agreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
 19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair

Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

FEMA Form 20-16C

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibilities Matters; and Drug-Free Workplace Requirements.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal Grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

Standard Form LLL Disclosure of Lobbying Activities Attached (This form must be attached to certification if non-appropriated funds are to be used to influence activities.)

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;**
- (2) The grantees policy of maintaining a drug-free workplace;**
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and**
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;**

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and**
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.**

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e. regional office or FEMA

office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(8) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
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If your place of performance is different from the physical address provided by you in the Applicant Information, click on Add Place of Performance button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Only complete if applying for a grant for more then \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Form SF-LLL
This form is not applicable