

REQUEST FOR PROPOSALS

11. **Award RFP-4236-04/DRS to Patriot Services Corporation, of Ypsilanti, Michigan – Local Planning Grants and Homeland Security Program (\$147,527.00).**

**B.C.C. - SEMINOLE COUNTY, FL
RFP TABULATION SHEET**

ALL RFP'S ACCEPTED BY SEMINOLE COUNTY ARE SUBJECT TO THE COUNTY'S TERMS AND CONDITIONS AND ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE PROPOSERS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. RFP DOCUMENTS FROM THE CONSULTANTS LISTED HEREIN ARE THE ONLY RFP'S RECEIVED TIMELY AS OF THE ABOVE OPENING DATE AND TIME. ALL OTHER RFP DOCUMENTS SUBMITTED IN RESPONSE TO THIS SOLICITATION, IF ANY, ARE HEREBY REJECTED AS LATE.

RFP NUMBER: RFP-4236-04/DRS

RFP TITLE: Local Planning Grant for the County
Comprehensive Emergency Management
Plan (CEMP)

PAGE: 1 of 1

DUE DATE: February 16, 2005 at 2:00PM.

	Response 1	Response 2
Firm	EREC, Inc. 5980 NE 57 th Loop Silver Springs, FL 34488-1202 Mr. Lee Newsome, President (352) 236-5348 Phone (352) 236-5428 Fax	Greenhorne & O'Mara, Inc. 9001 Edmonston Road Greenbelt, MD 20770 Mr. Colin S. Vissering, Vice President (301) 982-2800 Phone (301) 220-2595 Fax
Required Submittals	Yes	Yes
	Response 3	Response 4
Firm	Risk Solutions International 1330 Ave. of the Americas New York, NY 10019 James P. Sletteland, Jr., Vice President (212) 842-1590 Phone (212) 842-1540 Fax	Patriot Services Corporation 6142 Mapleview Lane Ypsilanti, Michigan 48197 Mr. Scott W. Hiipakka, Vice President (734) 652-7364 Phone (734) 786-8316 Fax
Required Submittals	Yes	Yes

CLOSED and TABULATED BY: Michael Bowen

POSTED: 4/07/2005 8:30am

RECOMMENDATION OF AWARD: ~~Patriot Services Corporation; BCC Date: 4/26/05~~

EVALUATION MEETING: April 11, 2005 at 11:00am, Public Safety Building 150 N Bush Blvd., Sanford, Florida 3rd Floor Conference Room

RECOMMENDATION OF AWARD: Patriot Services Corporation; BCC Date: 5/11/05

Fee Schedule Evaluation for RFP-4236-04/DRS - (CEMP)

		Evaluation Points	
		Max 20	Score 0-100
Greenhorne and O'Mara, Inc.	\$142,500.00	20	100.00
EREC, Inc.	\$143,692.00	19.83408958	99.17
Risk Solutions International	\$144,200.00	19.76421637	98.82
Patriot Services Corporation	\$147,527.00	19.31849763	96.59

SEMINOLE COUNTY PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT



TO: Michael Bowen, CPPB
FROM: Alan S. Harris, Operations Manager *A.S.H.*
DATE: March 28, 2005
SUBJECT: RFP-4236/DRS - Local Planning Grant for County
Budget Line: 055600-530340

Committee Report

Company	Phil Greathouse	Alan Harris	Maureen Long	Total Ranking	Cost
Patriot Services Corporation	1	1	1	3	\$147,527.00
EREC, Inc.	4	3	3	10	\$143,692.00
Greenhome and O'Mara, Inc.	3	2	2	7	\$142,200.00
Risk Solutions International	2	4	4	10	\$144,200.00

On March 23, 2005, the committee met to discuss the proposals for the Local Planning Grant, RFP-4236/DRS.

It was decided by overwhelming support, that Patriot Services Corporation would be the selected company for the grant funds. Patriot Services had the best understanding of the Florida mandated Homeland Security Comprehensive Assessment Model (HLS-CAM). This organization explained clearly what approach they would take to meet the HLS-CAM guidelines.

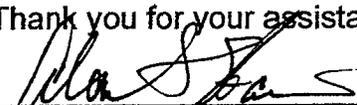
Evaluation committee considered the \$ 5,000 cost difference between the corporations and determined the additional cost was justified by the depth of experience and superior approach to the project.

Patriot Services has had extensive experience working with school systems and local county emergency management offices. The list of resources provided by this corporation set them apart from the rest of the bidders. The team was confident that this company would be able to accomplish all of the tasks effectively. The "team approach" discussed in the proposal mirrors the initiatives Seminole County Emergency Management and the Seminole County Sheriff's Office had taken during the past year.

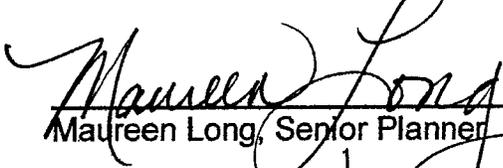
The broad law enforcement background discussed in the Patriot Services proposal is justification for staff to select this organization, regardless of the \$ 5,000 difference in proposed prices between the organizations. The experience in law enforcement is critical. Vulnerability assessments gained from the schools systems will be law-enforcement sensitive and expertise in this area is essential.

The difference in price to Patriot Services was deemed justified due to reduced risk. After careful review of all of the proposals, it was the decision of the staff to select Patriot Services Corporation. We look forward to working with this company in the near future.

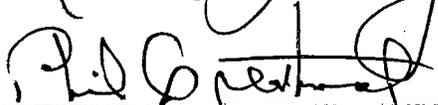
Thank you for your assistance.



Alan S. Harris, Operations Manager



Maureen Long, Senior Planner



Phil Greathouse, Law Enforcement - Intelligence Division

4/11/05

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: Patriot Services

QUALIFICATION COMMITTEE MEMBER: Alan S. Harris

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 - 89 Excellent, Very Good, Solid in all respects.
- 70 - 79 Good, No major weaknesses, Fully Acceptable as is
- 60 - 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Extensive experience working with school systems and emergency management. Has conducted vulnerability assessments with school systems. No direct experience working with HLS-CATL, but has working knowledge of school assessments. Experience with CEMP, Management Plans, and terrorist related emergencies.

Score 98
(100-0)

63.7

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Basic understanding of project requirement and time line for completion of project is acceptable

Score 88
(100-0)

13.20

Fee Schedule 20%

- Price Proposal.

Score: 96.59
(100-0)

19.318

Overall Ranking: 96.218

(1)

RFP-4236-04/DRS – (CEMP)

SUBMITTAL COMPANY NAME: Greenhorne & O'Mara, Inc.

QUALIFICATION COMMITTEE MEMBER: Alan S. Harris

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 – 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 – 89 Excellent, Very Good, Solid in all respects.
- 70 – 79 Good, No major weaknesses, Fully Acceptable as is
- 60 – 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Excellent experience working with County government agencies.
Experience with terrorism / vulnerability assessments are acceptable
for the scope of work. Technical experience with LMS, CEMP
and COOP is exceptional, although HLS-CAM is main component.
Firm has experience working with organizations in Seminoe
County. Experience with HLS-CAM may set this company far apart
from most - extremely beneficial.

Score 91
(100-0)

59.15

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Company has provided timeline and deadlines for completion
of project. Delivery as explained will be sufficient to complete
task.

Score 87
(100-0)

13.05

Fee Schedule 20%

- Price Proposal.

Effective price schedule.

Score: ~~87~~ 100
(100-0)

20

Overall Ranking: ~~92.05~~ 92.05

(2)

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: EREC, Inc.

QUALIFICATION COMMITTEE MEMBER: Alan S. Harris

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 - 89 Excellent, Very Good, Solid in all respects.
- 70 - 79 Good, No major weaknesses, Fully Acceptable as is
- 60 - 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

There is no mention of specific information or working knowledge of HLS-CAM. Experience with working relationships in government appears to be sufficient. Working knowledge of terrorism assessments and facility review may help with HLS-CAM process. Knowledge of CEMP and COOP, although helpful, does not apply to this grant/RFP.

Score 88 57.20
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Corporation assures us there are plenty of staff members to complete task by September deadline. Staff will coordinate facility review with facilities.

Score 80 12.00
(100-0)

Fee Schedule 20%

- Price Proposal.

Price is within expectable guidelines - and is fixed

Score: ~~80~~ 99.17 19.834
(100-0) ~~20.00~~

Overall Ranking: 89.20

(3)

RFP-4236-04/DRS – (CEMP)

SUBMITTAL COMPANY NAME: Risk Solutions International

QUALIFICATION COMMITTEE MEMBER: Alan S. Harris

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 – 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 – 89 Excellent, Very Good, Solid in all respects.
- 70 – 79 Good, No major weaknesses, Fully Acceptable as is
- 60 – 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Experience with Seminole County School Board is extremely beneficial in this process. No direct experience with HIS-CAM component. Extensive knowledge of school systems shows ability to work effectively in this aspect of project. Developing vulnerability assessment w/ SCPS will be helpful in this process

Score 87
(100-0)

56.55

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Has basic knowledge of what is expected. Must use HIS-CAM vulnerability assessment model - not Risk Solutions Model. Did not understand this aspect of the work.

Score 72
(100-0)

10.80

Fee Schedule 20%

- Price Proposal.

Clear proposal of cost involved with project

Score: 98.82
(100-0)

19.764

Overall Ranking: 87.114

(4)

RFP-4236-04/DRS – (CEMP)

SUBMITTAL COMPANY NAME: Patriot Services

QUALIFICATION COMMITTEE MEMBER: Maureen Long

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 – 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 – 89 Excellent, Very Good, Solid in all respects.
- 70 – 79 Good, No major weaknesses, Fully Acceptable as is
- 60 – 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Good background of staff in area of WMD, utilizes subcontractors fairly new company.

Staff has law enforcement, public safety backgrounds

HLSCAM trained

Not many staff members

Score ~~79~~ 90 58.5
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Full understanding of scope of work to include NIMS and NRP

Score ~~79~~ 90 13.5
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: 96.59
(100-0)

Overall Ranking: 84.8 19.31%
91.318

①

RFP-4236-04/DRS – (CEMP)

SUBMITTAL COMPANY NAME: Greenhorne & O'Mara, Inc.

QUALIFICATION COMMITTEE MEMBER: Maureen Long

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 – 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 – 89 Excellent, Very Good, Solid in all respects.
- 70 – 79 Good, No major weaknesses, Fully Acceptable as is
- 60 – 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Highly experienced staff, familiar with Seminole County,

15 years of activity in Florida Counties.

Score ~~90~~ 80 52
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

~~Concept of creating an interative document with various components. Developed COOP plan for Seminole; however, grammar and information errors were abundant in the document.~~
Content was very good.

Score ~~90~~ 80 12
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: ~~80~~ 100-20
(100-0) 93

Overall Ranking: 84
(2)

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: EREC, Inc.

QUALIFICATION COMMITTEE MEMBER: Maureen Long

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:
90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
80 - 89 Excellent, Very Good, Solid in all respects.
70 - 79 Good, No major weaknesses, Fully Acceptable as is
60 - 69 Marginal, Weak, Workable but needs clarifications
Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

Large staff of qualified individuals, 20 yrs public safety experience (Pres of Co.). No use of subcontractors.

Developed numerous County government plans
HLSCAM training completed

Score 99/79 51.35
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Full understanding of project. Will incorporate NIMS

Score 99/79 11.85
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: ~~100~~ 99.17
(100-0)

Overall Ranking: 99.3 19.834
83.03

3

RFP-4236-04/DRS -- (CEMP)

SUBMITTAL COMPANY NAME: Risk Solutions International

QUALIFICATION COMMITTEE MEMBER: Maureen Long

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:
90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
80 - 89 Excellent, Very Good, Solid in all respects.
70 - 79 Good, No major weaknesses, Fully Acceptable as is
60 - 69 Marginal, Weak, Workable but needs clarifications
Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

- Experience/ Qualifications** 65%
- Experience/qualifications of the firm and individuals responsible for providing required service including training.
 - Experience with Governmental entities.
 - Workload/availability of staff.
 - Technical response to the County's Scope of Service

Experienced in school districts, municipal government
experience and good technical background

Score 79
(100-0)

51.35

- Project Approach** 15%
- Demonstrated understanding of service requested.
 - Approach to the project including innovative concepts.
 - Delivery and implementation.

Delivery and implementation on target

Understands scope of work

Score 75
(100-0)

11.25

- Fee Schedule** 20%
- Price Proposal.

Score: 98.82
(100-0)
Overall Ranking: 84.2

19.76
82.36

④

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: Patriot Services

QUALIFICATION COMMITTEE MEMBER: Phil Greathouse

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:
90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
80 - 89 Excellent, Very Good, Solid in all respects.
70 - 79 Good, No major weaknesses, Fully Acceptable as is
60 - 69 Marginal, Weak, Workable but needs clarifications
Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

- Tons of knowledge & experience on both EM + LE sides
- appears to have a great understanding of the ~~task~~ ASSESSMENT process.
- good experience with Gov't Agencies.
- very much like the team approach to VA's.

Score 92
(100-0)

59.8

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

- Seems to have very good understanding of our needs.
- I feel comfortable with this company & their knowledge level

Score 90
(100-0)

13.5

Fee Schedule 20%

- Price Proposal.

Score: 96.59
(100-0)

19.318

Overall Ranking: _____

92.618

①

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: Risk Solutions International

QUALIFICATION COMMITTEE MEMBER: Phil Greathouse

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:
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80 - 89 Excellent, Very Good, Solid in all respects.
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Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

- mostly Consulting, very little ^{EM} ~~EM~~ Law Enforcement Experience

- Excess time for onsite surveys in preparation for the assessment
- emphasis should be more on the assessments than on analysis
- lots of pre-planning

Score 85 55.25
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

Appear NOT to have direct knowledge of the HLS-CAM process

Score 75 11.25
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: 98.82 19.76
(100-0)

Overall Ranking: 86.26%
(2)

RFP-4236-04/DRS – (CEMP)

SUBMITTAL COMPANY NAME: Greenhorne & O'Mara, Inc.

QUALIFICATION COMMITTEE MEMBER: Phil Greenhouse

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 – 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 – 89 Excellent, Very Good, Solid in all respects.
- 70 – 79 Good, No major weaknesses, Fully Acceptable as is
- 60 – 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

- Appear to be on top of EM requirements & responsibilities,
but lacking in HLS-CAM understanding
- Experience with Govt entities is good
- Little or no law enforcement experience, mostly EM

Score 75 48.75
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

- obviously unclear on HLS-CAM requirements.
- Need redirection with HLS-CAM.
- lots of good plans, but are not required

Score 75 11.25
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: ~~50~~ 100 20
(100-0)

Overall Ranking: 3 80

RFP-4236-04/DRS - (CEMP)

SUBMITTAL COMPANY NAME: EREC, Inc.

QUALIFICATION COMMITTEE MEMBER: Phil Greathouse

INSTRUCTIONS: Score each criterion from 1 to 100 based on the following general guidelines:

- 90 - 100 Outstanding, out-of-the-box, Innovative, Cost/Time Savings
- 80 - 89 Excellent, Very Good, Solid in all respects.
- 70 - 79 Good, No major weaknesses, Fully Acceptable as is
- 60 - 69 Marginal, Weak, Workable but needs clarifications
- Below 60 Unacceptable, Needs major help to be acceptable

Evaluation Criteria

Experience/ Qualifications 65%

- Experience/qualifications of the firm and individuals responsible for providing required service including training.
- Experience with Governmental entities.
- Workload/availability of staff.
- Technical response to the County's Scope of Service

- Their plan of action, if accepted, is somewhat lacking in details.
- Got the feeling they are NOT very familiar with the HLS-CAM.
- Little or NO Law Enforcement experience, mostly EM

Score 75 48.75
(100-0)

Project Approach 15%

- Demonstrated understanding of service requested.
- Approach to the project including innovative concepts.
- Delivery and implementation.

- Spent a lot of time with Qualifications, experience, background + Training but very little on the actual project.

Score 69 10.35
(100-0)

Fee Schedule 20%

- Price Proposal.

Score: ~~75~~ 99.17 19.8
(100-0)

Overall Ranking: 4 78.82

**CONTRACTOR SERVICES AGREEMENT (RFP-4236-04/DRS)
LOCAL PLANNING GRANTS AND HOMELAND SECURITY PROGRAM**

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between **PATRIOT SERVICES CORPORATION**, duly authorized to conduct business in the State of Florida, whose address is 6142 Mapleview Lane, Ypsilanti, Michigan 48197, hereinafter called the "CONTRACTOR" and **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, hereinafter called the "COUNTY".

W I T N E S S E T H:

WHEREAS, the COUNTY desires to retain the services of a competent and qualified contractor to provide consulting services regarding projects to be accomplished with Homeland Security Program grant funds in Seminole County; and

WHEREAS, the COUNTY has requested and received expressions of interest for the retention of services of contractors; and

WHEREAS, CONTRACTOR is competent and qualified to furnish consulting services to the COUNTY and desires to provide its professional services according to the terms and conditions stated herein,

NOW, THEREFORE, in consideration of the mutual understandings and covenants set forth herein, COUNTY and CONTRACTOR agree as follows:

SECTION 1. SERVICES. COUNTY does hereby retain CONTRACTOR to furnish professional services and perform those tasks as further described in the Scope of Services attached hereto and incorporated herein as Exhibit "A".

SECTION 2. TIME FOR COMPLETION. The services to be rendered by CONTRACTOR shall commence upon execution of this Agreement by the

parties and shall be completed on or before September 30, 2005.

SECTION 3. COMPENSATION AND PAYMENT.

(a) The COUNTY agrees to compensate CONTRACTOR for the professional services called for under this Agreement a fee not to exceed the sum of ONE HUNDRED FORTY-SEVEN THOUSAND FIVE HUNDRED TWENTY-SEVEN AND NO/100 DOLLARS (\$147,527.00). CONTRACTOR shall perform all work required by the Scope of Services but, in no event, shall CONTRACTOR be paid more than the negotiated fee stated above. Compensation shall be paid to the CONTRACTOR at the rates as indicated on Exhibit "B", attached hereto.

(b) Payments shall be made to the CONTRACTOR when requested as work progresses for services furnished, but not more than once monthly. CONTRACTOR may invoice amount due based on the total required services actually performed and completed. Upon review and approval of CONTRACTOR's invoice, the COUNTY shall, within thirty (30) days of receipt of the invoice, pay CONTRACTOR the approved amount.

SECTION 4. BILLING AND PAYMENT.

(a) CONTRACTOR shall render to the COUNTY, at the close of each calendar month, an itemized invoice, properly dated including, but not limited to, the following information:

- (1) The name and address of the CONTRACTOR;
- (2) Contract Number;
- (3) A complete and accurate record of services performed by the CONTRACTOR for all services performed by the CONTRACTOR during that month and for which the COUNTY is billed;
- (4) A description of the services rendered in (3) above with sufficient detail to identify the exact nature of the work performed; and

(5) Such other information as may be required by this Agreement or requested by the COUNTY from time to time.

The original invoice shall be sent to:

Director of County Finance
Seminole County Board of County Commissioners
Post Office Box 8080
Sanford, Florida 32772

A duplicate copy of the invoice shall be sent to:

Public Safety Department
150 Bush Boulevard
Sanford, Florida 32773

(b) Payment shall be made after review and approval by COUNTY within thirty (30) days of receipt of a proper invoice from the CONTRACTOR.

SECTION 5. AUDIT OF RECORDS.

(a) COUNTY may perform or have performed an audit of the records of CONTRACTOR after final payment to support final payment hereunder. This audit would be performed at a time mutually agreeable to CONTRACTOR and COUNTY subsequent to the close of the final fiscal period in which the last work is performed. Total compensation to CONTRACTOR may be determined subsequent to an audit as provided for in subsection (b) and of this subsection, and the total compensation so determined shall be used to calculate final payment to CONTRACTOR. Conduct of this audit shall not delay final payment as required by Section 4(b).

(b) The CONTRACTOR agrees to maintain all books, documents, papers, accounting records and other evidences pertaining to work performed under this Agreement in such a manner as will readily conform to the terms of this Agreement and to make such materials available at CONTRACTOR's office at all reasonable times during the Agreement period and for five (5) years from the date of final payment under the contract for audit or inspection as provided for in subsection (a) of this Section.

(c) In the event any audit or inspection conducted after final payment, but within the period provided in subsection (b) of this Section reveals any overpayment by COUNTY under the terms of the Agreement, CONTRACTOR shall refund such overpayment to COUNTY within thirty (30) days of notice by the COUNTY.

SECTION 6. RESPONSIBILITY OF CONTRACTOR.

(a) CONTRACTOR shall be responsible for the professional quality, technical accuracy and the coordination of all plans, studies, reports and other services furnished by CONTRACTOR under this Agreement. CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in his services.

(b) Neither the COUNTY'S review, approval or acceptance of, nor payment for, any of the services required shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement and the CONTRACTOR shall be and remain liable to the COUNTY in accordance with applicable law for all damages to the COUNTY caused by the CONTRACTOR'S performance of any of the services furnished under this Agreement.

SECTION 7. OWNERSHIP OF DOCUMENTS. All deliverable reference data, survey data, plans and reports that result from the CONTRACTOR'S services under this Agreement shall become the property of the COUNTY after final payment for the specific service provided is made to CONTRACTOR. No changes or revisions to the documents furnished by CONTRACTOR shall be made by COUNTY or its agents without the written approval of CONTRACTOR.

SECTION 8. TERM. This Agreement shall take effect on the date of its execution by COUNTY and shall remain in effect until completion of all review and acceptance work required by the Scope of Services.

SECTION 9. TERMINATION.

(a) The COUNTY may, by written notice to the CONTRACTOR, terminate this Agreement, in whole or in part, at any time, either for the COUNTY'S convenience or because of the failure of the CONTRACTOR to fulfill CONTRACTOR'S Agreement obligations. Upon receipt of such notice, the CONTRACTOR shall:

(1) immediately discontinue all services affected unless the notice directs otherwise, and

(2) deliver to the COUNTY all plans, studies, reports, estimates, summaries, and such other information and materials as may have been accumulated by the CONTRACTOR in performing this Agreement, whether completed or in process.

(b) If the termination is for the convenience of the COUNTY, the CONTRACTOR shall be paid compensation for services performed to the date of termination. CONTRACTOR shall be paid no more than a percentage of the Fixed Fee amount equivalent to the percentage of the completion of work contemplated by the Agreement.

(c) If the termination is due to the failure of the CONTRACTOR to fulfill his Agreement obligations, the COUNTY may take over the work and prosecute the same to completion by Agreement or otherwise. In such case, the CONTRACTOR shall be liable to the COUNTY for reasonable additional costs occasioned to the COUNTY thereby. The CONTRACTOR shall not be liable for such additional costs if the failure to perform the Agreement arises out of causes beyond the control and without the fault or negligence of the CONTRACTOR. Such causes may include, but are not limited to, acts of God or of the public enemy, acts of the COUNTY in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but, in every case, the failure to perform must be

beyond the control and without the fault or negligence of the CONTRACTOR.

(d) If, after notice of termination for failure to fulfill Agreement obligations, it is determined that the CONTRACTOR had not so failed, the termination shall be deemed to have been effected for the convenience of the COUNTY. In such event, adjustment in the Agreement price shall be made as provided in subsection (b) of this Section.

(e) The rights and remedies of the COUNTY provided in this clause are in addition to any other rights and remedies provided by law or under this Agreement.

SECTION 10. EQUAL OPPORTUNITY EMPLOYMENT. CONTRACTOR agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age, national origin, or disability and will take steps to ensure that applicants are employed, and employees are treated during employment, without regard to race, color, religion, sex, age, national origin or disability. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SECTION 11. NO CONTINGENT FEES. CONTRACTOR warrants that it has not employed or retained any company or persons, other than a bona fide employee working solely for the CONTRACTOR, to solicit or secure this Agreement and that CONTRACTOR has not paid or agreed to pay any persons, company, corporation, individual or firm, other than a bona fide employee working solely for CONTRACTOR, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this

provision, COUNTY shall have the right to terminate the Agreement at its discretion, without liability and to deduct from the Agreement price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

SECTION 12. ASSIGNMENT. This Agreement, or any interest herein, shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by the parties hereto without prior written consent of the opposite party and only by a document of equal dignity herewith.

SECTION 13. SUBCONTRACTORS. In the event CONTRACTOR, during the course of the work under this Agreement, requires the services of any subcontractors or other professional associates in connection with service covered by this Agreement, CONTRACTOR must secure the prior written approval of the COUNTY. If subcontractors or other professional associates are required in connection with the services covered by this Agreement, CONTRACTOR shall remain fully responsible for the services of subcontractors or other professional associates.

SECTION 14. INDEMNIFICATION OF COUNTY. The CONTRACTOR agrees to hold harmless, replace, and indemnify the COUNTY, its commissioners, officers, employees, and agents against any and all claim, losses, damages or lawsuits for damages, arising from the negligent, reckless, or intentionally wrongful provision of services hereunder by the CONTRACTOR, whether caused by the CONTRACTOR or otherwise.

SECTION 15. INSURANCE.

(a) General. The CONTRACTOR shall at the CONTRACTOR's own cost, procure the insurance required under this Section.

(1) The CONTRACTOR shall furnish the COUNTY with a Certificate of Insurance signed by an authorized representative of the insurer evidencing the insurance required by this Section (Professional Liability, Workers' Compensation/Employer's Liability and Commercial

General Liability). The COUNTY, its officials, officers, and employees shall be named additional insured under the Commercial General Liability policy. The Certificate of Insurance shall provide that the COUNTY shall be given not less than thirty (30) days written notice prior to the cancellation or restriction of coverage. Until such time as the insurance is no longer required to be maintained by the CONTRACTOR, the CONTRACTOR shall provide the COUNTY with a renewal or replacement Certificate of Insurance not less than thirty (30) days before expiration or replacement of the insurance for which a previous certificate has been provided.

(2) The Certificate shall contain a statement that it is being provided in accordance with the Agreement and that the insurance is in full compliance with the requirements of the Agreement. In lieu of the statement on the Certificate, the CONTRACTOR shall, at the option of the COUNTY submit a sworn, notarized statement from an authorized representative of the insurer that the Certificate is being provided in accordance with the Agreement and that the insurance is in full compliance with the requirements of the Agreement. **The Certificate shall have this Agreement number clearly marked on its face.**

(3) In addition to providing the Certificate of Insurance, if required by the COUNTY, the CONTRACTOR shall, within thirty (30) days after receipt of the request, provide the COUNTY with a certified copy of each of the policies of insurance providing the coverage required by this Section.

(4) Neither approval by the COUNTY or failure to disapprove the insurance furnished by CONTRACTOR shall relieve the CONTRACTOR of the CONTRACTOR's full responsibility for performance of any obligation including CONTRACTOR's indemnification of COUNTY under this Agreement.

(b) Insurance Company Requirements. Insurance companies providing the insurance under this Agreement must meet the following requirements:

(1) Companies issuing policies other than Workers' Compensation must be authorized to conduct business in the State of Florida and prove same by maintaining Certificates of Authority issued to the companies by the Department of Insurance of the State of Florida. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by Section 440.57, Florida Statutes. .

(2) In addition, such companies other than those authorized by Section 440.57, Florida Statutes, shall have and maintain a Best's Rating of "A" or better and a Financial Size Category of "VII" or better according to A.M. Best Company.

(3) If, during the period which an insurance company is providing the insurance coverage required by this Agreement, an insurance company shall: 1) lose its Certificate of Authority, 2) no longer comply with Section 440.57, Florida Statutes, or 3) fail to maintain the requisite Best's Rating and Financial Size Category, the CONTRACTOR shall, as soon as the CONTRACTOR has knowledge of any such circumstance, immediately notify the COUNTY and immediately replace the insurance coverage provided by the insurance company with a different insurance company meeting the requirements of this Agreement. Until such time as the CONTRACTOR has replaced the unacceptable insurer with an insurer acceptable to the COUNTY the CONTRACTOR shall be deemed to be in default of this Agreement.

(c) Specifications. Without limiting any of the other obligations or liability of the CONTRACTOR, the CONTRACTOR shall, at the CONTRACTOR's sole expense, procure, maintain and keep in force amounts and types of insurance conforming to the minimum requirements set forth

in this Section. Except as otherwise specified in the Agreement, the insurance shall become effective prior to the commencement of work by the CONTRACTOR and shall be maintained in force until the Agreement completion date. The amounts and types of insurance shall conform to the following minimum requirements.

(1) Workers' Compensation/Employer's Liability.

(A) CONTRACTOR's insurance shall cover the CONTRACTOR for liability which would be covered by the latest edition of the standard Workers' Compensation Policy, as filed for use in Florida by the National Council on Compensation Insurance, without restrictive endorsements. The CONTRACTOR will also be responsible for procuring proper proof of coverage from its subcontractors of every tier for liability which is a result of a Workers' Compensation injury to the subcontractor's employees. The minimum required limits to be provided by both the CONTRACTOR and its subcontractors are outlined in subsection (c) below. In addition to coverage for the Florida Workers' Compensation Act, where appropriate, coverage is to be included for the United States Longshoremen and Harbor Workers' Compensation Act, Federal Employers' Liability Act and any other applicable federal or state law.

(B) Subject to the restrictions of coverage found in the standard Workers' Compensation Policy, there shall be no maximum limit on the amount of coverage for liability imposed by the Florida Workers' Compensation Act, the United States Longshoremen's and Harbor Workers' Compensation Act, or any other coverage customarily insured under Part One of the standard Workers' Compensation Policy.

(C) The minimum amount of coverage under Part Two of the standard Workers' Compensation Policy shall be:

\$ 500,000.00	(Each Accident)
\$1,000,000.00	(Disease-Policy Limit)
\$ 500,000.00	(Disease-Each Employee)

(2) Commercial General Liability.

(A) The CONTRACTOR's insurance shall cover the CONTRACTOR for those sources of liability which would be covered by the latest edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01), as filed for use in the State of Florida by the Insurance Services Office, without the attachment of restrictive endorsements other than the elimination of Coverage C, Medical Payment and the elimination of coverage for Fire Damage Legal Liability. .

(B) The minimum limits to be maintained by the CONTRACTOR (inclusive of any amounts provided by an Umbrella or Excess policy) shall be as follows:

LIMITS

General Aggregate	\$Three (3) Times the Each Occurrence Limit
Personal & Advertising Injury Limit	\$500,000.00
Each Occurrence Limit	\$500,000.00

(3) Professional Liability Insurance. The CONTRACTOR shall carry limits of not less than FIVE HUNDRED THOUSAND AND NO/100 DOLLARS (\$500,000.00).

(d) Coverage. The insurance provided by CONTRACTOR pursuant to this Agreement shall apply on a primary basis and any other insurance or self-insurance maintained by the COUNTY or the COUNTY'S officials, officers, or employees shall be excess of and not contributing with the insurance provided by or on behalf of the CONTRACTOR.

(e) Occurrence Basis. The Workers' Compensation Policy and the Commercial General Liability required by this Agreement shall be provided on an occurrence rather than a claims-made basis. The Professional Liability insurance policy must either be on an occurrence basis, or, if a claims-made basis, the coverage must respond to all

claims reported within three (3) years following the period for which coverage is required and which would have been covered had the coverage been on an occurrence basis.

(f) Obligations. Compliance with the foregoing insurance requirements shall not relieve the CONTRACTOR, its employees or agents of liability from any obligation under a Section or any other portions of this Agreement.

SECTION 16. ALTERNATIVE DISPUTE RESOLUTION.

(a) In the event of a dispute related to any performance or payment obligation arising under this Agreement, the parties agree to exhaust COUNTY protest procedures prior to filing suit or otherwise pursuing legal remedies. COUNTY procedures for proper invoice and payment disputes are set forth in Section 55.1, "Prompt Payment Procedures," Seminole County Administrative Code.

(b) CONTRACTOR agrees that it will file no suit or otherwise pursue legal remedies based on facts or evidentiary materials that were not presented for consideration in the COUNTY protest procedures set forth in subsection (a) above of which the CONTRACTOR had knowledge and failed to present during the COUNTY protest procedures.

(c) In the event that COUNTY protest procedures are exhausted and a suit is filed or legal remedies are otherwise pursued, the parties shall exercise best efforts to resolve disputes through voluntary mediation. Mediator selection and the procedures to be employed in voluntary mediation shall be mutually acceptable to the parties. Costs of voluntary mediation shall be shared equally among the parties participating in the mediation.

SECTION 17. REPRESENTATIVE OF COUNTY AND CONTRACTOR.

(a) It is recognized that questions in the day-to-day conduct of performance pursuant to this Agreement will arise. The COUNTY, upon

request by CONTRACTOR, shall designate in writing and shall advise CONTRACTOR in writing of one (1) or more COUNTY employees to whom all communications pertaining to the day-to-day conduct of the Agreement shall be addressed. The designated representative shall have the authority to transmit instructions, receive information and interpret and define the COUNTY'S policy and decisions pertinent to the work covered by this Agreement.

(b) CONTRACTOR shall, at all times during the normal work week, designate or appoint one or more representatives of CONTRACTOR who are authorized to act on behalf of CONTRACTOR regarding all matters involving the conduct of the performance pursuant to this Agreement and shall keep COUNTY continually advised of such designation.

SECTION 18. ALL PRIOR AGREEMENTS SUPERSEDED. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein and the parties agree that there are not commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained or referred to in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

SECTION 19. MODIFICATIONS, AMENDMENTS OR ALTERATIONS. No modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

SECTION 20. INDEPENDENT CONTRACTOR. It is agreed that nothing herein contained is intended or should be construed as in any manner creating or establishing a relationship of copartners between the parties, or as constituting the CONTRACTOR including its officers,

employees, and agents, the agent, representative, or employee of the COUNTY for any purpose, or in any manner, whatsoever. The CONTRACTOR is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

SECTION 21. EMPLOYEE STATUS. Persons employed by the CONTRACTOR in the performance of services and functions pursuant to this Agreement shall have no claim to pension, workers' compensation, unemployment compensation, civil service or other employee rights or privileges granted to the COUNTY'S officers and employees either by operation of law or by the COUNTY.

SECTION 22. SERVICES NOT PROVIDED FOR. No claim for services furnished by the CONTRACTOR not specifically provided for herein shall be honored by the COUNTY.

SECTION 23. PUBLIC RECORDS LAW. CONTRACTOR acknowledges COUNTY'S obligations under Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, to release public records to members of the public upon request. CONTRACTOR acknowledges that COUNTY is required to comply with Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, in the handling of the materials created under this Agreement and that said statute controls over the terms of this Agreement.

SECTION 24. NOTICES. Whenever either party desires to give notice unto the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended at the place last specified and the place for giving of notice shall remain such until it shall have been changed by written notice in compliance with the provisions of this Section. For the present, the parties designate the following as the respective places for giving of notice, to wit:

FOR COUNTY:

Public Safety Department
150 Bush Blvd.
Sanford, FL 32773

FOR CONTRACTOR:

Patriot Services Corporation
6142 Mapleview Lane
Ypsilanti, MI 48197

SECTION 25. RIGHTS AT LAW RETAINED. The rights and remedies of the COUNTY, provided for under this Agreement, are in addition to any other rights and remedies provided by law.

SECTION 26. COMPLIANCE WITH LAWS AND REGULATIONS. In providing all services pursuant to this Agreement, the CONTRACTOR shall abide by all statutes, ordinances, rules, and regulations pertaining to, or regulating the provisions of, such services, including those now in effect and hereafter adopted. Any violation of said statutes, ordinances, rules, or regulations shall constitute a material breach of this Agreement, and shall entitle the COUNTY to terminate this Agreement immediately upon delivery of written notice of termination to the CONTRACTOR.

SECTION 27. CONFLICT OF INTEREST.

(a) The CONTRACTOR agrees that it will not engage in any action that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with the COUNTY or which would violate or cause others to violate the provisions of Part III, Chapter 112, Florida Statutes, relating to ethics in government.

(b) The CONTRACTOR hereby certifies that no officer, agent or employee of the COUNTY has any material interest (as defined in Section 112.312(15), Florida Statutes, as over 5%) either directly or indirectly, in the business of the CONTRACTOR to be conducted here, and that no such person shall have any such interest at any time during the term of

this Agreement.

(c) Pursuant to Section 216.347, Florida Statutes, the CONTRACTOR hereby agrees that monies received from the COUNTY pursuant to this Agreement will not be used for the purpose of lobbying the Legislature or any other State or Federal agency.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement for the purposes stated herein.

ATTEST:

PATRIOT SERVICES CORPORATION

, Secretary

By: _____
SCOTT HIIPAKKA, Vice-President

(CORPORATE SEAL)

Date: _____

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
CARLTON HENLEY, Chairman

Date: _____

For the use and reliance
of Seminole County only.

As authorized for execution by
the Board of County Commissioners
at their _____, 20____,
regular meeting.

Approved as to form and
legal sufficiency.

County Attorney
AC/lpk
3/30/05
rfp-4236

Attachments:

- Exhibit "A" - Scope of Services
- Exhibit "B" - Rate Schedule

EXHIBIT A

HLS CAM ASSESSMENT Scope of Work

BACKGROUND

Seminole County, Florida is utilizing the National Domestic Preparedness Coalition's Homeland Security Comprehensive Assessment Model (HLS CAM) to conduct an analysis of pre-identified potential targets. These identified sites are considered to have potential value to either domestic or international terrorist individuals or groups.

The sites were identified in 2004 utilizing the HLS CAM process that validates previously conducted analysis over the last several years. Some pre-identified sites are government in nature, others are private sector. Some are within unincorporated Seminole County while others are in the cities located within the county. There may be additional sites that hold value as a terrorists target that have not been identified due to the low-key profile they have in the community.

Currently a multi-disciplined team (TEAM) is conducting the assessments. The team consists of members from the Seminole County Sheriffs Office, municipal police departments, Seminole County Division of Emergency Management, Seminole County EMS/Fire/Rescue (Special Operations and Hazards Team), Seminole County School District and Seminole Community College. The TEAM is coordinated by the Intelligence Unit of the Seminole County Sheriffs Office.

WORK TO BE PERFORMED

1. On-site assessments may be performed by the CONTRACTOR individually, or as part of the TEAM.
2. Coordinate facility visits with the appropriate person at each site
3. Acquire the assistance of the staff at each facility to participate in the assessment by providing drawings and design information, building data and if possible, involvement in filling out the paperwork relative to their facility
4. Input data from field assessments to the HLS CAM program in timely manner
5. Be able to adjust scheduled assessments as needs change
6. Coordinate with the Regional Planning Council, county and municipal occupational licensing offices and other sources of information in order to determine what potential targets may exist in Seminole County that have not yet been identified.
7. Research, including visiting with the management, of the potential targets to determine the nature of their business. Recommend to the TEAM when it seems appropriate to add facilities to the assessment list.
8. The CONTRACTOR must display personal initiative and resourcefulness
9. Facilities to be inspected include, but are not limited to:
 - a. Public and private schools

- b. Water treatment and wastewater treatment facilities
- c. Electrical, telephone, cable television and other public utilities
- d. Federal, state, county and municipal government buildings or facilities
- e. Retail malls
- f. Rail, air and bus stations
- g. Hospital / health care facilities
- h. Church, ethnic or cultural facilities
- i. Banking, finance, telemarketing / customer service centers
- j. Manufacturing and distribution facilities with overseas or government contracts
- k. Public Venue Events, such as festivals, fairs and seasonal celebrations

Local Planning

These projects listed below are projects to be accomplished with Grant Funds provided under the Homeland Security Program. The Contractor will provide the required documents as listed and meet the deadlines per the Grant. The Grant deadline is September 2005. At that time all sections of this proposal will be completed and approved by the State Division of Emergency Management and Seminole County Emergency Management.

1. County Comprehensive Emergency Management Plan (CEMP).

Enhance County CEMP to reflect the following, while utilizing the CEMP crosswalk (this document is available for download on the State website).

1. Homeland Security Assumptions and Updates (NIMS, NRP, State CEMP)
2. Integration with Municipal, Regional, and State Domestic Security Procedures.
3. Reflect the Enhancements of Local/Regional Capabilities (equipment, training, domestic security teams, and exercises)
4. Submit a completed crosswalk
5. Provide DEM with the CEMP updated sections.
6. Review present County CEMP and make correction, additions to comply with State's CEMP crosswalk.

2. Conduct Vulnerability Assessment

1. Utilizing the Homeland Security Comprehensive Assessment Model (HLS Cam), identify critical infrastructures protection projects.

2. Identify Capabilities/Shortfalls/Capacity in coordination with the Seminole County Sheriff's Office.

3. Submit list of completed assessments

4. Copy of vulnerabilities reports to the Sheriff's Office, State, Seminole Division of Emergency Management.

Report Project Items

Draft plans must be submitted no later than close of business June 30, 2005 for the State Division of Emergency Management's review and approval (a draft is not necessary for vulnerability assessments). For CEMP plans a completed crosswalk must be submitted with drafts and final documents.