

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Contracts and Purchasing

**DEPARTMENT:** Fiscal Services **DIVISION:** Purchasing and Contracts Division

**AUTHORIZED BY:** Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

<b>Agenda Date</b> <u>5/9/2006</u>	<b>Regular</b> <input type="checkbox"/>	<b>Consent</b> <input checked="" type="checkbox"/>	<b>Work Session</b> <input type="checkbox"/>	<b>Briefing</b> <input type="checkbox"/>
	<b>Public Hearing – 1:30</b> <input type="checkbox"/>		<b>Public Hearing – 7:00</b> <input type="checkbox"/>	

**MOTION/RECOMMENDATION:**

**BACKGROUND:**

**CONSTRUCTION CONTRACTS**

- 14. **Award CC-0588-06/BHJ – Crane Strand Regional Stormwater Facility to Oklawaha Farms, Inc. of Miami (\$1,558,000.00).**

CC-0588-06/BHJ will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction of a wet detention pond, reconfiguring ditches, the restoration of specific areas and the sheet pile control structure. The work includes clearing and grubbing, earthwork, installation of piping and manholes, sodding, miscellaneous concrete work and erosion control.

The project was publicly advertised and the County received four (4) responses. The low bidder, Oklawaha Farms, Inc. made a mistake in their bid and therefore requested to withdraw their bid. The requested withdrawal was granted by the County. The second low bidder, Schuller Contractors, Inc. has been suspended by the Florida Department of Transportation until December 15, 2007 and is therefore disqualified in accordance with the Seminole County Procurement Code. Since the remaining bids exceeded budget, and upon consultation with the County Attorney's Office, the three qualified bidders were invited to submit revised pricing.

Reviewed by:	_____
Co Atty:	_____
DFS:	_____
Other:	_____
DCM:	_____
CM:	_____
File No. CFSP00	_____

The Review Committee consisting of Steve Krug, Principal Engineer, Public Works (Roads-Stormwater), Bob Walter, Principal Engineer; Public Works (Roads-Stormwater) and Mark Flomerfelt, Manager, Public Works (Roads-Stormwater) reviewed the resulting three responses. Consideration was given to the bid price, qualifications, and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Oklawaha Farms, Inc in the amount of \$1,558,000.00. The completion for this project is one hundred eighty (180) calendar days from the issuance of the Notice to Proceed by the County.

This is a budgeted project, and funds will be available through the BAR submitted on this agenda. The funds will be in account number 077600.560650, CIP #00009202. Public Works Department/ Roads-Stormwater Division and Fiscal Services Department/ Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**15. Award CC-0666-06/TLR – Black Hammock Wilderness Area Boardwalk to Paragon Development & Construction, Inc. of Orlando (\$424,965.00).**

CC-0666-06/BHJ will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the construction, final alignment and associated clearing for three (3) boardwalk segments totaling approximately 1400 feet by 5 foot wide as well as the clearing and stabilization of approximately 800 feet of 5 foot wide access trail.

The project was publicly advertised and the County received three (3) responses. The Review Committee consisting of Jim Duby, Principal Coordinator, Planning and Development (Community Resources), Tom Radzai, Senior Engineer; Planning and Development (Development Review) and Jim Stroupe, Deputy Building Official, Planning and Development (Building & Fire) reviewed the responses. Consideration was given to the bid price, qualifications, and experience.

The Review Committee recommends award of the contract to the lowest priced, responsive, responsible bidder, Paragon Development & Construction, Inc. in the amount of \$424,965.00. The completion time for this project is one hundred fifty (150) calendar days from issuance of the Notice to Proceed by the County.

This is a budgeted project, and funds will be available through the BAR submitted on this agenda. Funds will be in account number

113020.560630, CIP #00118305. Planning and Development Department/Community Resources Division and Fiscal Services Department/ Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

## **REQUEST FOR PROPOSALS**

**16. Award RFP-0793-06/BLH – Horticultural Consulting Services for Roadway Medians and Rights of Way to Professional Agronomic Consulting Services, Inc., Maitland Florida (NTE \$50,000.00 per year).**

RFP-0793-06/BLH will provide Horticultural Consulting Services for Roadway Medians and Rights of Way. These services will include assessment of existing landscaping on County roadway medians using current County standard. The Consultant will also develop a level of service standard for roadway median landscaping, an improvement plan for medians and shall provide ongoing consulting services on a monthly basis.

The project was publicly advertised and the County received one (1) response. The Evaluation Committee consisted of Suzy Goldman (Director, Library and Leisure Services), Joe Gasparini (Manager, Parks & Recreation), Richard Tyson (Agriculture Agent, Cooperative Extension) and Bryan Nipe (Program Manager, Parks & Recreation). Consideration was given to experience and qualification of the consultant, ability to perform, and cost.

The resulting contract will be for a base period of three years with two one-year renewal options giving a total contract term of five years. Work Orders will be issued against the contract as necessary to complete work. The estimated contract value for three years is \$150,000.00.

This is a budgeted project and funds are available in account 043800.530340. Library and Leisure Services Department/Parks & Recreation Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board approve the award and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

**17. Award RFP-4269-06/BJC – Term Contract for Water and Wastewater Laboratory Services, to Flowers Chemical Laboratories, Inc., Altamonte Springs as a Primary Contractor and Harbor Branch Environmental Laboratories, Inc., Sanford as a Secondary Contractor (Term Contracts).**

RFP-4269-06/BJC will provide for the services of a certified laboratory on a continuing basis to run chemical analysis of samples taken from, but not limited to, potable water, wastewater, surface water, groundwater, Stormwater, and industrial pretreatment discharge.

This project was publicly advertised and the County received four (4) submittals in response to the solicitation. The Evaluation Committee which consisted of Jack Cheney, Environmental Services Department; Ruth Hazard, Environmental Services Department; Michael Miller, Environmental Services Department and Chris Reeves, Environmental Services Department, evaluated the submittals. The evaluation was based on the management and technical approach, past performance of the firms and the proposed cost to the County to provide the required services.

The Evaluation Committee recommends award of the project to the most responsive, responsible proposers, Flowers Chemical Laboratories, Inc., Altamonte Springs as a Primary Contractor and Harbor Branch Environmental Laboratories, Inc., Sanford as a Secondary Contractor. The Secondary Contractor may be used by the County on an as needed basis, for a split sampling purposes, backup laboratory services in case of emergencies and in case the Primary Contractor cannot perform as required. Authorization for performance of services by the selected Contractors under these agreements shall be in the form of written Release Orders issued and executed by the County. The agreements shall take place on the date of their execution by the County and shall run for a period of three (3) years and, at the sole option of the County, may be renewed for two (2) successive one (1) year periods. The estimated annual usage of these agreements is \$300,000.

Environmental Services Department and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the project and authorize the Purchasing and Contracts Manager to execute the contracts as approved and prepared by the County Attorney's Office and pursuant to the RFP documents.

**18. Approve Amendment #2 to RFP-4242-05/GMG (Part B) – Term Contract for Asphalt Base Stabilization and Related Services with Asphalt Recycling, Inc. Melbourne Beach, Florida. (Price Increase due to Market Conditions).**

RFP-4242-05/GMG with Asphalt Recycling, Inc., Melbourne Beach, Florida, provides for asphalt base stabilization and related services. Amendment #2 will provide for an increase in the cost of asphalt emulsion (Item 8-4), from \$1.30 to \$1.40 per gallon. Purchasing & Contracts staff reviewed the Contractor's justification for the increase and upon determining its validity; a survey of pricing information was conducted to make sure the price increase was fair and reasonable. A lesser increase was successfully negotiated with the Contractor, whose initial proposed increase was \$1.44 per gallon.

Fiscal Services Department/Purchasing and Contracts Division recommends that the Board approve amendment as prepared and approved by the County Attorney's Office and authorize the County Manager to execute the amendment.

**19. Approve Amendment #1 to IFB-3069-03/JVP – Term Contract for the Purchase of Standard Utility Supplies (Price Increase due to Market Conditions).**

IFB-3069-03/JVP provides for the purchase of a variety of utility supplies. Amendment #1 will provide for an increase that reflects market price adjustments for Brass fittings, straps and clamps. Since February 2004, the contractor has experience an increase of 26% in utility supplies associated with Brass fittings, 17% increase in straps and 16% increase for clamps. Purchasing & Contracts staff reviewed the Contractor's justification for the increase and upon determining its validity; a survey of pricing information was conducted to make sure the price increase was fair and reasonable. The revised prices are contained in the backup and will be firm until 6/2/07.

Fiscal Services Department/Purchasing and Contracts Division recommends that the Board approve amendment as prepared and approved by the County Attorney's Office and authorize the County Manager to execute the amendment.