

SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM

SUBJECT: Appointments to CSBG Advisory Board

DEPARTMENT: Community Services DIVISION: Community Assistance

AUTHORIZED BY: Phillip C. Stalvey CONTACT: David Medley EXT. 3363

Agenda Date	<u>4/26/05</u>	Regular	<input type="checkbox"/>	Consent	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>	Briefing	<input type="checkbox"/>
		Public Hearing – 1:30	<input type="checkbox"/>	Public Hearing – 7:00	<input type="checkbox"/>				

**MOTION/RECOMMENDATION:**

Approval by the Board of County Commissioners to appoint Paul Tremel, Regina Bereswill and Alton Williams, to the Community Service Block Grant Advisory Board.

**BACKGROUND:**

Community Services Block Grant (CSBG) funding has been granted to Seminole County since 1987/88. The acceptance and use of CSBG funds requires a Board of Directors comprised as follows:

- a. one third of the members of the Board as elected officials currently holding office (or their representative);
- b. one third of the members as persons chosen in accordance with the demographic selection procedures (Town Meetings) to assure representation from target areas;
- c. one third of the Board as representatives from the private sector, officials or members of business, labor, industry, religious or other major groups in the community.

This Board meets quarterly to review the progress of the CSBG Program and to assist staff in planning program activities.

The following are recommended to fill existing vacancies:

- a. Elected Official: Appointment of Regina Bereswill, selected by Oviedo City Commission to fill the vacancy following resignation of former commissioner Robert Dallari. Term: April 26, 2005- April 26, 2010.
- b. Private Official: Appointment of Paul Tremel, Director of Adult High School Program, Seminole Community College, to replace a board vacancy following resignation from the board of Chief Financial Officer of Workforce. Term: April 26, 2005-April 26, 2010
- c. Target Area Representative: Appointment of Alton Williams to represent the E. Altamonte area. Mr. Williams was elected by his community to fill the vacancy of member whose term expired. Term: April 26, 2005-April 26, 2007.

<b>Reviewed by:</b>
Co Atty: _____
DFS: _____
Other: _____
DCM: <u>AS</u>
CM: <u>DM</u>
File No. -
<u>00502</u>

Attachments: Letters of interest to serve

ALTON WILLIAMS  
601 PLUM LANE  
ALTAMONTE SPRINGS, FLA 32701

March 24, 2005

Community Services Dept  
Community Assistance Division  
400 West Airport Blvd.  
Sanford, Fl 32773

Subject: Notice to elect a representative to community services  
block grant advisory board in seminole county.

Dear: Seminole county, Bcc

There was a town meeting held march 23, 2005 at the boys & girls club east altamonte at the lillie green community center. This district 2 which includes the following target area: Winwood Park starting at sr. 436 and sr 427, go north to merritt street, east to anchor road, south to sr 436 and west to the starting point. Also included is ford drive. Also included is casselberry starting at seminole blvd, and lake drive, east on lake to azalea avenue, go north on azales extension of seminola blvd, west on seminola blvd, back to the starting point. At this town meeting, I was nominated and elected to the advisory board upon your approval. I will fill this role very well as i have live in east altamonte all my life, and have given my services on veries board and committe in hte community. I have work with many people in the seminole county gorverment for over 15 years trying to better my community. I know the people and the needs in the target area, i have work with many people in the seminole county gorverment such as , Mr. Buddy Balagia, Robert Heeran, Jim Beach and the sheriff. This is why I think I would be the person for this job.

Thank You

  
ALTON WILLIAMS

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**APR 01 2005**

**COMMUNITY  
ASSISTANCE**



January 13, 2004

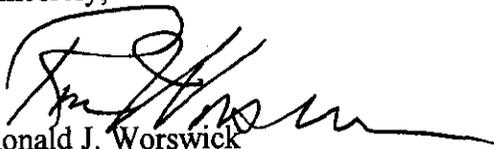
To Whom It May Concern:

I have known Alton Williams through his association as Chairman of the Altamonte and Fern Park Community Cemetery, Inc., for five years and in these years Alton has proven himself to be a man of honor, integrity and fortitude. Alton has volunteered his time and efforts to improve the appearance of the Altamonte and Fern Park Community Cemetery and also the dignity of those laid to rest within the cemetery.

As the major contributor to the restoration of the cemetery, Alton and I have worked on many projects together from landscaping and irrigation to the fencing of the property. On every step of the way, Alton is mindful of the budget he has to work with and uses the financial resources wisely. Alton has impressed me with in marketing, fundraising, negotiating and management skills to achieve what is best for the Altamonte and Fern Park Community Cemetery.

I highly recommend Alton Williams and trust that you will look favorably upon him.

Sincerely,

  
Ronald J. Worswick  
President/CEO

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ASSISTANCE

**ALTON WILLIAMS**

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**SUMMARY OF QUALIFICATIONS:**

Background and expertise in management of purchasing, supply, personnel and mail-room functions. Successfully developed a new business involving scheduling, client relations, vendor relations and inventory.

**EXPERIENCE:**

- 1988 TO 1996 ODDS & ENDS CLEANING SERVICES, INC., Longwood, Florida. As President/Owner developed new cleaning service from conception to successful conclusion. Obtained capital, developed marketing strategy, obtained clientele and personnel. I still have a client base of 29.
- 1984 to 1987 HILL, RICHARDS & COMPANIES, INC., Longwood, Florida. Assistant Manager in charge of Purchasing and Supply and Manager of the postal department. A service oriented company which employed 700 employees. Area of responsibility included seven out-of-state operations. Supervised a staff of 12 employees. Responsibilities included training of staff, establishment of postal and supply procedures, inventory control, vendor relations, purchasing equipment and supplies, distribution records, print shop liaison, storage of microfilm, files, supplies and records. Managed a postal budget of \$25,000 monthly.
- 1981 to 1984 DAYS INN LODGE, Altamonte Springs, Florida. Supervisor and Head Cook. Responsibilities included food preparation, supervision of staff, inventory control, and closing.
- 1979 to 1981 XANDUX RESTAURANT & LOUNGE, Orlando, Florida. As Line Cook responsibilities included preparation of set-ups and entrees.
- 1977 to 1979 MARRIOTT HOT SHOPPES, Altamonte Springs, Florida. Cook and Inventory Control Supervisor.

**EDUCATION:**

Graduated Lyman High School, 1977. Attended Seminole Community College in Business Administration.

Attended and was certified by Pitney Bowes Mail Management Seminar, 1987.

**INTERESTS:**

Business development, community activity through local church, choir and various civic organizations.

**REFERENCES:**

Available upon request.

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**APR 01 2005**

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**CITY OF OVIEDO FLORIDA**

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www.ci.oviedo.fl.us TDD LINE (407) 977-6340

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**MAR 24 2005**

**COMMUNITY  
ASSISTANCE**

March 23, 2005

Ms. Kelly Metcalf, Program Manager  
Community Services  
Division of Community Assistance  
400 West Airport Blvd  
Sanford, FL 32773-5489

Dear Ms. Metcalf:

At its March 21, 2005 regular meeting, the Oviedo City Council appointed Council member Regina Bereswill to serve as the City's representative on the Community Service Block Grant Board. Please forward any materials to Ms. Bereswill at the City Hall address. We will ensure that she receives copies of material along with a meeting schedule.

If you have any questions please do not hesitate to contact City Manager Mr. Gerald Seeber or myself at 407-977-6000. Ms. Bereswill may be reached directly at 407-701-1141.

Sincerely,

  
Barbara J. Barbour, CMC  
City Clerk

cc: Council member Bereswill  
Gerald Seeber



February 7, 2005

Dr. David Medley  
Division Manager  
Family Self Sufficiency Program  
400 West Airport Boulevard  
Sanford, Florida 32773

Dear Dr. Medley:

Please accept this letter as a request to serve on the Community Services Block Grant Advisory Board as a member of the private sector. If you need additional information, I can be reached at 407-328-2495.

Thank you,

A handwritten signature in black ink, appearing to read "Paul", written over a horizontal line.

Paul Tremel  
Director  
Adult High School



**Seminole Community College**

**Paul Tremel**  
Director  
Adult High School

100 Weldon Boulevard  
Sanford, FL 32773-6199  
407.328.2495  
Fax 407.328.2236  
e-mail: [tremelp@scc-fl.edu](mailto:tremelp@scc-fl.edu)

Resume  
Paul D. Tremel

Education

1972 BAE, University of Florida.  
1985 MA History, University of Central Florida.

Professional

1972-1998 Instructor, Adult High School Seminole Community College  
1998-2000 Department Chair, Adult High School, Seminole Community  
College  
2000-2001 Coordinator, Adult High School, Seminole Community College.  
2001- Director, Adult High School, Seminole Community College.

Community Involvement

1982-1990 Lake Mary City Commission.  
1986-1989 Seminole County Expressway Authority  
1988-1991 East Central Florida Regional Planning Commission  
1996-2003 Seminole County Planning and Zoning Commission  
1997-1998 Seminole County Program Review Committee  
1996-2003 Seminole County Land Planning Agency  
1996-2002 Seminole County Republican Executive Committee  
1999-2000 Seminole County Charter Review Committee.