

\*\*\*SEMINOLE COUNTY BUDGET CHANGE REQUEST\*\*\*

Date 3/26/03 BCR# 03-47

FROM: Department Public Works Division Roads/Stormwater Section \_\_\_\_\_

Signatures: Department Director [Signature] Division Manager [Signature] 3/26/03

**WHAT IS NEEDED:**

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Capital Substitution: Substitution or change of a currently budgeted capital item.
- Fund & Acct # \_\_\_\_\_ Budget Item # \_\_\_\_\_ Budget Amount \$ \_\_\_\_\_
- Capital replacement retention: Capital item was slated to be replaced but needs to be retained. BCC# \_\_\_\_\_

- Describe item and show calculation of all associated costs of item.
- Explain why item is needed. (If equipment is to be replaced, include description, model, year, BCC#)
- Identify source of funds and why these funds are no longer needed for their original intent.
- For savings on capital items give account #, budget item #, amount budgeted, purchase order #, and actual purchase cost.

**GRAVITY/SEWER TV INSPECTION TRAILER SYSTEM – New Item**

Last fiscal year evidenced a continuing and increasing use by Roads and Stormwater of contracted camera services for the inspection of underground stormwater pipes to locate problem areas and determine necessary repairs. Currently Seminole County has a contract (RFP 4149/JVP with CUES) which would allow purchase of a camera system. Public Works proposes to use balances available from the Road Operations Equipment Account [Line Items #11, 12, 13, and 20 (three dump trucks and a front end loader)] for the purchase of a Gravity/Sewer Enclosed TV Inspection Trailer System at a cost of \$67,900.

Savings on this activity between Roads and Stormwater operating funds would total approximately \$40,000 annually to offset future budget increases. Training to allow in-house staff to implement prompt use of the system has also been identified, allowing efficiencies to begin in the current year. Training will not require additional funding.

**FILL IN THIS PORTION IF A TRANSFER OF FUNDS IS NEEDED: Fund # 10101 Fund Name Transportation**

	FUND/ACCOUNT#	AS400 CIP#	PENT CIP#	ACCOUNT TITLE	TOTAL
TRANSFER FROM	<u>10101-077400-56064000</u>			<u>Equipment</u>	<u>67,900</u>
				<b>TOTAL</b>	<b>\$67,900</b>
TRANSFER TO	<u>NA</u>			<u>NA</u>	<u>NA</u>
				<b>TOTAL</b>	

**CONCURRENCE OF OTHER INVOLVED DIVISIONS** (ie: Comp Svcs/hard & software; Fleet/vehicles; Purchasing/capital; Sppt. Svcs; etc)

Signature \_\_\_\_\_  
Div or Dept \_\_\_\_\_

**FISCAL SERVICES**

RECOMMENDATION:  Approval  Disapproval Analyst Crockett Hunter Director [Signature]

APPROVING AUTHORITY: \_\_\_ DFS Director \_\_\_ County Manager  BCC (Meeting Date) 4-22-03

Approved  Not approved Date Signed \_\_\_\_\_ Signature \_\_\_\_\_

FINANCE: Transfer has been posted Date \_\_\_\_\_ Signature \_\_\_\_\_