

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 3/31/04
 FROM: Department Information Technologies
 Division Information Services

| | | |
|------------|-------------------------------------|-------|
| | | |
| BCR | <input checked="" type="checkbox"/> | 04-09 |
| | | |

WHAT IS NEEDED:

- Accounting adjustment: Item is budgeted, but funds are in incorrect account line.
- More funds for Budgeted Item: Item is budgeted, but additional funds are required.
- New item: Item is not in this fiscal year's budget.
- Operational Adjustment (Transfer or Savings to cover overage)
- Change in Project Scope

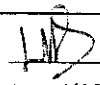
Detailed Explanation:

Accounting adjustment is being made to appropriately classify the purchase of software as an operating expense.

| | | | |
|----------------------|----------------------------------|-------------------------------|--------------------------------|
| | Fund # <u>00100</u> | Fund Name <u>General Fund</u> | |
| TRANSFER FROM | FUND/ACCOUNT NUMBER | Project # | ACCOUNT TITLE |
| | <u>140300-00100-519-56064200</u> | | <u>Machinery and Equipment</u> |
| | | | |
| | | | |
| | | TOTAL | \$75,000 |
| TRANSFER TO | FUND/ACCOUNT NUMBER | Project # | ACCOUNT TITLE |
| | <u>140300-00100-519-53052000</u> | | <u>Operating Supplies</u> |
| | | | |
| | | | |
| | | TOTAL | \$ 75,000 |

CONCURRENCE OF OTHER INVOLVED DIVISIONS (ie: IT (hardware/software); Fleet/Vehicles; Purchasing/Capital; Support Svcs; etc)

Approval Date _____ Department/Division _____

RECOMMENDATION: Approval Date 3/10/04 Analyst Jason Showe Director 

APPROVING AUTHORITY: FS Director County Manager BCC Meeting Date 4/13/04

Approved Disapproved Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____