

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Budget Change Requests, Budget Amendment Requests and Special Items

DEPARTMENT: Fiscal Services **DIVISION:** Budget

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Lisa H. Spriggs **EXT.** 7172

<p>Agenda Date <u>4-13-04</u> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Work Session <input type="checkbox"/> Briefing <input type="checkbox"/></p> <p align="center">Public Hearing – 1:30 <input type="checkbox"/> Public Hearing – 7:00 <input type="checkbox"/></p>
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MOTION/RECOMMENDATION:

Approval and authorization for the Chairman to execute the following:

BACKGROUND:

- A. BCR #04-09 – \$75,000 – Information Technologies – Information Services – Fund: 00100 – General Fund.** Accounting adjustment is being made to appropriately classify the purchase of software as an operating expense.
- B. BCR #04-18 – \$8,000 – Public Safety – EMS/Fire/Rescue – Fund: 12300 – Fire/Rescue Impact Fees Fund.** When the specifications for the new Emergency Response Command and Control Unit were issued, they were based on information available at the time, with a bid price of \$380,000 (including radios). Since the award of the Purchase Order, Motorola has announced the discontinuation of the radio model used in the bid request. The upgrade to the new model radios is approximately \$8,000 which staff is requesting to be transferred from undesignated capital (Impact Fees).
- C. BCR #04-19 – \$550,000 – Public Safety – EMS/Fire/Rescue – Fund: 11200 – Fire Protection Fund.** Request to transfer funds from two fire station renovation projects to Training Center renovation, including roof replacement. Funds that were budgeted for Fire Station renovations are being reprioritized to this project.
- D. BCR #04-20 – \$73,339 – Public Safety – Emergency Management HAZMAT – Fund: 00100 – General Fund.** Staff requests redesignation of 03/04 Capital budget items to reprioritize the Hazmat Planning Grant items. This adjustment of funds will address critical department needs under the direction of the Public Safety Director. It will provide funds for the procurement of Hazardous Materials / Weapons of Mass Destruction Terrorism / and Technical rescue equipment for Special Operations emergency response. This is a funding neutral request.

Reviewed by:

Co Atty: _____

DFS: _____

Other: _____

DCM: _____

CM: _____

File No. CFSB00

- E. **BCR #04-21 – \$20,000 – Public Safety – EMS/Fire/Rescue – Fund: 11200 – Fire Protection Fund.** Several of the extrication tools have had mechanical failures due to various parts that can not be repaired. Remaining parts were combined to keep a tool in service. Staff requests funds be transferred to accommodate the purchase of one new complete tool to replace the out of service unit.
- F. **BCR #04-22 – \$83,585 – Public Safety – E911 – Fund: 12500 – E911 Fund.** Transfer request to place funds in the correct account line for the purchase of the EARS 2001R recorders and desktop control modules under contract FRP-4132.
- G. **BCR #04-23 – \$44,150 – Public Safety – EMS/Fire/Rescue – Fund: 11200 – Fire/Rescue Impact Fees Fund.** EMS/Fire/Rescue has received a peak load Transport Capable Unit that was purchased out of Impact Fees. Request to use undesignated capital Impact Fees to purchase items for new apparatus. Because it is not a replacement unit, capital items are needed prior to placing it into service. These items are: Defibrillator, 2 Mobile Radios, 2 Portable Radios, Nitrous Oxide Unit and Scoop Stretcher.
- H. **Budget Amendment Request, \$50,000 – Public Works/Engineering: 11500 – 1001 Sales Tax Fund and 12601 – Arterial Road Impact Fee Fund.** This budget transfer of \$50,000 is necessary to accommodate additional funding requirements for an April 13, 2004 Purchasing Division agenda item awarding the CR 46A PH II screen wall at Mayfair Oaks Subdivision to Schuller Construction. The CR 427 Project can provide the majority of the funds (\$36,500) needed for the construction of this the wall (CR 427 land acquisition for this phase is substantially complete). The remainder of funds (\$13,500) for the wall construction can be provided by Arterial Road Impact Fee Reserves.
- I. **Budget Amendment Request, \$60,000 – Planning & Development: 00103 – Natural Lands Endowment Fund.** Based on a contract between Seminole County and United Associates Properties, Inc., approved by the Board of County Commissioners on March 23, 2004, United Associates Properties, Inc., has provided \$60,000 to fund a restoration plan of the Econ Wilderness Area. These funds will be used and applied toward the following activities: (1) Construction of a weir to restore the natural water flow to the Econ Restoration Area; (2) removal of dead or dying trees and vegetation from the Econ Restoration Area; and (3) monitoring the ecological changes and progress in the Econ Restoration Area for a period of at least five years.

The above Budget Amendment Requests have no effect on General Fund Reserves for Contingency.